

REPRESENTATION FUNDS EXPENDITURE

OFFICER: Alexander Downer		POSITION: High Commissioner			POST: LHLH	CURRENCY OF ADVANCE: British Pound	FY: 13/14	PERIOD: 01 July - 30 September			
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
01.07.14	Formal Dinner	Self-catered/Per Capita Rates	1,289.25					Dinner at Stoke Lodge with guests - see attached list			
09.07.14	Formal Dinner	Self-catered/Per Capita Rates	462.32					Dinner at Stoke Lodge with guests - see attached list			
10.07.14	Formal Dinner	Self-catered/Per Capita Rates	138.97					Dinner at Stoke Lodge with guests - see attached list			
11.07.14	Formal Dinner	Self-catered/Per Capita Rates	171.00					Dinner at Stoke Lodge with guests - see attached list			
s 22(1)(a)(ii)											
15.07.14	Breakfast	Self-catered/Per Capita Rates	14.00					Breakfast at Stoke Lodge with Nik Gowing, Journalist			
18.07.14	Formal Lunch	Self-catered/Per Capita Rates	271.00					Lunch at Stoke Lodge for Senator The Hon Michael Ronaldson, Minister for Veterans' Affairs - list attached			
18.07.14	Breakfast	Self-catered/Per Capita Rates	14.00					Breakfast at Stoke Lodge with Stephen Loosely, Minter EWison			
18.07.14	Formal Dinner	Self-catered/Per Capita Rates	422.00					Dinner at Stoke Lodge with guests - see attached list			
s 22(1)(a)(ii)											
s 22(1)(a)(ii)											
25.07.14	Reception	Self-catered/Per Capita Rates	666.00					Reception at Stoke Lodge for Minister Peter Dutton MP, Minister for Sport & Health			
28.07.14	Formal Dinner	Self-catered/Per Capita Rates	398.00					Dinner at Stoke Lodge with guests - see attached list			
29.07.14	Reception	Self-catered/Per Capita Rates	438.00					Reception at Stoke Lodge for Australia Day Foundation Gold Sponsors - list attached			
01.08.14	Formal Dinner	Self-catered/Per Capita Rates	492.78					Dinner at Stoke Lodge with guests - see attached list			
06.08.14	Formal Dinner	Self-catered/Per Capita Rates	187.10					Dinner at Stoke Lodge with guests - see attached list			
12.08.14	Formal Dinner	Catered	1,261.00					Dinner at Stoke Lodge in honour of the Prime Minister - list attached			
s 22(1)(a)(ii)											
s 22(1)(a)(ii)											
s 22(1)(a)(ii)											
10.09.14	Formal Dinner	Self-catered/Per Capita Rates	539.38					Dinner at Stoke Lodge - list attached			
s 22(1)(a)(ii)											
SUB-TOTAL			7,895.32	SUB-TOTAL		0.00	SUB-TOTAL		1,473.96	TOTAL	GBP 9,369.28
SPOUSE-RELATED ACTIVITIES											
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
s 22(1)(a)(ii)											
SUB-TOTAL			158.95	SUB-TOTAL		0.00	SUB-TOTAL		0.00	TOTAL	GBP 158.95

REPRESENTATION FUNDS EXPENDITURE

OFFICER:	Alexander Downer	POSITION:	High Commissioner	POST:	LHLH	CURRENCY OF ADVANCE:	British Pound	FY:	13/14	PERIOD:	01 July - 30 September
TOTAL		TOTAL		TOTAL		TOTAL		TOTAL			
8,054.27		0.00		1,473.95		GBP 9,528.23					
OFFICER CERTIFICATION			APPROVAL			LIMITATIONS ON EXPENDITURE (cumulative, against officer's full year allocation)			DEPLETION STATEMENT		
I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.			I hereby certify that the representation expenditure recorded in this claim is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12).			Spouse contribution to preparations for representation activities			Limit: 15%	Officer's full year allocation: 44,542.00	
						Officer's current level of expenditure			0.00%	1st cycle advance: 11,135.50	
						Spouse-related activities			Limit: 10%	Amount of allocation remaining: 33,406.50	
						Officer's current level of expenditure			0.36%	ADVANCE ACQUITTAL	
										1st cycle advance 11,135.50	
										Add carry-over/overspend from previous fy: 403.22 (overspends should be entered with a minus sign in front)	
										Less expenditure this cycle: 9,528.23	
Officer's signature			HOM, Deputy HOM, SAO or SPU officer's signature, as appropriate							Carry forward to next cycle OR Amount to be repaid OR Amount of over-expenditure 2,010.49	

