

OAGDS

Form Preview

Before you begin:

WARNING: You may be logged out automatically after 30 minutes if you don't save, which will cause you to lose any unsaved work.

Go [here](#) for additional information.

Organisation

* indicates a required field.

Organisation details

Organisation Name *

Date of formation as a legal entity *

Must be a date

Provide the ABN of the legal entity applying for deductible gift recipient (DGR) status under the Overseas Aid Gift Deduction Scheme (OAGDS)

ABN *

The ABN provided will be used to look up the following information.
Click [Lookup](#) above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Postal address *

Address

Suburb

State

Postcode

Organisation phone *

Organisation email *

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Organisation web address

Organisation overview

Provide a brief organisation overview including history, purpose, where it works, focus, and number of staff/volunteers.

*

Must be no more than 200 words

OAGDS History

Has the organisation previously applied for OAGDS approval? *

Response required.

If known, provide the year

Must be a whole number. For example - 2012

Australian Council for International Development (ACFID) Membership

The Australian Council for International Development is the peak body for Australian non-government organisations (NGOs) involved in international development and humanitarian action. [More about ACFID.](#)

Is the organisation a member of ACFID? *

Response required.

This question is for information only. Membership is not a requirement for OAGDS

Public fund

If the organisation is declared as an 'approved organisation', the Australian Taxation Office will require the establishment of a public fund for receipt of the tax deductible donations. Information about a public fund can be found [here](#).

The organisation does not need to have already established a public fund to apply for OAGDS.

Does the organisation already have a public fund? *

Response required.

Provide the name of your public fund *

Contact details

* indicates a required field.

Head of organisation details

Head of organisation name *

Title

First Name

Last Name

Position

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Phone *

Email *

Contact officer

The contact officer is the key contact for all OAGDS application matters. DFAT will contact this person with any questions, feedback and the application outcome. The contact officer may also receive emails from one of the independent assessors assigned to review the application. It is not required for there to be more than one contact officer. Where a second contact officer is listed, this person will be copied into all communication from DFAT and the independent assessors.

Contact officer 1 *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Preferred phone *
Must be an Australian phone number

Alternative phone *
Must be an Australian phone number

Contact officer 1 email *
Must be an email address

Contact officer 2 (optional)

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Preferred phone
Must be an Australian phone number

Alternative phone
Must be an Australian phone number

Contact officer 2 email
Must be an email address

Overseas Aid Gift Deduction Scheme (OAGDS)

* indicates a required field.

Pre-eligibility requirements

To be eligible to apply for OAGDS the organisation applying must:

- have a voluntary governing body, and
- be a registered charity with the [Australian Charities and Not-for-profits Commission \(ACNC\)](#) and conform to the ACNC Governance Standards.

You must complete all the required fields to progress through the application, to address the criteria.

DFAT undertakes a pre-eligibility check to assist with the initial phase of the assessment process. Where an organisation does not satisfy the pre-eligibility requirements, the application will be returned to the applicant to address the relevant areas. The organisation is able to re-submit the application at a later date.

If this is the case, the OAGDS team will contact the organisation, informing them of the process, respond to questions and provide guidance on the pre-eligibility requirements.

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Is the organisation's entity type covered by legislation which precludes the remuneration of its governing body? *

Response required.

Provide the organisation's registered legal entity type and the associated requirement not to remunerate governing body members. *

Please refer to the above guidance notes for information about legal entity types

Provide the organisation's registered legal entity type and the associated requirement not to remunerate governing body members. *

Must be no more than 200 words

If you answered 'no', please provide the clause number in the governing instrument that precludes governing body members from receiving remuneration for their role as governing body members.

Clause number. *

This refers to the clause in your governing instrument that precludes remuneration of your directors for their role on the governing body

Attach the governing body instrument. *

Attach a file:

Provide the organisation's ACNC registration date. *

Must be a date and no earlier than 3/12/2012

These are all required fields which must be completed prior to progressing through the application, to addressing the criteria.

