

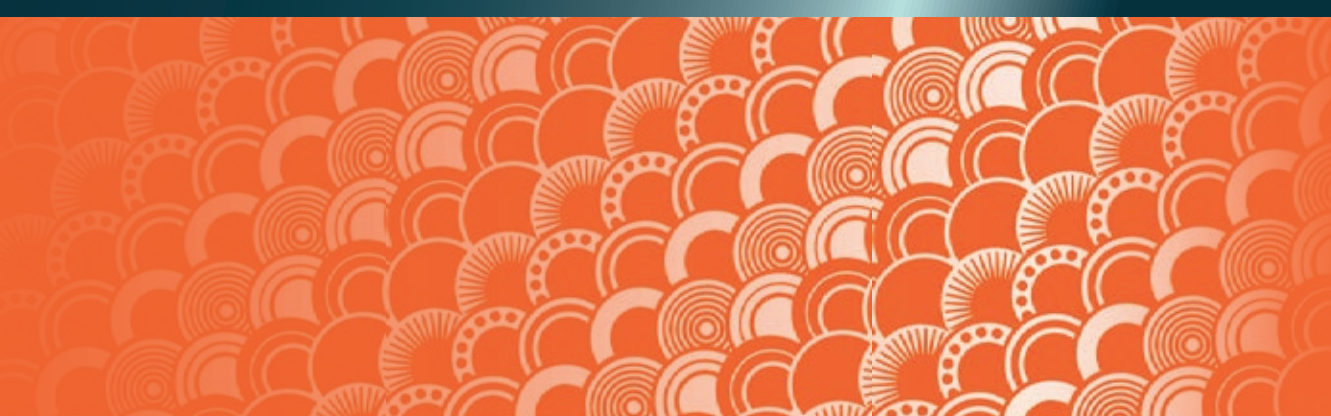


Australian Government



豪日交流基金
Australia-Japan FOUNDATION

AUSTRALIA-JAPAN FOUNDATION ANNUAL REPORT 2010-11





Front cover: Students from Metro South Institute of Technology, Queensland, in Tokyo for an Australia-Japan fashion exchange project.

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Australia-Japan FOUNDATION

31 January 2013

Senator Bob Carr
Minister for Foreign Affairs
Parliament House
Canberra ACT 2600

Dear Minister

I have pleasure in submitting the annual program report of the Australia-Japan Foundation, covering the period 1 July 2010 to 30 June 2011.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Murray McLean'.

Murray McLean AO
Chairman, Australia-Japan Foundation

Chairman's Message

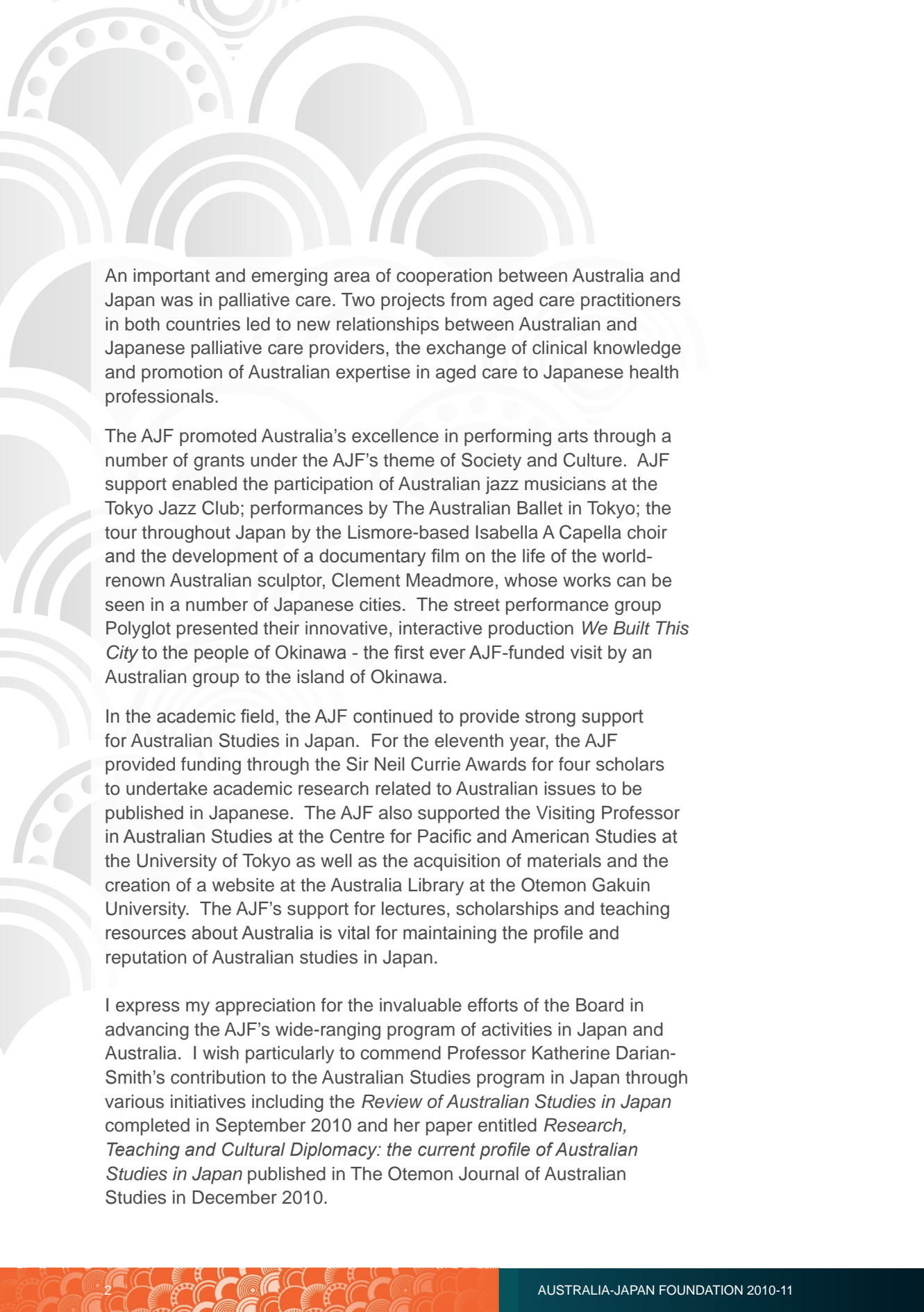
The period 2010-11 was marked by the unprecedented tragedy in Japan on 11 March 2011 of the earthquakes and tsunami, the most powerful on record to hit Japan and which caused appalling damage to the northern region of Japan and the loss of tens of thousands of lives.

