

REPRESENTATION FUNDS EXPENDITURE

OFFICER:	Alexander Downer	POSITION:	High Commissioner	POST:	LHLH	CURRENCY OF ADVANCE:	British Pound	F/Y:	s.22(1)(a)(ii)	PERIOD:	01 April - 30 June
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Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER
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s.22(1)(a)(ii)									
02.06.15	Formal Dinner	Self-catered/Per Capita Rates	440.96					Dinner at Stoke Lodges.22(1)(a)(ii)	
03.06.15				Other	129.49			Restock dry store at Stoke Lodge	
03.06.15	Morning Tea	Catered	110.20					Farewell morning tea s.47F(1)	
12.06.15	Formal Lunch	Commercial Premises	142.31					Lunch s.33(a)(i) with s.47G s.22(1)(a)(ii)	
16.06.15	Reception	Self-catered/Per Capita Rates	2,109.74					Summer garden party at Stoke Lodges.22(1)(a)(ii)	
17.06.15	Formal Lunch	Self-catered/Per Capita Rates	253.30					Lunch at Australia House in honour s.33(a)(iii)	
18.06.15				Hire Of Formal Wear	168.50			Tails & top hat formal suit hire for Ascot	
22.06.15	Reception	Self-catered/Per Capita Rates	3,942.80					Reception at Australia House for the Australian Cricket Team Ashes Tours.22(1)(a)(ii)	
25.06.15	Formal Lunch	Commercial Premises	239.63					Lunch s.33(a)(i), s.33(a)(iii) s.22(1)(a)(ii)	
30.06.15	Other	Self-catered/Per Capita Rates	56.00					Breakfast at Stoke Lodges.22(1)(a)(ii)	
SUB-TOTAL s.22(1)(a)(ii)				SUB-TOTAL s.22(1)(a)(ii)			SUB-TOTAL s.22(1)(a)(ii)		TOTAL s.22(1)(a)(ii)

s.22(1)(a)(ii)								
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OFFICER CERTIFICATION	APPROVAL	LIMITATIONS ON EXPENDITURE (cumulative, against officer's full year allocation)	GBP
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REPRESENTATION FUNDS EXPENDITURE

OFFICER:	Alexander Downer	POSITION:	High Commissioner	POST:	LHLH	CURRENCY OF ADVANCE:	British Pound	F/Y:	s.22(1)(a)(ii)	PERIOD:	01 April - 30 June
I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.		hereby certify that the representation expenditure recorded in this claim is according to the Guidelines for the M of Representation Funds at Post (HRM Vol.2, Schedule 12).		s.22(1)(a)(ii)		Officer's current level of expenditure		0.00%		DEPLETION STATEMENT Officer's full year allocation: Total 1st, 2nd & 3rd cycle advances: 4th cycle advance: Amount of allocation remaining; ADVANCE ACQUITTAL 4th cycle advance Add carry-over/overspend from 3rd cycle: (overspends should be entered with a minus sign in front) Less expenditure this cycle: Carry forward to next cycle OR Amount to be repaid OR Amount of over-expenditure	
				s.22(1)(a)(ii)		Officer's current level of expenditure		1.28%			
Officer's signature		HOM, Deputy HOM, SAO or SPU officer's signature, as appropriate								s.22(1)(a)(ii) & s.47E(d)	