Eligibility Criteria

There are 4 criteria that the organisation must meet in order to be recommended as an 'approved organisation':

Criteria 1: The organisation delivers overseas aid activities.

Criteria 2: The organisation has the capacity to manage and deliver overseas aid activities.

Criteria 3: Overseas aid activities are delivered in partnership with in-country organisations, based on principles of cooperation, mutual respect and shared accountability.

Criteria 4: The organisation has appropriate safeguards in place and manages risks associated with child protection and terrorism.

The answers you provide in this application will provide the basis of assessment by DFAT against these criteria.

Criteria 1: The organisation delivers overseas aid activities.

Criteria 1

The organisation will implement development and/or humanitarian assistance activities in developing countries.

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Development activities will:

- › demonstrate fair distribution;
- › be informed by local people; and
- › deliver sustained or lasting benefits, such as through capacity-building and/or an exit strategy.

Humanitarian assistance activities will:

- › be in response to a humanitarian crisis;
- › meet an immediate need; and
- › have an exit strategy.

Where an organisation supports activities that are ineligible under OAGDS (such as partisan political or proselytism), the organisation will demonstrate its ability to separately manage these activities, such as through separate budgets, expenditure reports and communications with supporters.

Guidelines

Please refer to the OAGDS Guidelines: <http://dfat.gov.au/aid/who-we-work-with/ngos/Pages/tax-deductibility.aspx>

Overseas Aid Focus

*** indicates a required field.**

C1.1 Describe the organisation's overseas aid objectives including reference to the source of these objectives, e.g. governing instrument, strategic plan or other Board approved documents. *

Word count:
Must be no more than 300 words

C1.2 Attach evidence of the organisation's overseas aid objectives. *

Attach a file:

Mission / Vision, objects that focus on overseas aid activities outlined in governing instrument. Multiple documents can be attached.

C1.3. List overseas aid activities that the organisation has delivered over the past two years. *

Please add a row for each new activity

The following is a list of developing countries as declared by the Minister for Foreign Affairs for the purposes of the Overseas Aid Gift Deduction Scheme established by the *Income Tax Assessment Act 1997*.

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Please select the developing countries in which your organisation delivers aid activities.

C1.4 Please select the developing countries in which the organisation delivers aid activities. *

Response required.

