

Ministerial Submission

15-322
13/03/2015

FOR: MS J BISHOP (ACTION) MR ROBB (INFO)

13 MAR 2015

From: Bryce Hutchesson, AS, IBB, 2233

Contact: s 22(1)(a)(ii) Assistant Director, SWD . s 22(1)(a)(ii)

Subject: AUSTRALIA-INDIA COUNCIL (AIC): NEW BOARD APPOINTMENT

Urgency: By 27 March to allow sufficient time for selection ahead of the next retirement

Key Issues:
The AIC will have a vacancy on its Board from July. We have attached, for your consideration, a list of possible candidates for filling this vacancy. We recommend the appointment of an arts sector specialist given the current absence of this expertise on the Board and the opportunities for strengthening our people-to-people links with India through cultural engagement. We have also included in the nominations list a candidate with strong education and public policy credentials. No further appointments to the Board will be required before 2019.

<p>Recommendation: That you:</p> <p>(a) agree that the AIC Secretariat approach candidates on the list attached at A, in your order of indicated preference, to ascertain their availability to serve on the Board;</p> <p>(b) note that, after we have approached candidates, we will provide a further submission informing you of the outcome of our approaches and attaching an appointment letter for your signature.</p>	<p>Decision:</p> <p><u>Agreed/Not Agreed</u></p> <p><u>Noted</u></p> <p><u>Please Discuss</u></p>
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Domestic/Media Considerations: No

Action: *Noted in office; Minister requested an approach be made to Mr Barry O'Farrell. See also 15-586. s 22(1)(a)(ii) 1/6*

Julie Bishop
/ /

Information: Noted

Andrew Robb
/ /

From: s 22(1)(a)(ii)
Sent: Friday, 27 March 2015 2:53 PM
To: s 22(1)(a)(ii)
Subject: RE: Australia-India Council Appointment [SEC=PROTECTED]

Thanks

From: s 22(1)(a)(ii)
Sent: Friday, 27 March 2015 1:01 PM
To: s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii) Hutchesson, Bryce
Subject: RE: Australia-India Council Appointment [SEC=PROTECTED]

Thanks s 22(1)(a)(ii)

I'll come back to you asap.

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Friday, 27 March 2015 11:31 AM
To: s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii) Hutchesson, Bryce
Subject: Australia-India Council Appointment [SEC=PROTECTED]

s 22(1)(a)(ii)

The Minister has considered the MinSub on the Australia-India Council and would like to appoint Mr Barry O'Farrell to the AIC Board. Could you please approach Mr O'Farrell and advise if he would like to accept the appointment.

Thank you,
s 22(1)(a)(ii)

s 22(1)(a)(ii)
Foreign Minister's Office
T: +61 2 6277s 22(1)(a)(ii)
M: s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Thursday, 2 April 2015 12:52 PM
To: s 47 F(1)
Subject: Australia India Council Board [SEC=UNCLASSIFIED]

Dear Mr O'Farrell

As mentioned in my text message, the Minister for Foreign Affairs, the Hon Julie Bishop MP, has asked that we approach you about joining the Board of the Australia-India Council.

The Australia-India Council (AIC) is an advisory body (it has no executive power or legal status) tasked with strengthening the bilateral relationship between Australia and India. The Council's focus is on building people-to-people and institutional links relevant to the Government's public and economic diplomacy objectives. It reports to the Minister for Foreign Affairs. I have attached the Council's summary *Strategic Plan 2015 to 2019* for further information on our priorities and ways of working.

The Council's Board is comprised of six part-time Members, including its Chair (currently Mr Ashok Jacob), and an ex-officio Member from the Department of Foreign Affairs and Trade (DFAT). A full list of Members is attached. The Board meets formally three times a year. Its next meeting will be in Canberra in July 2015. All Members are appointed by the Minister for Foreign Affairs; the Chair is a Governor-General appointment. We have one upcoming vacancy on the Board which Minister Bishop is seeking to fill by this July. Board terms are five years.

I would be very happy to provide further information on the role of the AIC and its work, as required. Please do not hesitate to contact me at this email address or on telephone 02 6261 s 22(1)(a)(ii) (today).s 22(1)(a)(ii)

I look forward to hearing from you on your interest in joining the AIC. It would be an honour to have you on our Board.

Kind regards

s 22(1)(a)(ii)
Director
Australia-India Council Secretariat
Department of Foreign Affairs and Trade



AIC Strategy 2015
- 2019.pdf

attachments omitted as
outside scope of the request



Australia India
Council Board ...