REPRESENTATION FUNDS EXPENDITURE

OFFICER:		POSITION:		POST:	CURRENCY OF ADVANCE:	F/Y:	PERIOD:				
Alexander Downer		High Commissioner		LHLH	British Pound	15/16	01 July - 30 September				
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
19.06.15				Other	306.00			Sponsor banners for reception for Australian Men's cricket team			
02.07.15	Formal Dinner	Self-catered/Per Capita Rates	428.20					Dinner at Stoke Lodge for Secretary of DFAT s.22(1)(a)(ii)			
03.07.15	Formal Lunch	Self-catered/Per Capita Rates	423.50					Lunch at AHC for Secretary of DFAT s.22(1)(a)(ii)			
05.07.15	Formal Dinner	Commercial Premises	70.89					Dinner s.33(a)(i) with The Hon Pru Goward, NSW Minister for Mental Health, Medical Research & Assistant Minister for Health			
06.07.15						Bulk Liquor/Soft Drinks	51.80	Beer from IDS for event at Australia House - no deduction			
06.07.15	Formal Lunch	Self-catered/Per Capita Rates	130.00					Lunch at AHC in honour of Mr Steven Marshall MP, SA Leader of the Liberal Party s.22(1)(a)(ii)			
07.07.15	Formal Lunch	Self-catered/Per Capita Rates	553.40					Lunch at AHC for Clive Lines, incoming Coordinator, ACSCs.22(1)(a)(ii)			
07.07.15	Formal Dinner	Self-catered/Per Capita Rates	1,122.50					Dinner at Stoke Lodge for Wimbledon greets & supporters.22(1)(a)(ii)			
15.07.15	Casual Lunch	Self-catered/Per Capita Rates	65.00					Lunch at AHC s.33(a)(i)			
15.07.15				Other			44.95	Replenish non alcoholic drinks & bar snacks for rep meetings			
16.07.15	Formal Dinner	Commercial Premises	147.50					Dinners.33(a)(i)			
20.07.15	Formal Lunch	Self-catered/Per Capita Rates	295.00					Lunch at AHC s.33(a)(i)			
22.07.15				Other			30.86	Contribution towards lunch at AHC s.33(a)(i)			
27.07.15				Bulk Liquor/Soft Drinks			142.29	Spirits from IDS for Stoke Lodges.22(1)(a)(ii)			
28.07.15				Bulk Liquor/Soft Drinks			90.85	Spirits from IDS for Stoke Lodge			
29.07.15	Reception	Self-catered/Per Capita Rates	952.51					Garden party at Stoke Lodge with s.22(1)(a)(ii)			
31.07.15						Bulk Liquor/Soft Drinks	147.33	Spirits from IDS for Stoke Lodges.22(1)(a)(ii)			
03.08.15							915.00	Flowers & staffing for reception at AHC for Aust. Women's Cricket team s.22(1)(a)(ii)			
04.08.15	Formal Lunch	Commercial Premises	113.75					Lunch s.47G s.22(1)(a)(ii)			
05.08.15	Formal Lunch	Self-catered/Per Capita Rates	229.00					Lunch at AHC for QLD Ballets.22(1)(a)(ii)			
13.08.15	Formal Lunch	Commercial Premises	78.86					Lunch s.47G s.22(1)(a)(ii)			
13.08.15	Formal Dinner	Self-catered/Per Capita Rates	181.68					Dinner at Stoke Lodges.22(1)(a)(ii)			
14.08.15				Other			280.00	Flowers as decoration at Stoke Lodge for various functions from May - July 2015. s.22(1)(a)(ii)			
19.08.15	Formal Lunch	Commercial Premises	99.56					Lunch s.33(a)(i) s.47G s.22(1)(a)(ii)			
03.09.15	Formal Lunch	Catered	739.00					Lunch at AHC in honour of Louise Hand, FAS, EU, DFAT s.22(1)(a)(ii)			
17.09.15	Formal Lunch	Self-catered/Per Capita Rates	1,000.00					Lunch at Stoke Lodges.33(a)(iii) s.22(1)(a)(ii)			
18.09.15	Formal Dinner	Self-catered/Per Capita Rates	367.00					Dinner at Stoke Lodge s.22(1)(a)(ii)			
21.09.15	Formal Lunch	Commercial Premises	80.44					Lunch s.33(a)(i), s.33(a)(iii) s.22(1)(a)(ii)			
22.09.15	Formal Lunch	Self-catered/Per Capita Rates	104.00					Lunch at Stoke Lodge s.22(1)(a)(ii)			
22.09.15	Other	Commercial Premises	38.05					Drinks s.33(a)(iii) s.22(1)(a)(ii)			
23.09.15	Reception	Self-catered/Per Capita Rates	220.00					Reception at Stoke Lodge s.33(a)(iii) s.22(1)(a)(ii)			
24.09.15						Bulk Liquor/Soft Drinks	287.97	Alcoholic & non alcoholic beverages for Reception at Aus House s.33(a)(iii)			
24.09.15	Formal Lunch	Commercial Premises	134.31					Lunch s.33(a)(i) s.47G s.22(1)(a)(ii)			
24.09.15	Reception	Self-catered/Per Capita Rates	990.00					Reception at AHC s.33(a)(iii) s.22(1)(a)(ii)			
30.09.15						Bulk Liquor/Soft Drinks	76.32	Spirits from IDS for Stoke Lodge s.22(1)(a)(ii)			
30.09.15						Bulk Liquor/Soft Drinks	89.10	Spirits from IDS for Stoke Lodge			
30.09.15	Reception	Self-catered/Per Capita Rates	890.00					Reception at AHC for Australian British Chamber of Commerce s.22(1)(a)(ii)			
SUB-TOTAL			9,454.15	SUB-TOTAL		306.00	SUB-TOTAL		2,156.47	TOTAL GBP 11,916.62	

SPOUSE-RELATED ACTIVITIES

Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
SUB-TOTAL			0.00	SUB-TOTAL		0.00	SUB-TOTAL		0.00	TOTAL GBP 0.00	

REPRESENTATION FUNDS EXPENDITURE

OFFICER:	Alexander Downer	POSITION:	High Commissioner	POST:	LHLH	CURRENCY OF ADVANCE:	British Pound	FFY:	15/16	PERIOD:	01 July - 30 September			
TOTAL		TOTAL		TOTAL		TOTAL		TOTAL						
9,454.15		306.00		2,156.47		GBP 11,916.62								
OFFICER CERTIFICATION			APPROVAL			LIMITATIONS ON EXPENDITURE (cumulative, against officer's full year allocation)			DEPLETION STATEMENT					
<p>I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.</p>			<p>I hereby certify that the representation expenditure recorded in this claim is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12).</p>			<p>s.22(1)(a)(ii) Officer's current level of expenditure</p> <p>s.22(1)(a)(ii) Officer's current level of expenditure</p>			<p>Officer's full year allocation:</p> <p>1st cycle advance:</p> <p>Amount of allocation remaining: 0.00%</p> <p style="text-align: center;"><b>ADVANCE ACQUITTAL</b></p> <p>1st cycle advance</p> <p>Add carry-over/overspend from previous f/y: (overspends should be entered with a minus sign in front)</p> <p>Less expenditure this cycle:</p>			<p>GBP</p> <p>s.22(1)(a)(ii) &amp; s.47E(d)</p>		