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Afghanistan | <input type="checkbox"/> East Timor | <input type="checkbox"/> Macedonia (Former Yugoslav Republic) | <input type="checkbox"/> Sierra Leone |
| <input type="checkbox"/> Albania | <input type="checkbox"/> Ecuador | <input type="checkbox"/> Madagascar | <input type="checkbox"/> Solomon Islands |
| <input type="checkbox"/> Algeria | <input type="checkbox"/> Egypt | <input type="checkbox"/> Malawi | <input type="checkbox"/> Somalia |
| <input type="checkbox"/> Angola | <input type="checkbox"/> El Salvador | <input type="checkbox"/> Malaysia | <input type="checkbox"/> South Africa |
| <input type="checkbox"/> Antigua & Barbuda | <input type="checkbox"/> Equatorial Guinea | <input type="checkbox"/> Maldives | <input type="checkbox"/> South Sudan |
| <input type="checkbox"/> Argentina | <input type="checkbox"/> Eritrea | <input type="checkbox"/> Mali | <input type="checkbox"/> Sri Lanka |
| <input type="checkbox"/> Armenia | <input type="checkbox"/> Ethiopia | <input type="checkbox"/> Marshall Islands | <input type="checkbox"/> St. Helena |
| <input type="checkbox"/> Azerbaijan | <input type="checkbox"/> Fiji | <input type="checkbox"/> Mauritania | <input type="checkbox"/> St. Lucia |
| <input type="checkbox"/> Bangladesh | <input type="checkbox"/> Gabon | <input type="checkbox"/> Mauritius | <input type="checkbox"/> St. Vincent and the Grenadines |
| <input type="checkbox"/> Belarus | <input type="checkbox"/> Gambia | <input type="checkbox"/> Mexico | <input type="checkbox"/> Sudan |
| <input type="checkbox"/> Belize | <input type="checkbox"/> Georgia | <input type="checkbox"/> Micronesia | <input type="checkbox"/> Suriname |
| <input type="checkbox"/> Benin | <input type="checkbox"/> Ghana | <input type="checkbox"/> Moldova | <input type="checkbox"/> Swaziland |
| <input type="checkbox"/> Bhutan | <input type="checkbox"/> Grenada | <input type="checkbox"/> Mongolia | <input type="checkbox"/> Syrian Arab Republic |
| <input type="checkbox"/> Bolivia | <input type="checkbox"/> Guatemala | <input type="checkbox"/> Montenegro | <input type="checkbox"/> Tajikistan |
| <input type="checkbox"/> Bosnia & Herzegovina | <input type="checkbox"/> Guinea | <input type="checkbox"/> Montserrat | <input type="checkbox"/> Tanzania |
| <input type="checkbox"/> Botswana | <input type="checkbox"/> Guinea-Bissau | <input type="checkbox"/> Morocco | <input type="checkbox"/> Thailand |
| <input type="checkbox"/> Brazil | <input type="checkbox"/> Guyana | <input type="checkbox"/> Mozambique | <input type="checkbox"/> Togo |
| <input type="checkbox"/> Burkina Faso | <input type="checkbox"/> Haiti | <input type="checkbox"/> Namibia | <input type="checkbox"/> Tokelau |
| <input type="checkbox"/> Burundi | <input type="checkbox"/> Honduras | <input type="checkbox"/> Nauru | <input type="checkbox"/> Tonga |
| <input type="checkbox"/> Cabo Verde | <input type="checkbox"/> India | <input type="checkbox"/> Nepal | <input type="checkbox"/> Tunisia |
| <input type="checkbox"/> Cambodia | <input type="checkbox"/> Indonesia | <input type="checkbox"/> Nicaragua | <input type="checkbox"/> Turkey |
| <input type="checkbox"/> Cameroon | <input type="checkbox"/> Iran | <input type="checkbox"/> Niger | <input type="checkbox"/> Turkmenistan |
| <input type="checkbox"/> Central African Republic | <input type="checkbox"/> Iraq | <input type="checkbox"/> Nigeria | <input type="checkbox"/> Tuvalu |
| <input type="checkbox"/> Chad | <input type="checkbox"/> Jamaica | <input type="checkbox"/> Niue | <input type="checkbox"/> Uganda |
| <input type="checkbox"/> Chile | <input type="checkbox"/> Jordan | <input type="checkbox"/> Pakistan | <input type="checkbox"/> Ukraine |
| <input type="checkbox"/> China (People's Republic of) excludes Hong Kong | <input type="checkbox"/> Kazakhstan | <input type="checkbox"/> Palau | <input type="checkbox"/> Uruguay |
| <input type="checkbox"/> Colombia | <input type="checkbox"/> Kenya | <input type="checkbox"/> Panama | <input type="checkbox"/> Uzbekistan |
| <input type="checkbox"/> Comoros | <input type="checkbox"/> Kiribati | <input type="checkbox"/> Papua New Guinea | <input type="checkbox"/> Vanuatu |
| <input type="checkbox"/> Congo | <input type="checkbox"/> Korea (Democratic People's Republic of) | <input type="checkbox"/> Paraguay | <input type="checkbox"/> Venezuela |
| <input type="checkbox"/> Congo (Democratic Republic of the) | <input type="checkbox"/> Kosovo | <input type="checkbox"/> Peru | <input type="checkbox"/> Vietnam |
| <input type="checkbox"/> Cook Islands | <input type="checkbox"/> Kyrgyzstan | <input type="checkbox"/> Philippines | <input type="checkbox"/> Wallis & Futuna |
| <input type="checkbox"/> Costa Rica | <input type="checkbox"/> Laos | <input type="checkbox"/> Rwanda | <input type="checkbox"/> West Bank and Gaza Strip |
| | <input type="checkbox"/> Lebanon | <input type="checkbox"/> Samoa | <input type="checkbox"/> Yemen |
| | <input type="checkbox"/> Lesotho | <input type="checkbox"/> Sao Tome & Principe | <input type="checkbox"/> Zambia |
| | <input type="checkbox"/> Liberia | <input type="checkbox"/> Senegal | <input type="checkbox"/> Zimbabwe |
| | <input type="checkbox"/> Libya | <input type="checkbox"/> Serbia | |