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Thursday, 2 April 2015 3:03 PM
To: s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii) Kenna, Jonathan; Hutchesson, Bryce
Subject: RE: Australia-India Council Appointment [SEC=PROTECTED]

s 22(1)(a)(ii)

Dear All

To advise, I have been in contact with Mr O'Farrell and extended to him the Minister's invitation to join the AIC Board.

I have also provided him with background on the Council's role, strategic direction and the current composition of the Board and advised him that the appointment would be for 5 years from July. The impression I got from our text correspondence was that he is giving the invitation serious consideration (he was very quick with his initial reply) and will get back to us shortly. I have given him my mobile phone number and offered to answer any detailed questions over the Easter break. He also has s 22(1)(a)(ii) contact details.

Will provide an update when available

Regards

s 22(1)(a)(ii)

remainder of e-mail trail duplicate of p. 2

s 22(1)(a)(ii)

From: Hutchesson, Bryce
Sent: Tuesday, 7 April 2015 3:59 PM
To: s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii) Kenna, Jonathan
Subject: Barry O'Farrell accepts - Australia India Council Board [SEC=UNCLASSIFIED]

Peter

Good news indeed.

Please let FMO know – including that we will now prepare a letter from Ms Bishop to Mr O'Farrell confirming his membership (there are plenty of examples from the spate of new appointments over the past year).

Suggest you also inform the Secretary's office – PV will be interested to know.

Should also inform Ashok Jacob (AIC Chair) – including to let him know that it only become formal once Ms Bishop writes.

Ric or I will seek to contact BO'F once Ms Bishop's letter has been dispatched (maybe Jonathan could discuss next week with Ric, once returned from the Middle East)

In the meantime, you could respond to BO'F by email to say that we are delighted he has accepted; that Ms Bishop will write to confirm; and that we will be in touch after that to discuss the work of the AIC in more detail.

Bryce

From: s 22(1)(a)(ii)
Sent: Tuesday, 7 April 2015 3:45 PM
To: Hutchesson, Bryce; Kenna, Jonathan
Cc: s 22(1)(a)(ii)
Subject: Barry O'Farrell accepts - Australia India Council Board [SEC=UNCLASSIFIED]

Good news.

We should let FMO know – others?

Bryce, you or Ric may want to introduce yourselves in context of your roles on the Board?

s 22(1)(a)(ii)
Director, India Political Section
India and Indian Sub-continent Branch
South and West Asia Division
Department of Foreign Affairs and Trade
6178 s 22(1)(a)(ii)

From: Barry O'Farrell [s 47 F(1)]
Sent: Tuesday, 7 April 2015 3:26 PM

To: s 22(1)(a)(ii)

Subject: Australia India Council Board

Dears 22(1)(a)(ii)

I refer to the letter below from s 22(1)(a)(ii) concerning the Australia-India Council. Rather than bothering s while she is on leave, I thought it advisable to respond to you.

I want to indicate I would be honoured to be considered for membership of the Council and I am grateful the Minister has suggested my name.

Yours sincerely

Barry

Hon Barry O'Farrell

s 47 F(1)

Begin forwarded message:

remainder of e-mail trail duplicate of p. 3

From: s 22(1)(a)(ii)
Sent: Wednesday, 8 April 2015 10:26 AM
To: s 22(1)(a)(ii)
Cc: Hutchesson, Bryce; Kenna, Jonathan; Wells, Ric; s 22(1)(a)(ii)
Subject: Barry O'Farrell - Australia India Council Board [SEC=UNCLASSIFIED]

His 22(1)(a)(ii)

We have been in contact with Barry O'Farrell and can now inform you that he has accepted a position as a Member of the Australia-India Board (see email below).

We will now prepare a letter from Minister Bishop to Mr O'Farrell confirming his membership.

Regards

s 22(1)(a)(ii)
Director, India Political Section
India and Indian Sub-continent Branch
South and West Asia Division
Department of Foreign Affairs and Trade
6178s 22(1)(a)(ii)

remainder of e-mail trail duplicate of previous document

From: s 22(1)(a)(ii)
Sent: Wednesday, 8 April 2015 11:24 AM
To: mailto:s 47 F(1)
Cc: Hutchesson, Bryce; Kenna, Jonathan; s 22(1)(a)(ii)
Subject: Australia India Council Board Board Membership [SEC=UNCLASSIFIED]

Dear Mr O'Farrell

We are delighted that you have accepted a position as a Member of the Australia-India Council.

Foreign Minister Bishop will write to you to confirm this appointment, and we will be in touch after that to discuss the work of the Council in more detail. We will also let the Council Chair, Ashok Jacob know that you have accepted the nomination once Ms Bishop has written to you.

We very much look forward to working with you on the Council at a very positive time in the bilateral relationship.