REPRESENTATION FUNDS EXPENDITURE

OFFICER: Alexander Downer		POSITION: High Commissioner		POST: LHLH	CURRENCY OF ADVANCE: British Pound	FY: 15/16	PERIOD: 01 October - 31 December	
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER
09.10.15	Formal Lunch	Commercial Premises	123.50					Lunch s.33(a)(i) s.47G s.22(1)(a)(ii)
09.10.15	Other	Self-catered/Per Capita Rates	15.90					Breakfast at Stoke Lodge s.47F(1)
12.10.15	Formal Dinner	Self-catered/Per Capita Rates	146.41	Additional Staff	60.00			Dinner at Stoke Lodge s.47G
				Flowers As Decorations	60.00			
12.10.15						Bulk Liquor/Soft Drinks	25.16	Liquor purchase from Waitrose for Stoke Lodge s.22(1)(a)(ii)
13.10.15	Other	Self-catered/Per Capita Rates	39.15					Breakfast at Stoke Lodge s.33(a)(iii)
14.10.15	Formal Dinner	Self-catered/Per Capita Rates	148.08	Additional Staff	110.00			Dinner at Stoke Lodge s.47G
				Flowers As Decorations	40.00			
16.10.15						Bulk Liquor/Soft Drinks	166.86	Spirits from IDS for Stoke Lodges s.22(1)(a)(ii)
16.10.15						Bulk Liquor/Soft Drinks	818.05	Wine from Negotiants s.22(1)(a)(ii)
16.10.15						Bulk Liquor/Soft Drinks	888.99	Wine from Negotiants
16.10.15	Formal Lunch	Commercial Premises	71.15					Lunch s.33(a)(iii)
20.10.15	Formal Dinner			Hire Of Formal Wear	128.00			White tie hire in honour s.33(a)(iii)
22.10.15	Formal Lunch	Commercial Premises	42.85					Lunch with Lachlan Strahan s.33(a)(i)
22.10.15	Reception			Foodstuffs	20.00			Ice ordered for ARU Rugby World Cup event hosted at Australia House
26.10.15	Reception	Self-catered/Per Capita Rates	156.24	Additional Staff	330.00			Australian Wildlife Trust Reception
				Flowers As Decorations	40.00			
27.10.15	Formal Lunch	Commercial Premises	79.50					Lunch s.33(a)(i), s.33(a)(iii)
27.10.15	Reception	Self-catered/Per Capita Rates	126.89	Additional Staff	280.00			Reception at Stoke Lodge for Australian Parliamentary Delegation
				Flowers As Decorations	40.00			
28.10.15	Reception	Catered	1000					s.33(a)(iii) at Australia House
29.10.15						Bulk Liquor/Soft Drinks	277.20	Wine from IDS for Australia House events
29.10.15	Reception	Catered	1,147.49	Foodstuffs	40.00			ARU Reception for Rugby World Cup
29.10.15	Formal Dinner	Self-catered/Per Capita Rates	98.86					s.33(a)(iii) Dinner at Stoke Lodge
29.10.15						Bulk Liquor/Soft Drinks	78.20	Soft Drinks for Australia House events
30.10.15	Formal Dinner	Self-catered/Per Capita Rates	48.19	Flowers As Decorations	20.00			Dinner at Stoke Lodge s.47F(1)
30.10.15						Bulk Liquor/Soft Drinks	207.20	Beer from IDS for Australia House events
30.10.15						Bulk Liquor/Soft Drinks	335.23	Wine from Negotiants for Australia House
31.10.15	Other	Self-catered/Per Capita Rates	8.12					Breakfast at Stoke Lodge for with the Governor General s.47F(1)
02.11.15	Reception	Self-catered/Per Capita Rates	143.73	Additional Staff	180.00			s.47G Event at Australia House
				Foodstuffs	20.00			
03.11.15	Reception	Self-catered/Per Capita Rates	198.12	Additional Staff	177.50			John Monash Scholarship Event at Stoke Lodge
03.11.15	Other	Commercial Premises	20.00					Golf with s.47G s.33(a)(i)
04.11.15	Reception	Other	20.00					Ice for Britain-Australia Reception
05.11.15	Reception	Self-catered/Per Capita Rates	290.43	Additional Staff	917.50			Queens Jubilee Trust Reception (Time to See Exhibition) at Australia House
				Flowers As Decorations	470.00			
				Foodstuffs	40.00			
07.11.15	Other	Self-catered/Per Capita Rates	6.50					Ice for Queens Jubilee Trust Reception
09.11.15	Formal Lunch	Self-catered/Per Capita Rates	42.67					Breakfast at Stoke Lodge with Hon Tony Abbott and Hon Greg Hunt
09.11.15						Bulk Liquor/Soft Drinks	54.54	Lunch s.33(a)(iii) at Australia House
11.11.15	Formal Lunch	Commercial Premises	69.88					Bulk liquor order for Stoke Lodge events s.22(1)(a)(ii)
18.11.15	Reception	Self-catered/Per Capita Rates	182.68	Additional Staff	160.00			Lunch s.33(a)(i), s.33(a)(iii)
				Flowers As Decorations	40.00			Accelerate Reception at Stoke Lodge
23.11.15	Casual Lunch	Self-catered/Per Capita Rates	44.00					Lunch meeting with Steven Ciobo MP and s.33(a)(iii) at Australia House
24.11.15	Formal Lunch	Commercial Premises	135.13					Dinner with Natasha Stott Despoja, Ambassador for Women and Girls s.33(a)(i)
29.11.15	Casual Dinner	Commercial Premises	170.35	Gratuity/Tip	17.03			Dinner with Hon Jamie Briggs MP s.33(a)(i)
30.11.15						Bulk Liquor/Soft Drinks	294.28	Wine purchase from AMSA (left over from IMO event)
30.11.15	Formal Dinner	Self-catered/Per Capita Rates	185.20	Additional Staff	75.00			Australia Day Foundation Gold Sponsors Chairman's Dinner at Stoke Lodge
				Flowers As Decorations	60.00			
01.12.15	Formal Dinner			Hire Of Formal Wear	126.00			White tie hire for dinner hosted s.33(a)(iii)
03.12.15	Reception	Self-catered/Per Capita Rates	196.10	Additional Staff	110.00			Media Reception at Stoke Lodge
07.12.15						Bulk Liquor/Soft Drinks	156.64	Wine order from Waitrose for Dinners at Australia House
08.12.15	Reception			Hire Of Formal Wear	128.00			White tie hire for Buckingham Palace Reception
08.12.15						Bulk Liquor/Soft Drinks	159.25	WineDirect Order of general Stoke Lodge events s.22(1)(a)(ii)
09.12.15	Reception	Self-catered/Per Capita Rates	285.85	Additional Staff	348.00			Staff Christmas Reception - groceries from Sainsbury's, ice from ice box and decorations from Amazon & M&S
				Other	56.94			
				Foodstuffs	40.00			
09.12.15						Bulk Liquor/Soft Drinks	108.00	Wine from IDS for Australia Hosue events

