

For: **MS JULIE BISHOP (ACTION) MR ANDREW ROBB (INFORMATION)**
MR BRETT MASON (INFORMATION)

From: Lisa Rauter (AS INX; x4154) Contact Officer: Lisa Rauter (AS INX; x4154)

DEVELOPMENT INNOVATION HUB – EXTERNAL REFERENCE COMMITTEE

Urgency: By 30 October to allow time for the External Reference Committee to be established prior to the Innovation Hub Launch in early December.

Key Issues:

In accordance with your request that an External Reference Committee be established to provide advice to yourself and the Department of Foreign Affairs and Trade (DFAT) Executive Management on the strategic direction, networks and activities of the Development Innovation Hub, a proposed list of 12 members plus a Chair (Minister Bishop) is outlined in this submission. Letters of invitation to each proposed member to the Committee will be provided to your office following your agreement to the members and exploration of their interest and availability.

Recommendations:

That you:

- a) Agree to you (Minister Bishop) being the Chair of the Committee and meeting with members six-monthly;
- b) Agree to the committee members (or alternatives), as outlined in Attachment A; Attachment A omitted on relevance grounds s22(1)(a)(ii)
- c) Agree to the terms of reference for the Committee, as outlined in Attachment B.
- d) Note that subject to your agreement to the Committee members, we will seek interest, availability and suitability for the Committee and return to you with letters of invitation once confirmed.
- e) Agree to invite Committee members to the launch of the Hub and their participation as panel members at the launch.

Decision:

Agreed / Not Agreed

Agreed / Not Agreed

Agreed / Not Agreed

Noted

Agreed / Not Agreed

Please Discuss

Information
 Brett Mason
 / /14

Information
 Andrew Robb
 / /14

Action
 Julie Bishop
 / /14

Background:

1. The Development Innovation Hub (the Hub) has been established on the basis that we would draw on external expertise to drive innovation across the Australian aid program, to build new networks and partnerships and learn about new approaches and technologies to improve the impact and cost-effectiveness of our aid.
2. You (Minister Bishop) requested that an External Reference Committee be established to advise yourself and DFAT on innovation, link the department to a new network of knowledge and partners and facilitate access to the best and brightest working on development innovation. Proposed members are from a breadth of relevant areas, including technology, finance, social innovation, civil society, philanthropy, academia, organisational innovation, social media and the private sector.
3. It is proposed that the Committee would be invited to become members for an initial period of 12 months, with six monthly meetings. Seven of the recommended members are based internationally, so face-to-face meetings may not be possible for all members – their engagement will be facilitated through video-conferencing. Should all members accept Committee membership prior to end November, it is proposed to announce the Committee's establishment and members at the launch of the Hub. An alternative is to announce the intention to establish the Committee in December and have the first Committee meeting and announce the members in February 2015, once the new Hub working space can be officially opened.
4. The terms of reference for the Committee are provided for your (Minister Bishop) approval at Attachment B. These terms ensure the committee is not a decision making body, which assists in managing any perceived conflicts of interest should DFAT partner with any of these organisations.
5. Letters of invitation for proposed Committee members will be provided following your agreement to the proposed members and the Hub exploring interest and availability. The first meeting of the Hub is proposed for the first quarter of 2015.
6. Potential members include (noting further detail is at Attachment A):
s22(1)(a)(ii)

7. s22(1)(a)(ii)

Lisa Rauter

Assistant Secretary, Development Innovation Hub

Consultation: Ewen McDonald, Jakarta, PNG, NY and Washington Posts (who have confirmed suitability and relevance of members from their regions)

InnovationXChange

External Reference Committee – Terms of Reference

What is the innovationXchange?

The innovationXchange (iXc) is an exciting new initiative to catalyse innovation and positive change across the whole aid program.

Existing approaches to aid are proving insufficient to crack the intractable development problems that we face. We need breakthrough change to help tackle these problems. This is even more important given recent budget cuts to the aid program. We need to use the aid dollars we have more effectively, to leverage alternative financing sources and boost the number of people we reach through innovative partnerships.

The iXc will embrace exploration, experimentation, and risk through a focus on innovation. This will help DFAT do a better job of tackling our region's most daunting social problems.

The iXc will be supported by a high level external reference committee, chaired by the Minister for Foreign Affairs, to extend our networks, help interpret emerging trends, act as "searchlights" to identify new opportunities, and to reinforce key reforms.

The External Reference Committee will:

- Shape the agenda and priorities for the innovationXchange and pave new ways to access to ideas and leading development innovators;
- As thought leaders, inject fresh ideas and perspectives through networks, connections with third parties and creative thinking;
- Critically assess progress of innovation uptake across Australia's development assistance program and make recommendations to the Minister on future directions
- Champion innovation in development through active involvement in new idea creation, partnership and investment opportunities;
- Transform as the iXc progresses through stages of development
 - Stage 1 – establishment: focus on networks, new partners and identifying new ideas to pilot;
 - Stage 2 – implementation: consolidating networks, lessons learned and pipeline of innovations developed;
 - Stage 3 – handover: links to alternative sources of finance to take successful projects to scale.