Your main contact will be the Director of the Council, s 22(1)(a)(ii)

s 22(1)(a)(ii) (copied to this email) also works for the Australia-India Council and will be in touch with you from time to time.

Best regards

s 22(1)(a)(ii)
Director, India Political Section
India and Indian Sub-continent Branch
South and West Asia Division
Department of Foreign Affairs and Trade
6178 s 22(1)(a)(ii)

remainder of e-mail trail duplicate of document at p. 6

From: s 22(1)(a)(ii)
Sent: Wednesday, 15 April 2015 10:10 AM
To: s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii)
Subject: RE: Mr Barry O'Farrell, draft letter of appointment [SEC=IN-CONFIDENCE]

s 22(1)(a)(ii)

Now that Mr O'Farrell has responded positively to our approach, there are a few steps that need to be gone through including advice to PMC, completion by Mr O'Farrell of a Declaration of Private Interests etc. I'll will communicate with him directly about these requirements. We'll also provide him with a package of orientation documents building on the information I have already supplied on the Board's role and schedule of meetings. I'd suggest that we also include a short media release with the minsub. This is consistent with what all FCIs do on the appointment of a new Chair, and what we did with Ashok Jacob. Given Mr O'Farrell's profile, I think a release on his appointment (with his permission) would also be appropriate.

Cheers

s 22(1)(a)(ii)

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Thursday, 16 April 2015 2:06 PM
To: s 47F(1)
Subject: FW: Australia India Council Board Membership [SEC=UNCLASSIFIED]
Attachments: board-members-private-interests-declaration.doc; Order Constituting the AIC of 2010.pdf attachments omitted as outside scope of the request

Dear Mr O'Farrell

Thank you so much for the early communication of your interest in joining the Australia-India Council Board. Just to fill you in a little more on the position, I have attached the *Order Constituting the Australia-India Council* which contains key information on the responsibilities of the Board, remuneration, meeting procedures and the like. I have also attached a Private Interests Declaration form. I would be grateful if you could complete this form and return it to me at your earliest convenience.

On your appointment, Minister Bishop will issue a media release announcing your selection for the Board position. We will also, at that time, post your biographical data and photograph on our website. Please let me know if you would have any concerns about this.

Thank you again for your positive reply to our approach. We greatly look forward to your participation on the Board.

Kind regards

s 22(1)(a)(ii)
Director
Australia-India Council Secretariat
Department of Foreign Affairs and Trade
Telephone (direct): 02 6261s 22(1)(a)(ii)

remainder of e-mail trail duplicate of p. 8

From: Barry O'Farrell <s 47 F(1) >
Sent: Monday, 20 April 2015 3:33 PM
To: s 22(1)(a)(ii)
Subject: Re: Australia India Council Board Membership [SEC=UNCLASSIFIED]
Attachments: AICdeclaration.PDF

Sorry.

Hopefully all is OK this time.

Barry

On 20 Apr 2015, at 3:29 pm, s 22(1)(a)(ii) <@dfat.gov.au> wrote:

Dear Mr O'Farrell

Thank you for your email. Unfortunately, I haven't received your attachment. Is it possible to re-send it?

Kind regards

s 22(1)(a)(ii)

From: Barry O'Farrell [s 47 F(1)]
Sent: Monday, 20 April 2015 3:26 PM
To: s 22(1)(a)(ii)
Subject: Re: Australia India Council Board Membership [SEC=UNCLASSIFIED]

Dear s 22(1)(a)(ii)

Please find attached a completed and signed copy of the PID form as requested.

Barry

remainder of e-mail trail duplicate of previous document

PRIVATE INTERESTS DECLARATION

POSITION & ORGANISATION	Member, Board of the Australia-India Council
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Please answer the following questions by circling the reply that applies to your personal circumstances. If you answer "yes" to any question, please provide details in an attachment to this form. Please note that answering "yes" to any question does not necessarily preclude you from being appointed. Your response will be treated as confidential and will only be used for purposes connected with this proposed appointment.