REPRESENTATION FUNDS EXPENDITURE

OFFICER:		POSITION:		POST:	CURRENCY OF ADVANCE:	FY:	PERIOD:
Alexander Downer		High Commissioner		LHLH	British Pound	15/16	01 October - 31 December
10.12.15	Formal Dinner	Self-catered/Per Capita Rates	209.09	Flowers As Decorations	19.00	Dinner in honour s.47F(1)	
10.12.15				Additional Staff	120.00		
14.12.15	Formal Dinner	Self-catered/Per Capita Rates	226.52	Additional Staff	110.00	Bulk Liquor/Soft Drinks	509.22
				Dry Cleaning	26.24	Bulk liquor order for rep events at Stoke Lodge s.22(1)(a)(ii)	
				Flowers As Decorations	60.00	Dinner in honour s.47F(1) at Stoke Lodge	
18.12.15						Other	299.04
18.12.15						Bulk Liquor/Soft Drinks	6.30
24.12.15	Reception	Self-catered/Per Capita Rates	160.30	Additional Staff	185.00	HOM Christmas Cards Order	
						IDS purchase for Stoke Lodge rep events	
						Christmas Eve Drinks at Stoke Lodge	
SUB-TOTAL		5,838.88		SUB-TOTAL	4,654.21	SUB-TOTAL	4,384.16
						TOTAL	GBP 14,877.25

REPRESENTATION FUNDS EXPENDITURE

OFFICER:	Alexander Downer	POSITION:	High Commissioner	POST:	LHLH	CURRENCY OF ADVANCE:	British Pound	F/Y:	15/16	PERIOD:	01 October - 31 December
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WIFE-RELATED ACTIVITIES

Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
SUB-TOTAL			0.00	SUB-TOTAL		0.00	SUB-TOTAL		0.00	TOTAL GBP 0.00	

TOTAL			5,838.88	TOTAL		4,654.21	TOTAL		4,384.16	TOTAL GBP 14,877.25	
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<p><b>OFFICER CERTIFICATION</b></p> <p>I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.</p> <p>Officer's signature</p>	<p><b>APPROVAL</b></p> <p>I hereby certify that the representation expenditure recorded in this claim is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12).</p> <p>HOM, Deputy HOM, SAO or SPU officer's signature, as appropriate</p>	<p><b>LIMITATIONS ON EXPENDITURE</b> (cumulative, against officer's full year allocation)</p> <p>s.22(1)(a)(ii)</p> <p>Officer's current level of expenditure</p> <p>0.00%</p> <p>s.22(1)(a)(ii)</p> <p>Officer's current level of expenditure</p> <p>0.00%</p>	<p><b>DEPLETION STATEMENT</b></p> <p>s.22(1)(a)(ii) &amp; s.47E(d)</p> <p>Officer's full year allocation:</p> <p>1st cycle advance:</p> <p>2nd cycle advance:</p> <hr/> <p>Amount of allocation remaining;</p> <hr/> <p style="text-align: center;"><b>ADVANCE ACQUITTAL</b></p> <p>2nd cycle advance</p> <p>Add carry-over/overspend from 1st cycle: (overspends should be entered with a minus sign in front)</p> <p>Less expenditure this cycle:</p> <hr/> <p>Carry forward to next cycle OR Amount to be repaid OR Amount of over-expenditure</p>
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REPRESENTATION FUNDS EXPENDITURE