Criteria for and Operations of the Committee:

- The External Reference Committee (the Committee) should have a breadth of networks and expertise, across development priority areas (as outlined in the aid policy), drawn from experience in development, financial innovation, academia, private sector or civil society innovation.
- The Committee is not a decision making body. This will enable proposals from organisations or individuals linked to committee members to be considered (on merit) by the iXc for seed funding.
- The Committee would meet face to face bi-annually to discuss innovative approaches, suggest new partnerships or connections and share progress in development innovation. Subject to managing any perceived conflicts of interest, the individual Committee members could also act as a sounding board for proposals or ideas which are in their area of expertise on an as needs basis.
- The iXc and Minister (where appropriate) will maintain contact with the Committee through regular communication and meetings (where co-incidental travel allowed).
- The Minister will act as Committee Chair; the Secretary of the Department will act as alternative Chair.

Innovation Hub – External Reference Committee

Terms of Reference:

- To help make connections and linkages between the Development Innovation Hub and potential partners (active engagement of Committee networks to help us solve problems).
- To provide strategic advice to the Minister to shape the work of the Innovation Hub, its priorities and its consideration of new ideas
- To critique progress on a 6-monthly basis and make recommendations to the Minister on future directions
- To be actively involved, including by championing ideas and encouraging third parties to get involved, or being an active partner through their own organisation (noting the need to ensure good probity and no conflicts of interest).
- The Committee should transform as the Hub progresses through stages of development
 - Stage 1 – establishment: focus on strategic networks and potential partner linkages;
 - Stage 2 – implementation: continuation of networks and linkages, plus possible project ideas;
 - Stage 3 – handover: links to alternative sources of finance to take successful projects to scale.

Criteria for and Operations of the Committee:

- The External Reference Committee (the Committee) should have a breadth of networks and expertise, across development priority areas (as outlined in the aid policy), drawn from experience in development, financial innovation, academia, private sector or civil society innovation, preferably with experience in innovative approaches in the Indo-Pacific region. Committee members should include representatives from our region, have gender balance and be willing to get involved.
- The Committee should have a high proportion of membership from Australia or surrounding region to facilitate communications and access.
- The Committee is not a decision making body. This will enable proposals from organisations or individuals linked to committee members to be considered (on merit) by the Hub for seed funding.
- The Committee would meet face to face bi-annually to discuss innovative approaches, suggest new partnerships or connections and share progress in development innovation. The individual Committee members could also act as a sounding board for proposals or ideas which are in their area of expertise on an as needs basis.
- The Hub and Minister (where appropriate) would maintain contact with the Committee through regular communication and meetings (where co-incidental travel allowed).
- The Committee would be comprised of a maximum of 13 members, including the chair. The Minister will act as Committee chair; the Secretary of the Department will act as alternative chair.

Recommended External Contact List

1. Foreign Minister Julie Bishop – Chair (Alternate Chair, DFAT Secretary Varghese)
s22(1)(a)(ii)

*Note FMO sought 12- 13 Members. Above recommendations allow room for 2 additional members to be added.

Next Steps

Following approval of Committee membership:

1. Hub to draft formal invitation letters to the agreed list of Committee members, from the Foreign Minister.
2. Hub to explore feasibility of organising inaugural Committee meeting to coincide with launch of the Hub in October this year.
(Note: given tight timeframe this is unlikely to be realistic)

Innovation Hub External Contact List (** we recommend these candidates to get access to Strong Networks and provide sector connections, innovative thinking and gender and geographic balance)

Copy issued under the OIA and PIA

Name	Area of Expertise	Organisation	Contact details	Comments
Global thought leaders				
s22(1)(a)(ii)				
Bjørn Lomborg	Researcher focused on development, environment, energy poverty and policy-making. Named as one of Foreign Policy's Top 100 Global Thinkers.	Director of the Copenhagen Consensus Center	EA@lomborg.com	Active thought leader providing alternative perspectives on global development priorities; strong advocate for rigorous cost-benefit analysis. Has been engaged in the Post-2015 sustainable development goals. Named as one of Time Magazine's top 100 most influential people. Proposed by FMO.