1. Do you have any disclosable criminal convictions, i.e. convictions as an adult that form part of your criminal history other than those protected by the Spent Convictions Scheme (see Part VIIC of the <i>Crimes Act 1914</i>)?	No
2. Are you, or have you been, the respondent or defendant in any civil or criminal court action (including as a company director or other office holder)?	No
3. (a) Have you ever been declared bankrupt, entered into a debt agreement under Part IX of the <i>Bankruptcy Act 1996</i> (the Bankruptcy Act) or entered into a personal insolvency agreement under Part X of the Bankruptcy Act? (b) If you are in a partnership, have any of your partners ever been declared bankrupt, entered into a debt agreement under Part IX of the Bankruptcy Act or entered into a personal insolvency agreement under Part X of the Bankruptcy Act?	No N/A
4. Has any business or commercial enterprise for which you, or if applicable your partner(s), have had responsibility ever gone into receivership or a similar scheme or arrangement?	No
5. During the last 10 years have you, or if applicable your partner(s), been the subject of a court order in connection with monies owing to another party?	No
6. Have you ever been summonsed or charged concerning non-payment of tax or outstanding tax debts, investigated for tax evasion or defaults, or negotiated with the Australian Taxation Office over outstanding tax debts?	No
7. Have you ever been the subject of a complaint to a professional body which has been substantiated, or is currently under investigation?	No
8. Have you ever been dismissed from employment because of a discipline or misconduct issue?	No
9. Do you or your immediate family have any financial interest in any company or business, or are you or your immediate family employed or engaged by any company or business, which might have dealings with, or an interest in the decisions of, the office to which you may be appointed?	No

~~APPOINTMENTS IN CONFIDENCE~~

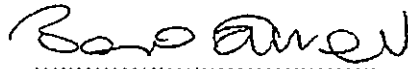
10. Are you a lobbyist registered on the Australian Government's Lobbyists Register or the register of a state or territory?	No
11. Is there any other information which could be relevant to your suitability for the proposed appointment?	No

ASSURANCE

I advise that to the best of my knowledge my private, business and financial interests, including taxation affairs, would not conflict with my public duties or otherwise cause embarrassment to myself or to the Government during my term of appointment.

I also undertake to advise the responsible minister should a situation arise in the future which might cause a conflict of interest with my responsibilities under this appointment.

...Barry O'Farrell...
Name


.....
Signature

17 April 2015
Date

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Tuesday, 28 April 2015 8:08 PM
To: s 47 F(1)
Cc: s 47 F(1)
Subject: FW: Meeting with Minister Bishop 30 April [SEC=UNCLASSIFIED]
Importance: High

Dear Ashok (cc s 47 F(1))

Please find attached the agenda and attendance list for the meeting between DFAT Council Chairs and Minister Bishop, in Sydney, this Thursday 30 April. (The venue details are as provided in my earlier email below.) I have also attached a briefing note to assist you with your comments under agenda item 3.

Ahead of Thursday's meeting, I wish to let you know that, on Minister Bishop's behalf, we have approached Barry O'Farrell (former Premier of New South Wales) to ascertain his interest in joining the AIC Board. Mr O'Farrell has said that he would be interested in such an appointment and we are now preparing the relevant documents to take the appointments process forward. To note, our approach to Mr O'Farrell is not yet public; all going well the Minister is expected to make an announcement next month. Mr O'Farrell will replace Payal Mahindroo on the Board. Ms Mahindroo's term finishes on 31 July.

Please let me know if you need any further assistance with Thursday's meeting.

Best regards

s 22(1)(a)(ii)

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Sunday, 10 May 2015 1:02 PM
To: 'Barry O'Farrell'
Subject: RE: Curriculum Vitae [SEC=UNCLASSIFIED]

Many thanks Mr O'Farrell, this is very helpful. I had wanted to make sure we were using material cleared by you. We'll be in touch again early next month.

Thanks again

s 22(1)(a)(ii)

From: Barry O'Farrell [s 47 F(1)]
Sent: Sunday, 10 May 2015 10:27 AM
To: s 22(1)(a)(ii)
Subject: Re: Curriculum Vitae [SEC=UNCLASSIFIED]

s 22(1)(a)(ii)

Apologies for the delayed response, I have been away (and off line).

The Australian Who's Who contains the usual detailed bio for me.

But if you're after something relevant to AIC, I'd suggest something along the following lines:

Barry O'Farrell was a member of the New South Wales Parliament 1995-2015. As NSW Premier 2011-2014, Barry initiated and led annual trade missions to India to help promote and grow economic, cultural and social links between NSW and States of India. In 2012 a Sister State relationship was established between NSW and Maharashtra and, during a visit to then Chief Minister Narendra Modi in 2013, worked started towards a similar agreement with Gujarat.

If you need anything else just let me know.

Barry

Hon Barry O'Farrell
E:s 47F(1)
T:s 47F(1)

On 5 May 2015, at 4:38 pm, s 22(1)(a)(ii)

@dfat.gov.au> wrote:

Dear Mr O'Farrell

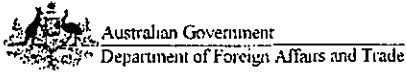
I wonder if I might trouble you for a current CV. This will assist us in accurately preparing your Australia-India Council Board appointment documents and the media release announcing your appointment.

Apologies for the imposition.