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- Cote d'Ivoire Seychelles Myanmar
 Cuba
 Djibouti
 Dominica

Dominican Republic

At least 1 country must be selected

Projects

*** indicates a required field.**

Describe **two overseas aid activities, development and/or humanitarian**, which provide the best examples of the work of the organisation.

Project 1:

C1.5 Project 1 name. *

Must be no more than 20 words

C1.6 Project 1 objectives. *

Must be no more than 100 words

C1.7 Project 1 start date. *

Must be a date

C1.8 Project 1 end date. *

The end date can be an anticipated date

C1.9 Brief project description. *

C1.10 Select an activity type for Project 1. * Response required.

C1.11 If Project 1 is a development activity, describe how it demonstrates fair distribution, is informed by local people and delivers sustained or lasting benefits, such as through capacity-building and/or an exit strategy. *

Word count:
Must be no more than 300 words

C1.12 If Project 1 is a humanitarian assistance activity describe how it demonstrates it's in response to a humanitarian crisis, meets an immediate need and has an exit strategy. *

Word count:
Must be no more than 300 words

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C1.13 If Project 1 integrates development and humanitarian assistance activities, describe how the organisation demonstrates all the respective principles. *

Word count:
Must be no more than 300 words

Project 2

C1.14 Project 2 name. *

Must be no more than 20 words

C1.15 Project 2 objectives. *

Must be no more than 100 words

C1.16 Project 2 start date. *

Must be a date

C1.17 Project 2 end date. *

The end date can be an anticipated date

C1.18 Brief project description. *

C1.19 Select an activity type for Project 2. *

Response required.

C1.20 If Project 2 is a development activity, describe how it demonstrates fair distribution, is informed by local people and delivers sustained or lasting benefits, such as through capacity-building and/or an exit strategy. *

Word count:
Must be no more than 300 words

C1.21 If Project 2 is a humanitarian assistance activity describe how it demonstrates it's in response to a humanitarian crisis, meets an immediate need and has an exit strategy. *

Word count:
Must be no more than 300 words

C1.22 If Project 2 integrates development and humanitarian assistance activities, describe how the organisation demonstrates all the respective principles. *

Word count:
Must be no more than 300 words

Ineligible activities

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*** indicates a required field.**

C1.23 Does the organisation support partisan political activities and/or proselytism activities? *

Response required.

C1.24 Are there any other activities the organisation supports that do not meet the principles of development and/or humanitarian assistance activities? *

Response required.

C1.25 If yes, provide a brief description of these activities? *

Word count:

Must be no more than 200 words

C1.26 Describe how these 'ineligible' overseas activities and associated funds are managed separately to 'eligible' overseas aid activities? *

Word count:

Must be no more than 200 words

C1.27 Please provide evidence of how ineligible activities are separated. *

Attach a file:

separate budgets, expenditure reports and communications with supporters.

Criteria 2: The organisation has the capacity to manage and deliver overseas aid activities.

Criteria 2

The organisation will demonstrate its ability to manage and deliver its aid activities. This includes:

- › **Planning and appraisal** – activities are documented in a project plan or similar, and critical review is carried out to determine whether activities go ahead.
- › **Budgeting** – activities have a budget, and plans and budgets are reviewed before approval for support is made.
- › **Implementation** – dialogue with and support for project partners throughout activity implementation is undertaken and changes to plans are made as needed.
- › **Monitor and tracking of progress** – implementation is monitored; progress is reported and reviewed periodically.

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- › Financial management – activity expenditure is reported and reviewed periodically.
- › Assessment – the success or otherwise of activities is assessed, lessons are learned and shared appropriately.