REPRESENTATION FUNDS EXPENDITURE

OFFICER:		POSITION:		POST:		CURRENCY OF ADVANCE:	FY:	PERIOD:			
Alexander Downer		High Commissioner		LHLH		British Pound	13/14	01 October - 31 December			
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
§ 22(1)(a)(ii)											
13.10.14	Formal Dinner	Self-catered/Per Capita Rates	452.95					Dinner at Stoke Lodge for The Hon Joe Hockey MP, Australian Treasurer + guests - list attached			
15.10.14	Reception	Catered	582.84			§ 22(1)(a)(ii)		Discussion & Reception for Australian Women in Business in the UK - list attached			
§ 22(1)(a)(ii)											
24.10.14	Formal Dinner	Self-catered/Per Capita Rates	432.95					Dinner at Stoke Lodge with guests - list attached			
28.10.14	Reception	Catered	1,741.42			§ 22(1)(a)(ii)		Reception for the VC & GC Association Reunion 2014 - list attached			
29.10.14	Formal Dinner	Catered	1,180.00			§ 22(1)(a)(ii)		Dinner at Stoke Lodge for Andrew Mackenzie, CEO, BHP Billiton & guests - list attached			
§ 22(1)(a)(ii)											
03.11.14	Formal Lunch	Catered	653.60					Lunch at Australia House for the Asia Dialogue - list attached			
04.11.14	Reception	Self-catered/Per Capita Rates	349.16					Reception at Stoke Lodge - list attached			
05.11.14	Formal Lunch	Catered	639.60					Lunch at Australia House in honour of The Hon Michael Keenan MP, Justice Minister for Australia (did not end up attending) + guests - list attached			
08.11.14	Formal Dinner	Self-catered/Per Capita Rates	454.40					Dinner at Stoke Lodge for The Australia Day Foundation's Gold Sponsors - list attached			
§ 22(1)(a)(ii)											
18.11.14	Formal Dinner	Self-catered/Per Capita Rates	408.92					Dinner at Stoke Lodge for the Secretary-General of IMO & guests - list attached			
19.11.14	Formal Lunch	Catered	1,653.87					Lunch at Australia House for the Royal Humane Society's Stanhope Gold Medal - list attached			
20.11.14	Other	Self-catered/Per Capita Rates	138.36					Breakfast at Stoke Lodge with other Ambassadors - list attached			
21.11.14	Formal Lunch	Catered	628.00			§ 22(1)(a)(ii)		Lunch at Australia House for Pacific Island HOMs - list attached			
26.11.14	Formal Dinner	Self-catered/Per Capita Rates	446.00					Dinner at Stoke Lodge - list attached			
§ 22(1)(a)(ii)											
01.12.14	Reception	Catered	205.40					Meeting/dialogue & Reception at AHC for Windsor Energy Group - list attached			
01.12.14	Formal Dinner	Catered	931.40					Dinner at AHC in honour of Sir Jonathan Mills AO, guest speaker at Boyd Lecture + guests - list attached			
05.12.14	Other	Self-catered/Per Capita Rates	28.00			§ 22(1)(a)(ii)		Breakfast at Stoke Lodge with guests - list attached			
05.12.14	Reception		1,875.75					Staff Christmas Party			
09.12.14	Other	Self-catered/Per Capita Rates	29.00					Breakfast at Stoke Lodge with guests - list attached			
09.12.14	Formal Lunch	Catered	416.00					Lunch at AHC for			
09.12.14	Reception	Self-catered/Per Capita Rates	1,031.00					Reception at Stoke Lodge - list attached			
§ 22(1)(a)(ii)											
11.12.14	Formal Dinner	Self-catered/Per Capita Rates	103.95					Dinner at Stoke Lodge with guests - list attached			
12.12.14	Reception	Self-catered/Per Capita Rates	160.00					Reception at Stoke Lodge - list attached			
SUB-TOTAL			15,463.80	SUB-TOTAL		0.00	SUB-TOTAL		1,487.20	TOTAL	GBP 16,951.00