Academics

s22(1)(a)(ii). Note, list of remaining candidates removed on relevance grounds



Ministerial Submission

14-1860
15/12/2014

15 DEC 2014

FOR: MS J BISHOP (ACTION) MR ROBB (INFO) SEN MASON (INFO)
From: Lisa Rauter, 4154 **Contact:** Lisa Rauter, Assistant Secretary, 4154
Subject: DEVELOPMENT INNOVATION HUB - EXTERNAL REFERENCE COMMITTEE

Urgency: By 22 December to enable letters to be distributed before the Christmas holiday period

Key Issues:
Ministerial Submission 14/1595 sought your agreement to a proposed list of members for the Development Innovation Hub External Reference Committee. Following your agreement to these members plus yourself (Ms Bishop) as Chair, we have tested suitability and availability for Committee membership with the agreed members. Formal letters of invitation to available members are now attached for your signature.

s22(1)(a)(ii)

Recommendation:

That you:

- (a) Agree to sign the attached letters to proposed Development Innovation Hub External Reference Committee members;
- (b) Agree to host the first meeting of the Committee in June 2015 (as advised by your (Ms Bishop's) Office in Canberra; and
- (c) Agree to announce the establishment of the Committee and its members at the March 2015 launch of the Innovation Hub (to be renamed InnovationXchange) and invite committee members to participate in this launch.
s22(1)(a)(ii)
- (d)

s22(1)(a)(ii)

Decision:

~~Agreed/Not Agreed~~
~~Agreed/Not Agreed~~
~~Agreed/Not Agreed~~

Domestic/Media Considerations: No

Action:

Julie Bishop
/ /

Information:

Andrew Robb Brett Mason
/ / / /

Background:

1. You (Ms Bishop) requested ~~that~~ ^{that} an External Reference Committee be established to advise yourself and the Department of Foreign Affairs and Trade (DFAT) on innovation and provide strategic guidance and networks.
2. You (Ms Bishop) agreed to a list of members in Submission 14/1595. The Development Innovation Hub has now confirmed interest and suitability of the proposed members, noting we understand you (Ms Bishop) will be contacting s22(1)(a)(ii)
s22(1)(a)(ii)
3. Letters to invite each member to participate on the External Reference Committee are attached for your consideration and signature. Members are asked to commit for 12 months initially.
4. The letters also invite members to the first Committee meeting in June 2015 (to enable participation of s22(1)(a)(ii) with the establishment of the Committee and its members to be announced at the March 2015 launch of the Innovation Hub. Possible dates for the first meeting are being determined with your office. The details of the launch are currently being developed and a further submission will be provided to your office outlining options for the launch.
s22(1)(a)(ii)
- 5.
6. s22(1)(a)(ii)
7. Letters of invitation to the following members are attached for your signature:
s22(1)(a)(ii)



Lisa Rauter
Assistant Secretary
Development Innovation Hub,

Consultation:

File No: NOT ASSIGNED

Terms of Reference – Development Innovation Reference Committee

- To help make connections and linkages between the Department of Foreign Affairs and Trade Development Innovation Hub and potential partners
- To provide strategic advice to the Minister for Foreign Affairs to shape innovation in the Australian aid program and the Development Innovation Hub's priorities and consideration of new ideas
- To critique progress on a 6-monthly basis and make recommendations to the Minister on future directions
- To be actively involved, including by championing ideas and encouraging third parties to get involved, or being an active partner through their own organisation
- The Committee should transform as the Hub progresses through stages of development
 - Stage 1 – establishment: focus on strategic networks and potential partner linkages;
 - Stage 2 – implementation: continuation of networks and linkages, plus possible project ideas;
 - Stage 3 – handover: links to alternative sources of finance to take successful projects to scale.

Department of Foreign Affairs and Trade

Minute

File No: []

Date: 19 February 2015

TO. Secretary
THROUGH Ewen McDonald
FM. Lisa Rauter

DEVELOPMENT INNOVATION HUB – TRAVEL COSTS FOR INTERNATIONAL REFERENCE GROUP MEETINGS

At Minister Bishop's request, an International Reference Group (IRG) has been established to provide advice on the strategic direction of the Development Innovation Hub (to be renamed the innovationXchange). The Group will be chaired by Minister Bishop and comprised of 13 additional members representing the private sector in finance, technology and social innovation, as well as philanthropists and civil society (IRG members are listed in Annex A).

2. The establishment and membership of the Group will be announced at the launch of the Hub on 23 March.

3. The inaugural meeting of the International Reference Group will take place on 29 May in Sydney at the DFAT NSW State office. It will meet semi-annually thereafter. The composition of the group will be reviewed after 12 months. Please note that a number of the international members may choose to participate via video conference which will reduce costs from those outlined below.

4. A number of IRG members have enquired about DFAT support to meet the cost of travel (including accommodation) to attend the meetings. This is generally from our non-corporate members. Your approval is sought to cover these costs for some IRG members.

5. s22(1)(a)(ii)

For-Official-Use-Only

s22(1)(a)(ii)

IRG Member	Travel from	Travel cost	Accommodation	Per diem
Dr Bjorn Lomborg Director, Copenhagen Consensus Centre	Boston (two nights accommodation)	\$10,000	\$600	\$500

s22(1)(a)(ii)

Recommendation

That you:

- a) Approve in-principle the policy of funding the travel and accommodation costs for non-corporate Development Innovation International Reference Group members as outlined above.

Lisa Rauter
Assistant Secretary
Development Innovation Hub

Annex A

Members of the International Reference Group for the Development Innovation Hub

s22(1)(a)(ii)

Dr Bjorn Lomborg (Copenhagen Consensus Centre)

s22(1)(a)(ii)