Kind regards

s 22(1)(a)(ii)

Australia-India Council Secretariat Director



Ministerial Submission

15-586
13/05/2015

FOR: MS J BISHOP (ACTION) MR ROBB (INFO) MR CIOBO (INFO) 14 MAY 2015
From: Jonathan Kenna, AS, IBB, 5046 Contact: s 22(1)(a)(ii) Manager, AIC, s 22(1)(a)(ii)
Subject: AUSTRALIA-INDIA COUNCIL BOARD (AIC): APPOINTMENT OF BARRY O'FARRELL

Urgency: by 5 June, ahead of the next AIC Board meeting

Key Issues:

In response to Sub15-322, you (Ms Bishop) asked that we approach Mr Barry O'Farrell to ascertain his interest in joining the AIC Board. Mr O'Farrell responded positively to our approach. We have therefore attached a letter, for your signature, giving effect to Mr O'Farrell's appointment from 1 August 2015. We recommend that you confer on Mr O'Farrell the informal position of Deputy Chairperson. No further appointments to the AIC Board are expected before April 2019.

Recommendation:

That you:

- (a) sign the attached letter to Barry O'Farrell (at A) formalising his appointment to the AIC Board;
- (b) sign the attached letter of thanks (at B) to outgoing member Payal Mahindroo;
- (c) agree to issue the attached media release (at C) announcing your appointment of Mr O'Farrell;
- (d) note Mr O'Farrell's completed Private Interests Declaration form (attachment D).

Decision:

Signed/Not Signed

Signed/Not Signed

Agreed/Not Agreed

Noted

Domestic/Media Considerations: Yes. (see Attachment draft me

Action:

Julie Bishop
Julie Bishop
28/5/15

*Media release
to be edited and
issued separately.*

Information:

*Sy
28/5.*

Andrew Robb
/ /

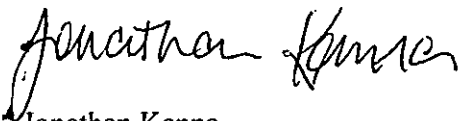
Steven Ciobo
/ /

Background:

Mr O'Farrell has indicated his strong interest in joining the Australia-India Council Board. We have prepared the attached letter of appointment, for your signature, giving effect to his appointment immediately upon the retirement of current Board Member Payal Mahindroo.

2. The *Order Constituting the Australia-India Council* defines the composition of the Council's Board as a Chairperson, an ex officio DFAT member, no more than eight other Members and a Secretariat provided by DFAT. (The Chairperson is appointed by the Governor-General and all other external Members by the Minister for Foreign Affairs.) The Orders, however, do not preclude your selection of a Deputy Chairperson from amongst the appointed Members. DFAT's other Foundations, Councils and Institutes are commonly represented by both Chairpersons and Deputy Chairpersons. Given Mr O'Farrell's standing, we recommend that you confer on him the role of AIC Deputy Chairperson to work closely with current Chairperson Ashok Jacob. The role of Deputy Chairperson would not attract remuneration above that of an ordinary Member but, particularly in the case of Mr O'Farrell, would lend greater profile to the Council's work.

3. All Board terms are for up to five years. We do not expect any further Board vacancies until April 2019.



Jonathan Kenna
Assistant Secretary
India and Indian Sub-Continent Branch, IBB

Consultation:

File No: 13/19762

~~PROTECTED~~



THE HON JULIE BISHOP MP

Minister for Foreign Affairs

The Honourable Barry O'Farrell
s 47 F(1)

Dear Mr O'Farrell

J Barry

I am delighted that you have accepted the offer to join the Board of the Australia-India Council (AIC). I write to formalise your appointment and invite you to serve on the Board's leadership team as the Council's Deputy Chairperson. Your term will be for five years from 1 August 2015.

The Government has placed a deeper and more diversified relationship with India at the centre of Australia's foreign and trade policy agenda. Our ambition is to more fully exploit the potential in the relationship including through stronger people-to-people links.

As part of this ambition, I attach great importance to the role the AIC plays in advancing Australia-India relations in public policy, science, education, sport and the arts and in promoting Australia's credentials as a trading partner and investment destination. I am confident that your high standing and experience will contribute much to this important task.

The AIC Secretariat in the Department of Foreign Affairs and Trade will support you in your new role. s 22(1)(a)(ii) the AIC Secretariat Director, will contact you shortly to arrange introductions with the other Board Members and to discuss arrangements for the Board's next meeting.

Thank you again for offering your service to the AIC Board. I look forward to hearing of the Board's achievements.

Yours sincerely

Julie Bishop

Julie Bishop
28 MAY 2015

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Friday, 22 May 2015 10:37 AM
To: s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii)
Subject: AIC Board Appointment MinSub [SEC=UNCLASSIFIED]

s 22(1)(a)(ii)

Thank you for the MinSub on the AIC Board appointment – we will make it available to the Minister next week once she returns to Canberra.