REPRESENTATION FUNDS EXPENDITURE

OFFICER: Alexander Downer		POSITION: High Commissioner		POST: LHLH		CURRENCY OF ADVANCE: British Pound		FY: 13/14	PERIOD: 01 October - 31 December		
SPOUSE-RELATED ACTIVITIES											
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
SUB-TOTAL			0.00	SUB-TOTAL			0.00	SUB-TOTAL		0.00	
TOTAL			15,463.80	TOTAL			0.00	TOTAL		1,487.20	
TOTAL			15,463.80	TOTAL			0.00	TOTAL		16,951.00	
OFFICER CERTIFICATION			APPROVAL			LIMITATIONS ON EXPENDITURE (cumulative, against officer's full year allocation)			GBP		
I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.			I hereby certify that the representation expenditure recorded in this claim is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol.2, Schedule 12).			Spouse contribution to preparations for representation activities			Limit: 15%	Officer's full year allocation:	44,542.00
						Officer's current level of expenditure			0.00%	1st cycle advance:	11,135.50
Officer's signature			HOM, Deputy HOM, SAO or SPU officer's signature, as appropriate			Spouse-related activities			Limit: 10%	2nd cycle advance:	16,135.50
						Officer's current level of expenditure			0.36%	Amount of allocation remaining;	17,271.00
									ADVANCE ACQUITTAL		
									2nd cycle advance	16,135.50	
									Add carry-over/overspend from 1st cycle: (overspends should be entered with a minus sign in front)	2,010.49	
									Less expenditure this cycle:	16,951.00	
									Carry forward to next cycle OR Amount to be repaid OR Amount of over-expenditure	1,194.99	

REPRESENTATION FUNDS EXPENDITURE

OFFICER:		POSITION:				POST:	CURRENCY OF ADVANCE:	FY:	PERIOD:		
Alexander Downer		High Commissioner				LHLH	British Pound	13/14	01 January - 31 March		
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
07.01.15	Other	Self-catered/Per Capita Rates	21.00					Breakfast at Stoke Lodge with John Fraser, Secretary, Treasury Dept & James Kelly, Minister-Counselor, Treasury Dinner at Stoke Lodge with guests - list attached Lunch at AHC for Senator the Hon Stephen Parry, President of the Senate + guests - list attached			
13.01.15	Formal Dinner	Self-catered/Per Capita Rates	184.00								
14.01.15	Formal Lunch	Catered	533.00								
s 22(1)(a)(ii)											
21.01.15	Reception	Self-catered/Per Capita Rates	850.00					Reception at Stoke Lodge for Opera Australia Capitol Fund - list attached			
s 22(1)(a)(ii)											
26.01.15	Other	Self-catered/Per Capita Rates	36.95					Breakfast at Stoke Lodge with guests - list attached			
s 22(1)(a)(ii)											
s 22(1)(a)(ii)											
05.03.15	Formal Lunch	Catered	915.40					Lunch at Australia House for the Australia-UK Asia Dialogue - list attached			
s 22(1)(a)(ii)											
27.02.15	Reception	Self-catered/Vouched	305.29					Reception at Stoke Lodge for the Australia & New Zealand Festival of Literature & Arts - list attached			
SUB-TOTAL			3,354.70	SUB-TOTAL		40.00	SUB-TOTAL		3,246.02	TOTAL	GBP 6,640.72
SPOUSE-RELATED ACTIVITIES											
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With A Particular Function)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in the PER			
s 22(1)(a)(ii)											
SUB-TOTAL			538.00	SUB-TOTAL		0.00	SUB-TOTAL		0.00	TOTAL	GBP 538.00
TOTAL			3,892.70	TOTAL		40.00	TOTAL		3,246.02	TOTAL	GBP 7,178.72
OFFICER CERTIFICATION				APPROVAL			LIMITATIONS ON EXPENDITURE (cumulative, against officer's full year allocation)			DEPLETION STATEMENT	
										GBP	

REPRESENTATION FUNDS EXPENDITURE

OFFICER:	POSITION:	POST:	CURRENCY OF ADVANCE:	FY:	PERIOD:
Alexander Downer	High Commissioner	LHLH	British Pound	13/14	01 January - 31 March
I hereby certify that the representation expenditure recorded in this return is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol2, Schedule 12). Vouchers and guest lists in support of the expenditure are attached and details have been accurately transcribed from the vouchers into the return.	I hereby certify that the representation expenditure recorded in this claim is admissible according to the Guidelines for the Management of Representation Funds at Post (HRM Vol2, Schedule 12).	Spouse contribution to preparations for representation activities	Limit: 15%	Officer's full year allocation:	44,542.00
		Officer's current level of expenditure	0.00%	Total 1st & 2nd cycle advances:	27,271.00
		Spouse-related activities	Limit: 10%	3rd cycle advance:	12,135.50
		Officer's current level of expenditure	1.56%	Amount of allocation remaining:	5,135.50
				ADVANCE ACQUITTAL	
				3rd cycle advance	12,135.50
				Add carry-over/overspend from 2nd cycle: (overspends should be entered with a minus sign in front)	1,194.99
				Less expenditure this cycle:	7,178.72
Officer's signature	HOM, Deputy HOM, SAO or SPU officer's signature, as appropriate			Carry forward to next cycle OR Amount to be repaid OR Amount of over-expenditure	8,151.77