OFFICER:		POSITION:		POST:	CURRENCY OF ADVANCE:	FFY:	PERIOD:						
Alexander Downer		High Commissioner		LHLH	British Pound	15/16	01 January - 31 March						
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives					
06.01.16	Formal Lunch	Commercial Premises	110.81					Lunchs.33(a)(i), s.33(a)(iii)					
11.01.2016	Formal Dinner	Self-catered/Per Capita Rates	254.38	Additional Staff	110.00			Cultural dinner at Stoke Lodge					
13.01.2016	Formal Dinner	Self-catered/Per Capita Rates	192.38	Additional Staff	112.50			s.47F(1) Dinner s.47F(1) at Stoke Lodge					
				Flowers As Decorations	60.00								
				Liquor & Soft Drinks	10.65								
14.01.2016						Bulk Liquor/Soft Drinks	270.24	Bulk Wine Order for sponsored event - s.33(a)(iii) and Luncheon					
19.01.2016	Formal Dinner	Self-catered/Per Capita Rates	257.43	Additional Staff	120.00			Dinner in Honour of Stuart Robert MP, Minister of at Stoke Lodge					
				Flowers As Decorations	60.00								
				Liquor & Soft Drinks	33.97								
20.01.2016						Bulk Liquor/Soft Drinks	54.54	Bulk liquor order for Stoke Lodge events - IDS s.22(1)(a)(ii)					
21.01.2016	Formal Lunch	Self-catered/Per Capita Rates	152.69	Additional Staff	165.00			s.33(a)(iii) Luncheon at Australia House					
26.01.2016						Bulk Liquor/Soft Drinks	562.63	Bulk liquor order for Australia House events - Negotiants					
27.01.2016	Reception	Catered	623.41					Co-Host Reception for ANZAC Parliamentary Group - Australia and Waitangi Day					
15.02.2016						Bulk Liquor/Soft Drinks	60.75	Bulk liquor order for Stoke Lodge events s.22(1)(a)(ii)					
16.02.2016	Formal Lunch	Commercial Premises	88.88					Lunch s.33(a)(i), s.33(a)(iii)					
22.02.2016	Other	Self-catered/Per Capita Rates	40.70					Breakfast at Stoke Lodge with Peter Varghese, Secrary DFAT s.33(a)(iii)					
25.02.2016	Formal Lunch	Self-catered/Per Capita Rates	159.22	Additional Staff	120.00			s.33(a)(iii) Luncheon held at Australia House					
02.03.2016						Bulk Liquor/Soft Drinks	51.66	Bulk liquor order for Stoke Lodge events - IDS s.22(1)(a)(ii)					
02.03.2016	Formal Dinner	Self-catered/Per Capita Rates	241.79	Additional Staff	60.00			s.47G Dinner at Stoke Lodge					
03.03.2016	Formal Dinner	Self-catered/Per Capita Rates	110.56					Dinner at Stoke Lodge with The Hon Ros Kelly AO s.47F(1)					
04.03.2016						Bulk Liquor/Soft Drinks	647.06	Bulk liquor order for Stoke Lodge - Negotiants s.22(1)(a)(ii)					
07.03.2016	Formal Lunch	Commercial Premises	73.48					Lunch s.47G s.33(a)(i)					
08.03.2016						Bulk Liquor/Soft Drinks	160.47	Bulk liquor order for Stoke Lodge events - IDS s.22(1)(a)(ii)					
15.03.2016	Formal Lunch	Commercial Premises	88.00					Lunch s.47G s.33(a)(i)					
16.03.2016	Formal Lunch	Self-catered/Per Capita Rates	109.18					Lunch in honour s.33(a)(iii) at Australia House					
18.03.2016	Formal Dinner	Self-catered/Per Capita Rates	149.71					Dinner in honour of the Hon Michael Keenan MP at Stoke Lodge					
20.03.2016	Formal Dinner	Self-catered/Per Capita Rates	24.95					Dinner s.33(a)(iii) at Stoke Lodge					
22.03.2016	Other	Self-catered/Per Capita Rates	20.99					Breakfast at Stoke Lodge s.47G					
22.03.2016	Formal Lunch	Commercial Premises	99.00					Lunch s.47G s.33(a)(i)					
23.03.2016	Formal Lunch	Self-catered/Per Capita Rates	218.33	Additional Staff	120.00			s.33(a)(iii) luncheon at Stoke Lodge					
23.03.2016						Bulk Liquor/Soft Drinks	102.00	Bulk soft drinks order for events at Australia House - Sainsbury's					
23.03.2016	Formal Dinner	Commercial Premises	82.27					HOM attendance s.33(a)(iii) s.33(a)(i)					
SUB-TOTAL			3,098.16	SUB-TOTAL			972.12	SUB-TOTAL		1,909.35	TOTAL		GBP 5,979.63

SPOUSE-RELATED ACTIVITIES													
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER					
SUB-TOTAL			0.00	SUB-TOTAL			0.00	SUB-TOTAL		0.00	TOTAL		GBP 0.00

TOTAL			3,098.16	TOTAL			972.12	TOTAL		1,909.35	TOTAL		GBP 5,979.63
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OFFICER CERTIFICATION	APPROVAL	LIMITATIONS ON EXPENDITURE (cumulative, against officer's full year allocation)	DEPLETION STATEMENT
I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.	I hereby certify that the representation expenditure recorded in this claim is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12).	s.22(1)(a)(ii)  Officer's current level of expenditure  s.22(1)(a)(ii)  Officer's current level of expenditure	<p>Officer's full year allocation: Total 1st &amp; 2nd cycle advances: 3rd cycle advance:</p> <p>#REF! Amount of allocation remaining;</p> <p>ADVANCE ACQUITTAL</p> <p>3rd cycle advance 0.00%</p> <p>Add carry-over/overspend from 2nd cycle: (overspends should be entered with a minus sign in front)</p>