Could you please download the draft media release and email and I on Low to enable us to liaise with our media team.

s 22(1)(a)(ii)

Thank you very much,
s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Friday, 5 June 2015 4:42 PM
To: s 47 F(1)
Cc: s 47 F(1)
Subject: Appointment of Barry O'Farrell to AIC Board [SEC=UNCLASSIFIED]

Dear Ashok

Minister Bishop has now formalised her appointment of Barry O'Farrell to our Board.

I propose that we meet with Barry in Sydney during the week beginning 15 June, ahead of the Board meeting in Canberra, to brief him on the work of the AIC and our forward program. It will also give us the opportunity to finalise together the agenda for the full meeting of the Board on 9 July.

I'd be grateful for an indication of your availability on 15, 16 or 17 June for the short meeting with Mr O'Farrell. I will also contact him today to ask about his availability on the same dates.

I will let the rest of the Board know early next week of Mr O'Farrell's appointment.

I look forward to your advice on your preferred meeting date and time week beginning 15 June.

With kind regards

s 22(1)(a)(ii)

Director
Australia-India Council Secretariat
Department of Foreign Affairs and Trade
Direct line: +61 2 6261 s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Friday, 5 June 2015 5:50 PM
To: 'Barry O'Farrell'
Subject: Appointment to the Board of the Australia-India Council [SEC=UNCLASSIFIED]

Dear Mr O'Farrell

Please find attached a letter from the Minister for Foreign Affairs, the Hon Julie Bishop MP, appointing you to the Board of the Australia-India Council. Your appointment will formally commence from 1 August 2015. We would, however, be grateful for your participation at our next full Board meeting scheduled for 9:00 to 4:30pm, Thursday 9 July in Canberra.

Ahead of the Board meeting, I suggest that we meet as a smaller group (AIC Chair Ashok Jacob, DFAT officials and yourself) in Sydney to discuss the role of the AIC and our forward program. One hour should be sufficient for this meeting. Should you agree with this suggestion, I propose that we meet on either 15, 16 or 17 June subject to your availability. We could explore other dates if necessary.

To finalise the administrative arrangements around your appointment, I'd further be grateful for your completion and early return of the attached documents. Completion of these documents will allow us to arrange travel on your behalf and to pay Board meeting sitting fees into your nominated account. (To note: please complete only the top section of the vendor creation form.)

Thank you again for your interest in joining the AIC Board. We greatly look forward to your participation.

Thank you also for your advice on the possibility of meeting, in Sydney, week beginning 15 June.

With kind regards

s 22(1)(a)(ii)
Director
Australia-India Council Secretariat
Department of Foreign Affairs and Trade
Direct line: +61 2 6261 s 22(1)(a)(ii)



Mr O'Farrell
appointment let...

attachment omitted as
duplicate of document at
p. 19



TaxFileNumberD...

attachments omitted as
outside scope of the
request



Statement by
Supplier Form.p...



Vendor creation
form.docx

attachment omitted as
outside scope of the
request

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Friday, 5 June 2015 10:28 AM
To: Kenna, Jonathan
Cc: s 22(1)(a)(ii)
Subject: Appointment of Barry O'Farrell to AIC Board [SEC=UNCLASSIFIED]
Importance: High

Jonathan

Minister Bishop has signed Mr O'Farrell's appointment letter.

I think we should call on him, in Sydney, next week or the week after. We could arrange a meeting with both the AIC Chair (Ashok Jacob who is also Sydney based) and Mr O'Farrell and use the meeting as an orientation exercise
s 22(1)(a)(ii)

What do you think?

Thanks

s 22(1)(a)(ii)

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Friday, 5 June 2015 12:27 PM
To: s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii)
Subject: Barry O'Farrell appointment [SEC=UNCLASSIFIED]
Importance: High

s 22(1)(a)(ii)

Minister Bishop has now formally appointed Mr O'Farrell to the AIC Board. We'll need to get Mr O'Farrell's details into our systems asap. Pls forward me electronic/scanned copies of

- tax declaration form
 - statement by supplier form
 - vendor form (and anything else he needs to complete to be set-up in our HR systems for guest travel etc – I don't think there is anything else)
- all in one email and as a high priority please.

Let me know if there's a problem with electronic copies.