REPRESENTATION FUNDS EXPENDITURE

OFFICER: Alexander Downer		POSITION: High Commissioner					POST: LHLH	CURRENCY OF ADVANCE: British Pound	FY: 13/14	PERIOD: 01 April - 30 June
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in		
01.04.15 s 22(1)(a)(ii)	Formal Lunch	Self-catered/Per Capita Rates	130.00					Lunch at Stoke Lodge in honour of Hon Greg Hunt MP, Minister for Environment - list attached		
20.04.15	Afternoon Tea	Self-catered/Per Capita Rates	241.48	s 22(1)(a)(ii)				Afternoon tea at Australia House for University of Adelaide Political studies students - list attached		
21.04.15	Formal Lunch	Self-catered/Per Capita Rates	107.00					Lunch at Australia House for the Secretary, Department of Treasury + guests - list attached		
22.04.15	Afternoon Tea	Catered	7.00					Afternoon tea & speech to Connecting Spirits Group & school children (using excess catering from prior function)		
27.04.15	Formal Lunch	Self-catered/Per Capita Rates	249.00					Lunch at Stoke Lodge for Defence Minister + guests - list attached		
27.04.15	Reception	Self-catered/Per Capita Rates	1,114.17	s 22(1)(a)(ii)				Reception at Stoke Lodge for Defence Minister + guests - list attached		
29.04.15	Reception	Self-catered/Per Capita Rates	972.00					Reception at Australia House to celebrate the BP Exhibition "Indigenous Australia: enduring civilisation" - list attached		
30.04.15	Other	Self-catered/Per Capita Rates	56.00	s 22(1)(a)(ii)				Breakfast at Stoke Lodge - list attached		
06.05.15	Formal Dinner	Self-catered/Per Capita Rates	171.00					Dinner at Stoke Lodge with guests - list attached		
07.05.15 s 22(1)(a)(ii)	Formal Lunch	Self-catered/Per Capita Rates	76.00					Lunch at Stoke Lodge with guests - list attached		
11.05.15	Formal Lunch	Catered	288.85					Lunch at AHC for - 50% split with DHOM rep		
11.05.15	Reception	Self-catered/Per Capita Rates	238.00			s 33(a)(iii)		Reception at Stoke Lodge for The Australia Day Foundation Gold Sponsors - list attached		
20.05.15 s 22(1)(a)(ii)	Reception	Self-catered/Per Capita Rates	585.00					Reception at Stoke Lodge for The Royal Flying Doctor Service - list attached		
29.05.15	Morning Tea	Catered	468.78	s 22(1)(a)(ii)				Breakfast and Early Morning View of Indigenous Australia Exhibition at the British Museum, split 50/50 with DHOM - list attached		
02.06.15	Formal Dinner	Self-catered/Per Capita Rates	440.98	s 22(1)(a)(ii)				Dinner at Stoke Lodge with guests - list attached		
03.06.15	Morning Tea	Catered	110.20	s 22(1)(a)(ii)				Farewell morning tea for Anthony Hogan - list attached		
16.06.15	Reception	Self-catered/Per Capita Rates	2,109.74					Summer garden party at Stoke Lodge - list attached		
17.06.15	Formal Lunch	Self-catered/Per Capita Rates	253.30			s 22(1)(a)(ii)		Lunch at Australia House in honour of - list attached s 33(a)(iii)		
22.06.15 s 22(1)(a)(ii)	Reception	Self-catered/Per Capita Rates	3,942.80					Reception at Australia House for the Australian Cricket Team Ashes Tour - list attached		
30.06.15	Other	Self-catered/Per Capita Rates	56.00					Breakfast at Stoke Lodge - list attached		
SUB-TOTAL			13,636.22	SUB-TOTAL	423.48	SUB-TOTAL	1,907.71	TOTAL GBP 15,967.42		
SPOUSE-RELATED ACTIVITIES										
Date	Type Of Function	Venue/Catering	Cost GBP	Expenditure Directly Associated With Function	Cost GBP	Other Expenditure (Not Associated With)	Cost GBP	Brief Explanation Of How The Function/Expenditure Furthers Post Objectives Remember: In order to be admissible, functions must be of specific value to Australia by furthering post objectives agreed in		
s 22(1)(a)(ii)										
SUB-TOTAL			649.00	SUB-TOTAL	0.00	SUB-TOTAL	0.00	TOTAL GBP 649.00		