The points provided above are examples of good activity management, and the assessment of organisations will be based on the relevant context, including scale and complexity of activities and operating environment. Evidence of capacity will generally take the form of a track record of successful activities.

Applicants that have partnership arrangements with other Australian organisations will provide sufficient information on their respective roles to allow for an assessment of the applicant organisation's capacity.

Guidelines

Please refer to the OAGDS Guidelines: <http://dfat.gov.au/aid/who-we-work-with/ngos/Pages/tax-deductibility.aspx>

Planning and appraisal

*** indicates a required field.**

C2.1 Describe how the organisation identifies and plans overseas aid activities? *

Word count:

Must be no more than 200 words

C2.2 Provide an example of a project plan referenced in Criteria 1. *

Attach a file:

Multiple files can be uploaded

C2.3 Describe how the organisation reviews and approves project plans before it provides support. If you use a set of criteria outline these in your description. *

Word count:

Must be no more than 200 words

C2.4 Provide evidence of your review process - where the organisation has reviewed a plan before making a decision to support it. *

Attach a file:

This may be documented in meeting minutes, an email, a field trip report, a checklist, or any other form that best shows how your organisation undertakes this review process.

Budgeting

*** indicates a required field.**

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C2.5 Describe how the organisation reviews and approves project budgets. *

Word count:

Must be no more than 300 words

C2.6 Provide an example of a budget for a project referenced in Criteria 1. *

Attach a file:

Multiples files can be uploaded

Implementation

*** indicates a required field.**

C2.7 Describe how the organisation communicates with partners about project implementation, challenges or changes? *

Word count:

Must be no more than 200 words

C2.8 Provide examples of communication with a project partner that shows discussion of an aspect of a project's implementation. *

Attach a file:

Monitor and tracking of progress

*** indicates a required field.**

C2.9 Describe how the organisation monitors and tracks progress of projects. *

Must be no more than 300 words

C2.10 Provide examples of progress reports for a project referenced in Criteria 1. *

Attach a file:

Multiple files can be uploaded

Financial management

*** indicates a required field.**

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C2.11 Describe how project partners report project expenditure against budget. *

Word count:

Must be no more than 300 words

C2.12 Provide an example of a recent project expenditure report from a project partner. *

Attach a file:

Multiple files can be uploaded

C2.13 Provide a copy of the organisation's most recent Annual Financial Statement. *

Attach a file:

Assessment

* indicates a required field.

C2.14 Describe how the organisation assesses the achievements and quality of its projects. *

Word count:

Must be no more than 300 words

C2.15 Provide an example of an assessment or evaluation that your organisation has undertaken of one of your projects referenced in Criteria 1. *

Attach a file:

Multiple files can be uploaded

C2.16 Describe an example of how your organisation has used the learnings from its work to adapt and make improvements to its aid activities, approaches or policies. *

Word count:

Must be no more than 300 words

Criteria 3: Overseas aid activities are delivered in partnership with in-country organisations, based on principles of cooperation, mutual respect and shared accountability.

Criteria 3

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The organisation will demonstrate how it works with developing country partner organisations or groups, not just individuals. The organisation and the project partner will both contribute and add value to the delivery of aid activities, with shared values and objectives for aid activities.

The organisation will demonstrate how it cooperates with in-country partners to plan, implement and track progress of the aid activities. Documented arrangements will exist outlining the objectives of the partnership, the roles of each party, reporting requirements and financial management arrangements.

The organisation will demonstrate regular communication between the project partner and Australian organisation, and partners will be aware of the Australian provenance of the funds and support.

Guidelines

Please refer to the OAGDS Guidelines: <http://dfat.gov.au/aid/who-we-work-with/ngos/Pages/tax-deductibility.aspx>

Partnerships

*** indicates a required field.**

In-country partners

C3.1 Provide a list of up to four current partners including name, months of involvement, type of organisation and attach a signed partnership agreement or exchange of letters or other evidence outlining the agreed roles and responsibilities of both partners.