Thanks

s 22(1)(a)(ii)

From: s 22(1)(a)(ii)
Sent: Tuesday, 9 June 2015 2:47 PM
To: s 47 F(1)

Cc: s 47 F(1)
Subject: Appointment of Barry O'Farrell to the AIC Board [SEC=UNCLASSIFIED]

Dear Board Members

Later today the Minister for Foreign Affairs, the Hon Julie Bishop MP, is expected to announce her appointment of former NSW Premier Barry O'Farrell to the AIC Board.

While Mr O'Farrell's Board term formally commences on 1 August, he will join us in Canberra for our Board meeting on 9 July.

Mr O'Farrell will serve as Deputy Chair.

Kind regards

s 22(1)(a)(ii)
AIC Secretariat Director

From: Barry O'Farrell <s 47F(1) >
Sent: Tuesday, 9 June 2015 2:54 PM
To: s 22(1)(a)(ii)
Subject: Re: Appointment to the Board of the Australia-India Council [SEC=UNCLASSIFIED]
Attachments: TFND PDF.pdf attachment exempt
in full - s 47 F(1)
Importance: High

Many thanks - I just had a call from a journalist friend (& relax, I am continuing my post political 'no comment policy').

Two matters:

1) please find Tax File number form attached.

2) next Wednesday morning doesn't work, but could you do 4pm Monday afternoon in Canberra. I have a 1.30 pm event which should be concluded by 3.30.

Barry

On 9 Jun 2015, at 2:41 pm, s 22(1)(a)(ii)

@dfat.gov.au wrote:

Dear Mr O'Farrell

Just to advise, Minister Bishop's media release on your AIC board appointment will go out later today. I will send you the web link to the announcement immediately on its release.

With kind regards

s 22(1)(a)(ii)
02 6261s 22(1)(a)(ii)
remainder of e-mail trail duplicate of document at p. 22

From: s 22(1)(a)(ii)
Sent: Tuesday, 9 June 2015 3:14 PM
To: s 47 F(1)
Subject: FW: AIC Appointment Media Release [SEC=UNCLASSIFIED]

Importance: High

Hi Mr O'Farrell

Link to, and text of, the media release below.

Please don't worry about speaking to the media on our behalf. We would be very pleased for you to talk about the Australia-India relationship in due course. We'll provide a thorough briefing on developments at our first meeting.

Best regards

s 22(1)(a)(ii)

http://foreignminister.gov.au/releases/Pages/2015/jb_mr_150609.aspx?ministerid=4

“Today I announce the appointment of Barry O'Farrell to the board of the Australia-India Council (AIC). Mr O'Farrell will take on the role of Deputy Chair. He will make a positive contribution to the work of the AIC at this important time in the bilateral relationship.

The Australian Government has placed our relationship with India at the forefront of our foreign and trade policy agenda.

Mr O'Farrell's commitment to building deeper economic and community ties between Australia and India is well demonstrated. As Premier of New South Wales, he led annual trade missions to India. He also initiated the sister State relationship between New South Wales and Maharashtra in 2012.

He joins the AIC as Australia further strengthens its people-to-people and institutional links with India. The Council will build on the momentum established through the recent visits of Prime Minister Abbott to India and Indian Prime Minister Modi to Australia.

The AIC builds bilateral collaboration in education, science, sport, and the arts. It also promotes Australia's trade and investment interests with India through its programs and events.

Mr O'Farrell will commence his five-year term on the Board on 1 August 2015.”

From: s 22(1)(a)(ii)
Sent: Tuesday, 9 June 2015 2:41 PM
To: s 47 F(1)
Subject: FW: Appointment to the Board of the Australia-India Council [SEC=UNCLASSIFIED]
Importance: High

Dear Mr O'Farrell

Just to advise, Minister Bishop's media release on your AIC board appointment will go out later today. I will send you the web link to the announcement immediately on its release.

With kind regards

s 22(1)(a)(ii)

02 6261 s 22(1)(a)(ii)

remainder of e-mail trail duplicate of document at p. 22

From: s 22(1)(a)(ii)
Sent: Tuesday, 9 June 2015 3:21 PM
To: s 22(1)(a)(ii)
Cc: Kenna, Jonathan; Hutchesson, Bryce
Subject: Barry O'Farrell AIC Appointment Media Release [SEC=UNCLASSIFIED]

His 22(1)(a)(ii)

Minister Bishop's media release announcing the appointment of Barry O'Farrell to the AIC Board has just been posted. Website link and full text below.

Cheers

s 22(1)(a)(ii)

remainder of e-mail duplicate of document at p. 28

From: s 22(1)(a)(ii)
Sent: Tuesday, 9 June 2015 5:47 PM
To: s 22(1)(a)(ii)
Cc: Kenna, Jonathan; Hutchesson, Bryce
Subject: SMH questions on Barry O'Farrell's AIC appointment [SEC=UNCLASSIFIED]

Importance: High

Hi s 22(1)(a)(ii)

Our proposed responses are as follows. These have been cleared by the AS IBB and the DFAT Media Section.