REPRESENTATION FUNDS EXPENDITURE

OFFICER:	Alexander Downer	POSITION:	High Commissioner	POST:	LHLH	CURRENCY OF ADVANCE:	British Pound	F/Y:	15/16	PERIOD:	01 January - 31 March
Officer's signature		HOM, Deputy HOM, SAO or SPU officer's signature, as appropriate				Less expenditure this cycle:				s.22(1)(a)(ii) & s.47E(d)	
						Carry forward to next cycle OR Amount to be repaid					
						OR Amount of over-expenditure					

REPRESENTATION FUNDS EXPENDITURE

OFFICER:		POSITION:		POST:		CURRENCY OF ADVANCE:	British Pound	F/Y:	15/16	PERIOD:	01 April - 30 June		
Alexander Downer		High Commissioner		LHLH									
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER					
03.12.16	Reception			Dry Cleaning	26.24			Reception s.33(a)(iii) at Stoke Lodge					
13.01.16	Formal Dinner			Dry Cleaning	33.35			Dinner s.47F(1)					
14.03.16	Formal Lunch	Commercial Premises	107.55					Business Lunch with s.33(a)(iii)					
16.03.16	Formal Dinner			Flowers As Decorations	60.00			Flowers for Dinner at Stoke Lodge in honour of Minister for Justice					
11.04.16	Formal Dinner	Self-catered/Per Capita Rates	138.36					Dinner in honour of the Ambassador for the Environment, Patrick Suckling (Stoke Lodge)					
25.04.16	Afternoon Tea	Self-catered/Per Capita Rates	82.69					Anzac Day Afternoon tea at Australia House for AUS/NZ Gap students in England					
		Other	6.05										
27.04.16	Other			Flowers As Decorations	7.98			Meeting for Minister for Trade - flowers					
28.04.16	Formal Lunch	Commercial Premises	255.50					Business lunches.47G					
04.05.16	Formal Lunch	Commercial Premises	109.41					s.47G s.22(1)(a)(ii) (AHC)					
04.05.16	Formal Lunch					Bulk Liquor/Soft Drinks	211.41	Business lunches.47G s.22(1)(a)(ii) (AHC)					
05.05.16	Reception	Self-catered/Per Capita Rates	80.15	Additional Staff	60.00			Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)					
06.05.16	Formal Lunch	Commercial Premises	99.00					Reception at Stoke Lodge in honour of Aus Day Foundation Sponsors					
06.05.16	Reception	Self-catered/Per Capita Rates	73.46	Additional Staff	270.00			Business lunch s.33(a)(i) s.47G					
09.05.16	Formal Dinner	Self-catered/Per Capita Rates	33.80	Additional Staff	110.00			s.47G s.22(1)(a)(ii) (AHC)					
				Flowers As Decorations	60.00			Reception at Stoke Lodge in honour s.33(a)(iii) & s.47F(1)					
10.05.16	Formal Lunch			Flowers As Decorations	14.05			Dinner at Stoke Lodge for s.47G					
11.05.16	Formal Dinner	Commercial Premises	312.80					Lunch in honour of Daniel Sloper (First Assistant Secretary, Pacific Division, DFAT) at Australia House					
16.05.16	Formal Lunch	Commercial Premises	89.72					Dinner in honour of Minister for Justice					
18.05.16						Hire Of Formal Wear	37.00	Business lunches.47G					
19.05.16						Bulk Liquor/Soft Drinks	422.70	Waist coat hire for State Opening of Parliament (Moss Brothers)					
19.05.16	Afternoon Tea	Self-catered/Per Capita Rates	21.07	Dry Cleaning	38.49	Bulk Liquor/Soft Drinks	44.07	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)					
				Flowers As Decorations	40.00			Bulk drinks order for Stoke Lodge					
21.05.16						Bulk Liquor/Soft Drinks	395.86	Afternoon tea at Stoke Lodge s.33(a)(iii)					
24.05.16	Formal Dinner	Self-catered/Per Capita Rates	102.23	Additional Staff	120.00			Bulk drinks order for Australia House (Negociants)					
				Flowers As Decorations	60.00			Dinner at Stoke Lodges.47F(1)					
25.05.16	Reception	Self-catered/Per Capita Rates	129.76	Additional Staff	352.50			Reception at Stoke Lodge for s.33(a)(iii)					
26.05.16	Reception	Catered	1,020.00	Additional Staff	497.50			Reception at Australia House for the 5000 Poppies Project					
				Other	20.00								
29.05.16	Other			Flowers As Decorations	384.00								
31.05.16	Formal Dinner	Self-catered/Per Capita Rates	84.90	Additional Staff	110.00			Tickets to attend Australian author event at Hay Festival					
				Flowers As Decorations	60.00			Dinner at Stoke Lodge s.47G					
03.06.16	Formal Lunch	Self-catered/Per Capita Rates	155.56	Additional Staff	75.00			s.22(1)(a)(ii) & s.47F(1) Lunch at Stoke Lodge in honour s.22(1)(a)(ii) & s.47F(1)					
06.06.16						Bulk Liquor/Soft Drinks	21.51	s.22(1)(a)(ii) & s.47F(1)					
08.06.16	Reception	Catered	667.50	Additional Staff	295.00			Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)					
				Other	20.00			Reception at Aus House for Aus/NZers working in the UK Civil Service					
08.06.16	Afternoon Tea	Other	110.50					Morning Tea in honour s.22(1)(a)(ii) & s.47F(1)					
10.06.16						Bulk Liquor/Soft Drinks	296.93	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)					
10.06.16	Formal Dinner	Self-catered/Per Capita Rates	124.90	Additional Staff	245.00			Dinner at Stoke Lodge in honour of the Governor-General of Australia					
14.06.16	Formal Dinner	Self-catered/Per Capita Rates	146.84	Additional Staff	135.00			Dinner at Stoke Lodge s.47G					
				Flowers As Decorations	60.00			s.47G					
17.06.16	Formal Lunch	Self-catered/Per Capita Rates	89.53	Additional Staff	125.00			Launch of Spence Rooms with prominent women in business and government					
				Flowers As Decorations	16.00								
20.06.16						Bulk Liquor/Soft Drinks	42.60	Bulk drinks order for Australia House events					
22.06.16						Bulk Liquor/Soft Drinks	134.87	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)					
23.06.16	Formal Dinner	Catered		Flowers As Decorations	972.02			Queen's Young Leaders Dinner at Australia House					
				Foodstuffs	126.09								
				Other	27.48								
24.06.16						Dry Cleaning	78.13	Dry cleaning of laundry from Rep Events at Stoke Lodge in June					
SUB-TOTAL			4,041.28	SUB-TOTAL			4,486.70	SUB-TOTAL			1,685.08	TOTAL GBP 10,213.06	