To report multiple in-country partners with agreements, select "Add Row".

Name of partner *	Time of involvement *	Type of organisation *	Supporting evidence *
			Attach a file:
	In months	e.g. Community based, faith based, local government, commercial business etc.	e.g Signed partnership agreement or exchange of letters or in the absence of any partnership agreement
	Total:		

Working with partners

C3.2 For each partner listed in the previous answer, complete the following:

To report multiple in-country partners, select "Add Row".

Name of partner *	Role of your organisation *	Role of your partner *	Describe how you work together *

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	Must be no more than 100 words	Must be no more than 100 words	Must be no more than 100 words
--	--------------------------------	--------------------------------	--------------------------------

C3.3 Provide evidence of a discussion, exchange of views or other communication between your organisation and your partners that demonstrates cooperation and respect. *

Attach a file:

Partnership arrangements

You have already been requested to provide evidence of signed partnership agreements or exchanges of letters with the partners you listed in C3.1.

C3.4. Describe how your organisation satisfies itself that each in-country partner understands what is required of it especially in relation to achieving project objectives, results, monitoring and use of funds. *

Word count:

C3.5 Describe how the organisation ensures the project partners are made aware of the Australian provenance of funds and support. *

Must be no more than 200 words

C3.6 Attach evidence of communications between your organisation and partners acknowledging the Australian provenance of support. *

Attach a file:

E.g photos and documented records of your organisation's representatives having visited the aid activities and engaged with developing country partners and other stakeholders.

Criteria 4: The organisation has appropriate safeguards in place and manages risks associated with child protection and terrorism.

Criteria 4a: Child protection

The organisation will have a child protection policy and procedures in place that promote child protection and child safe practices. Those who have direct contact with children will undergo Australian Federal Police (AFP) criminal history checks. Where there is direct contact with children or the project and partners are working with children with disabilities or children in institutionalised care, additional child safe practices are expected including:

- › that the organisation has discussed child protection risks and management procedures with project partners; and
- › project partners have procedures in place to promote child protection and child safe practices including child safe recruitment practices, criminal history checks or equivalent, supervised visits involving children, etc.

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Criteria 4b: Counter terrorism and sanctions

The organisation has a counter terrorism and sanctions policy and procedures in place that manage the risks associated with terrorism and sanctions. Funds do not support terrorism or individuals and entities subject to sanctions. The organisation screens developing country partners, key individuals and entities receiving funds against the [Department of Foreign Affairs and Trade \(DFAT\) Consolidated List](#) and terrorist organisations listed under the Criminal Code.

The organisation will discuss terrorism risks and management procedures with project partners and will verify that its project partners undertake terrorism screening of key downstream partners or suppliers receiving funds against the DFAT Consolidated List and terrorist organisations listed under the Criminal Code.

Criteria 4a: Child Protection

* indicates a required field.

Guidelines

Please refer to the OAGDS Guidelines: <http://dfat.gov.au/aid/who-we-work-with/ngos/Pages/tax-deductibility.aspx>

Child protection: resources

Please refer to the following links for information:

[Crimes \(Child Sex Tourism\) Amendment Act](#)

<http://dfat.gov.au/about-us/publications/Pages/child-protection-policy.aspx>

Organisation has a child protection policy and/or procedures in place that promote child protection and child safe practice.

C4.1 Describe how your organisation promotes child protection and child safe practices, both in Australia and in-country? *

Word count:

Must be no more than 300 words

C4.2 Provide a child protection policy ratified by the governing body or guidelines outlining practices required. *

Attach a file:

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C4.3 Describe the procedures your overseas partners have in place to promote child protection and child safe practice. *

Word count:

Must be no more than 200 words

C4.4 Do the organisation's (and/or partners) activities involve any direct contact with children? *

Response required.

C4.5 Evidence of your partner's child protection policy or reference in your partnership agreement which obligates them to uphold child protection and child safe practices. *

Attach a file:

Multiple files can be uploaded

C4.6 Evidence that child protection is discussed with project partners. *

Attach a file:

Multiple files can be uploaded

C4.7 Provide the organisation's child protection code of conduct or equivalent. *

Attach a file:

This document applies to all staff, volunteers, visitors and those in contact with children.