Cheers

s 22(1)(a)(ii)

1. Is the role a paid position and if so, what is the annual remuneration?

Salaries are not paid to Australia-India Council Board Members. Sitting fees, travel and accommodation expenses are paid in strict accordance with the published Australian Government Remuneration Tribunal Determinations for part-time holders of public office. Determinations are subject to the Remuneration Tribunal Act 1973.

2. Were other candidates interviewed for the role? If so, how many and by whom?

Member appointments to the Australia-India Council are determined by the Minister for Foreign Affairs in accordance with the Order Constituting the Australia-India Council of 6 May 2010.

From: s 22(1)(a)(ii)
Sent: Tuesday, 9 June 2015 4:20 PM
To: Media; s 22(1)(a)(ii)
Cc: Kenna, Jonathan
Subject: FW: Barry O'Farrell appointment [SEC=UNCLASSIFIED]

Hi s 22(1)(a)(ii)

Could you please prepare a response to the questions below? I will check on timing but presume this will need to be today if possible.

Kind regards
s 22(1)(a)(ii)

Sent with Good (www.good.com)

From: s 22(1)(a)(ii)
Sent: Tuesday, 9 June 2015 1:13:01 PM
To: s 22(1)(a)(ii)
Cc: s 22(1)(a)(ii)
Subject: FW: Barry O'Farrell appointment [SEC=UNCLASSIFIED]

Hi s 22(1)(a)(ii)

Can you please advise on this one?

Cheers
s 22(1)(a)(ii)

From: Sean Nicholls [s 47 F(1)]
Sent: Tuesday, 9 June 2015 4:12 PM
To: s 22(1)(a)(ii)
Subject: Barry O'Farrell appointment

Hi s 22(1)(a)(ii)

I have a couple of questions about the announcement that former NSW Premier Barry O'Farrell has been appointed deputy chair of the Australia-India Council board.

Can you please tell me:

1. Is the role a paid position and if so, what is the annual remuneration?
2. Were other candidates interviewed for the role? If so, how many and by whom?

Please give me a call on s 47 F(1) if you wish to discuss.

thanks
Sean

--
Sean Nicholls
State Political Editor
The Sydney Morning Herald
s 47 F(1)
@seannic

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From: s 22(1)(a)(ii)
Sent: Tuesday, 9 June 2015 7:47 PM
To: 'Barry O'Farrell'
Subject: RE: Appointment to the Board of the Australia-India Council [SEC=UNCLASSIFIED]
Attachments: Statement by Supplier Form.pdf; Vendor creation form.pdf attachments omitted as outside scope of request

Thanks Mr O'Farrell for the tax file number declaration. As requested, I've re-attached here (in PDF format) the Statement by Supplier Form and the Vendor Creation Form.

The Statement by Supplier form (another ATO form) is required if you do not have an ABN. Assuming you don't have an ABN, I'd be most grateful if you could complete this form in full and sign the declaration at section B. Unfortunately this is necessary as we will be paying you Board meeting sitting fees.

The Vendor Creation Form is a DFAT document which, when completed, tells us where to deposit your sitting fees and reimbursed travel costs. Just complete the "vendor details" and "Australian bank details" sections (the top two) and we'll take care of the rest.

Thank you for your offer of Monday 15 June 4pm for a small group meeting/briefing in Canberra. I'm liaising with the Board Chair (Ashok Jacob) on that timing option and will come back to you with confirmation as soon as possible.

In respect of the next Board meeting proper, may we send you flight options for consideration Sydney-Canberra-Sydney return departing Sydney on 8 July in the evening and then flying back approximately 6:30pm on 9 July?

Thank you for all your patience. We will be through with the administration very soon.

Best regards

s 22(1)(a)(ii)

remainder of e-mail trail duplicate of document at p. 27

From: s 22(1)(a)(ii)
Sent: Thursday, 11 June 2015 11:14 AM
To: s 22(1)(a)(ii)
Subject: Barry O'Farrell completed admin forms [SEC=UNCLASSIFIED]

Importance: High

s 22(1)(a)(ii)

Here are the remainder of Barry O'Farrell's completed admin forms.

I've told him that you will write to him with flight options (Sydney-Canberra-Sydney) for the Board meeting. Please copy me into the email.

Thanks

s 22(1)(a)(ii)

From: Barry O'Farrell [s 47 F(1)]
Sent: Wednesday, 10 June 2015 6:30 PM
To: s 22(1)(a)(ii)
Subject: Oops - attachment to earlier email.



attachment exempt
in full - s 47 F(1)

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