s.22(1)(a)(ii)

REPRESENTATION FUNDS EXPENDITURE

OFFICER: Alexander Downer		POSITION: High Commissioner		POST: LHLH	CURRENCY OF ADVANCE: British Pound	F/Y: 15/16	PERIOD: 01 April - 30 June		
Date	Type Of Function	Venue/Catering	0	Expenditure Directly Associated With Function	0	Other Expenditure (Not Associated With A Particular Function)	0	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER	
SUB-TOTAL		0.00	SUB-TOTAL		0.00	SUB-TOTAL		0.00	TOTAL GBP 0.00
TOTAL		4,041.28	TOTAL		4,486.70	TOTAL		1,685.08	TOTAL GBP 10,213.06
OFFICER CERTIFICATION			APPROVAL		LIMITATIONS ON EXPENDITURE (cumulative, against officer's full year allocation)		DEPLETION STATEMENT		GBP
<p>I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.</p>			<p>I hereby certify that the representation expenditure recorded in this claim is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12).</p>		<p>s.22(1)(a)(ii) Officer's current level of expenditure</p> <p>s.22(1)(a)(ii) Officer's current level of expenditure</p>		<p>Officer's full year allocation: Total 1st, 2nd &amp; 3rd cycle advances: 4th cycle advance:</p> <hr/> <p>Amount of allocation remaining:</p> <hr/> <p>ADVANCE ACQUITTAL</p> <p>4th cycle advance #REF! Add carry-over/overspend from 3rd cycle: (overspends should be entered with a minus sign in front) Less expenditure this cycle:</p> <hr/> <p>Carry forward to next cycle OR Amount to be repaid OR Amount of over-expenditure</p>		<p>s.22(1)(a)(ii) &amp; s.47E(d)</p>
Officer's signature			HOM, Deputy HOM, SAO or SPU officer's signature, as appropriate						