C4.8 Provide evidence of the organisation's recruitment procedures/guidelines including Australian Federal Police criminal history checks. *

Attach a file:

Hint: Recruitment practices cover paid staff, volunteers and contractors.

Criteria 4b: Counter terrorism and sanctions

* indicates a required field.

Guidelines

Please refer to the OAGDS Guidelines: <http://dfat.gov.au/aid/who-we-work-with/ngos/Pages/tax-deductibility.aspx>

Counter terrorism and sanctions resources

<http://dfat.gov.au/international-relations/security/counter-terrorism/Pages/counter-terrorism.aspx>

<http://dfat.gov.au/news/media-releases/Pages/counter-terrorism-related-sanctions-listing.aspx>

<http://dfat.gov.au/international-relations/security/counter-terrorism/Pages/dealings-with-terrorists-information-for-australians-and-austra>

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http://www.acnc.gov.au/ACNC/Manage/Protect/Checklist_protect_against_the_risk_of_terrorism_financing/ACNC/Edu/ChecklistTF.a

Organisation has a counter terrorism policy and/or procedures in place that manage the risks associated with terrorism.

For example:

- **funds transfers are authorised;**
- **funds are being sent to a authorised bank account/reputable financial institution;**
- **advice of payments is made to developing country partners receiving the funds;**
- **a receipt or letter acknowledging funds received; and**
- **an acquittals process for all funds expended by the developing country partner.**

C4.9 There is a risk that funds designated for aid activities could be used by terrorist organisations or to finance terrorist activities. How does the organisation address this risk? *

Word count:

Must be no more than 200 words

C4.10 Provide a counter terrorism policy ratified by the governing body or guidelines outlining practices required. *

Attach a file:

C4.11 Evidence that counter terrorism practices are communicated with project partners. *

Attach a file:

Please refer to the DFAT consolidated list:

<http://dfat.gov.au/international-relations/security/sanctions/Pages/consolidated-list.aspx> for definitions.

C4.12 Are any of your organisation's projects operating in high-risk environments known for terrorism activity? *

Response required.

Procedures should reflect discussion of terrorism risks and management procedures with developing country partners. Procedures should also include verification that your in-country partners undertake terrorism screening of downstream partners or suppliers receiving funds against proscribed lists.

C4.13 If yes, describe the procedures your overseas partners have in place to manage these increased risks. *

Word count:

Must be no more than 200 words

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Additional information

Additional Information

Attachments

Attach a file:

Declaration and Privacy Statement

*** indicates a required field.**

All information we collect is in compliance with the Information Privacy Principles under the [Privacy Act 1988](#).

Your organisation's information will only be used for the purpose for which it was provided or in accordance with the [Privacy Act 1988](#). We will not add you to other mailing lists unless that is the purpose for which your organisation's information has been collected. We will not use your e-mail address for any other purpose. We will not disclose your organisation's information to a third party except in the following circumstances, in accordance with the [Privacy Act 1988](#), where:

1. you have consented to use of the information for another purpose;
2. we believe on reasonable grounds that use of the information for another purpose is necessary to prevent or lessen a serious and imminent threat to the life or health of the individual concerned or another person;
3. use of the information for that other purpose is required or authorised by or under law;
4. use of the information for that other purpose is reasonably necessary for enforcement of the criminal law or of a law imposing a pecuniary penalty, or for the protection of the public revenue; or
5. the purpose for which the information is used is directly related to the purpose for which the information was obtained.

The staff managing this site are subject to the [Commonwealth Privacy Act 1988](#)

I am authorised to complete this application and have read and understood the declaration and privacy statement *

Response required.

Name *

Title

First Name

Last Name

Position held *

Date of declaration *

dd/mm/yyyy

Relationship to organisation *

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How many personnel have been involved in submitting the OAGDS application?

Approximately how many hours did it take to complete the application?