REPRESENTATION FUNDS EXPENDITURE

OFFICER: Alexander Downer		POSITION: High Commissioner			POST: LHLH	CURRENCY OF ADVANCE: British Pound	F/Y: 16/17	PERIOD: 01 July - 30 September			
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
12.04.16	Afternoon Tea	Catered	95.96					Afternoon tea in honour of Uni of Adelaide Pol/Eco Students			
05.07.16	Other	Self-catered/Per Capita Rates	17.98					Breakfast at Stoke Lodge with Mark Higgie, Brussels Ambassador			
05.07.16						Bulk Liquor/Soft Drinks	39.51	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)			
06.07.16	Other	Self-catered/Per Capita Rates	11.49					Breakfast at Stoke Lodge s.33(a)(iii)			
06.07.16	Formal Dinner	Self-catered/Per Capita Rates	99.24	Additional Staff	142.50			Host dinner at Stoke Lodge s.47G			
06.07.16						Bulk Liquor/Soft Drinks	370.99	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)			
07.07.16	Formal Dinner	Self-catered/Per Capita Rates	347.19	Additional Staff	605.00			Annual Wimbledon Dinner at Stoke Lodge			
				Flowers As Decorations	80.00						
				Laundry	28.65						
07.07.16						Bulk Liquor/Soft Drinks	142.51	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)			
09.07.16						Bulk Liquor/Soft Drinks	106.88	Bulk drinks order for Stoke Lodge			
11.07.16						Bulk Liquor/Soft Drinks	22.41	Bulk drinks order for Stoke Lodge			
12.07.16	Reception	Self-catered/Per Capita Rates	258.49	Liquor & Soft Drinks	56.15			Summer Key Contacts Garden Party at Stoke Lodge			
				Additional Staff	550.00						
				Flowers As Decorations	40.00						
12.07.16	Casual Lunch	Commercial Premises	52.75					s.33(a)(iii) Lunch			
14.07.16	Formal Lunch	Self-catered/Per Capita Rates	52.52	Additional Staff	60.00			Lunch in honour of Australian Ballet Patrons			
				Flowers As Decorations	18.00						
18.07.16	Reception	Catered	1,562.75					Reception in honour of Australian Ballet			
21.07.16	Formal Lunch	Catered	564.00	Additional Staff	130.00			Lunch in honour of Governor of NSW			
22.07.16						Bulk Liquor/Soft Drinks	44.46	Bulk drinks order for Stoke Lodges.22(1)(a)(ii)			
24.07.16	Other	Commercial Premises	138.99					Brunch with LTGen Angus Campbell, Chief of Army s.47F(1)			
24.07.16	Casual Dinner	Self-catered/Per Capita Rates	145.89	Additional Staff	135.00			Hosted dinner s.22(1)(a)(ii) s.33(a)(i) including tickets to La Traviata performance			
				Other	977.50						
25.07.16	Formal Lunch	Commercial Premises	85.20					Lunch s.47G			
27.07.16	Casual Lunch	Self-catered/Per Capita Rates	29.96					Lunch with Dave Sharma (Ambassador, Tel Aviv) at Stoke Lodge			
24.08.16						Bulk Liquor/Soft Drinks	95.53	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)			
25.08.16						Bulk Liquor/Soft Drinks	213.57	Bulk drinks order for Stoke Lodge			
26.08.16	Formal Dinner	Self-catered/Per Capita Rates	166.50					Dinner at Stoke Lodge			
30.08.16						Bulk Liquor/Soft Drinks	400.67	Bulk drinks order for Stoke Lodge			
31.08.16	Formal Dinner	Self-catered/Per Capita Rates	215.31	Additional Staff	120.00			Dinner at Stoke Lodge			
				Flowers As Decorations	60.00						
02.09.16	Formal Dinner	Self-catered/Per Capita Rates	221.19	Additional Staff	142.50			Dinner at Stoke Lodge to promote Australian tourism			
05.09.16	Formal Lunch	Self-catered/Per Capita Rates	274.77	Additional Staff	210.00			Host dinner at Stoke Lodge s.47G & s.47F(1)			
				Flowers As Decorations	60.00						
				Liquor & Soft Drinks	24.10						
				Laundry	30.09						
06.09.16	Other	Catered	336.00	Additional Staff	130.00			Breakfast in honour of Minister Steven Ciobo MP			
06.09.16	Formal Dinner	Self-catered/Per Capita Rates	218.12	Laundry	3.29			Host dinner at Stoke Lodge s.47G			
				Additional Staff	120.00						
				Liquor & Soft Drinks	36.16						
06.09.16						Bulk Liquor/Soft Drinks	78.30	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)			
07.09.16	Other	Self-catered/Per Capita Rates	45.46					Breakfast at Stoke Lodge			
07.09.16	Formal Dinner	Self-catered/Per Capita Rates	79.27	Additional Staff	166.25			Dinner in honour of Governor of Victoria			
				Laundry	18.66						
14.09.16	Morning Tea	Other	12.36					Morning Tea for Commonwealth War Graves Commission Meeting			
15.09.16	Morning Tea	Other	12.37					Morning Tea s.47G			
15.09.16	Formal Lunch	Self-catered/Per Capita Rates	84.16	Flowers As Decorations	8.00			Lunch in honour s.47F(1)			
19.09.16						Bulk Liquor/Soft Drinks	66.69	Bulk drinks order for Stoke Lodge s.22(1)(a)(ii)			
22.09.16	Reception	Catered	318.60	Additional Staff	195.00			Reception s.33(a)(iii)			
23.09.16	Formal Dinner	Self-catered/Per Capita Rates	206.80	Additional Staff	147.50			Dinner at Stoke Lodge in honour of Minister Fletcher			
26.09.16	Formal Dinner	Self-catered/Per Capita Rates	115.91	Additional Staff	227.50			Dinner at Stoke Lodge for National Gallery of Australia Patrons			
SUB-TOTAL			5,769.23	SUB-TOTAL		4,521.85	SUB-TOTAL		1,581.52	TOTAL	GBP 11,872.60

REPRESENTATION FUNDS EXPENDITURE

OFFICER: Alexander Downer	POSITION: High Commissioner	POST: LHLH	CURRENCY OF ADVANCE: British Pound	F/Y: 16/17	PERIOD: 01 July - 30 September
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s.22(1)(a)(ii)

OFFICER CERTIFICATION	APPROVAL	LIMITATIONS ON EXPENDITURE (cumulative, against officer's full year allocation)	DEPLETION STATEMENT	GBP
<p>I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.</p>	<p>I hereby certify that the representation expenditure recorded in this claim is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12).</p>	<p>s.22(1)(a)(ii)</p> <p>Officer's current level of expenditure</p> <p>0.00%</p> <p>s.22(1)(a)(ii)</p> <p>Officer's current level of expenditure</p> <p>0.00%</p>	<p>Officer's full year allocation:</p> <p>1st cycle advance:</p> <p>Amount of allocation remaining:</p> <p>ADVANCE ACQUITTAL</p> <p>1st cycle advance</p> <p>Add carry-over/overspend from previous f/y: (overspends should be entered with a minus sign in front)</p> <p>Less expenditure this cycle:</p> <p>Carry forward to next cycle OR Amount to be repaid OR Amount of over-expenditure</p>	<p>s.22(1)(a)(ii) &amp; s.47E(d)</p>
TOTAL 5,769.23	TOTAL 4,521.85	TOTAL 1,581.52	TOTAL GBP 11,872.60	
Officer's signature	HOM, Deputy HOM, SAO or SPU officer's signature, as appropriate			

REPRESENTATION FUNDS EXPENDITURE

OFFICER:	Alexander Downer	POSITION:	High Commissioner	POST:	LHLH	CURRENCY OF ADVANCE:	British Pound	F/Y:	16/17	PERIOD:	01 July - 30 September
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