The Australia-Japan Foundation (AJF) provided immediate support through a grant towards the rebuilding of a new Australia House at Tokamachi City in Niigata Prefecture to replace the original one which collapsed during one of the earthquakes. The Board also announced an initiative (*the Reconstruction Initiative*) to take effect in the financial year 2011-12 to support projects focused on assisting the people of the Tohoku region with reconstruction efforts in their affected communities. The disaster in Japan also meant that a number of AJF projects were deferred and several were not able to be completed.

Grants were approved to 50 individuals and organisations, over two competitive funding rounds, for projects aimed at strengthening personal, professional and institutional linkages and extending the relationship between the peoples of Australia and Japan.

This report highlights the achievements of a number of our grant recipients and demonstrates the shared values and complementary interests that characterise the Australia-Japan bilateral relationship. The Board appreciated the support of the Australian Embassy in Tokyo in identifying worthy projects and in providing assistance to ensure their successful completion.

The Board focused on proposals which would achieve a balance across the five themes outlined in the 2010-11 Business Plan and supported those which had the firm commitment of partners in both countries and were likely to be self-sustaining in future years. Many projects supported in 2010-11 focused on strengthening people-to-people links through community engagement. These projects included celebrating the 30th anniversary of the sister city relationship between Hyogo Prefecture and Western Australia through an essay competition for West Australian secondary students; the gifting of Labrador puppies from Queensland to the Japan Guide Dog Association in Yokohama, a surf lifesaving coach exchange between Surf Life Saving and its Japanese counterpart organisation; and a cultural exchange visit by a group of Indigenous Japanese people to Tasmania and Melbourne.



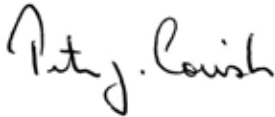
An important and emerging area of cooperation between Australia and Japan was in palliative care. Two projects from aged care practitioners in both countries led to new relationships between Australian and Japanese palliative care providers, the exchange of clinical knowledge and promotion of Australian expertise in aged care to Japanese health professionals.

The AJF promoted Australia's excellence in performing arts through a number of grants under the AJF's theme of Society and Culture. AJF support enabled the participation of Australian jazz musicians at the Tokyo Jazz Club; performances by The Australian Ballet in Tokyo; the tour throughout Japan by the Lismore-based Isabella A Capella choir and the development of a documentary film on the life of the world-renown Australian sculptor, Clement Meadmore, whose works can be seen in a number of Japanese cities. The street performance group Polyglot presented their innovative, interactive production *We Built This City* to the people of Okinawa - the first ever AJF-funded visit by an Australian group to the island of Okinawa.

In the academic field, the AJF continued to provide strong support for Australian Studies in Japan. For the eleventh year, the AJF provided funding through the Sir Neil Currie Awards for four scholars to undertake academic research related to Australian issues to be published in Japanese. The AJF also supported the Visiting Professor in Australian Studies at the Centre for Pacific and American Studies at the University of Tokyo as well as the acquisition of materials and the creation of a website at the Australia Library at the Otomon Gakuin University. The AJF's support for lectures, scholarships and teaching resources about Australia is vital for maintaining the profile and reputation of Australian studies in Japan.

I express my appreciation for the invaluable efforts of the Board in advancing the AJF's wide-ranging program of activities in Japan and Australia. I wish particularly to commend Professor Katherine Darian-Smith's contribution to the Australian Studies program in Japan through various initiatives including the *Review of Australian Studies in Japan* completed in September 2010 and her paper entitled *Research, Teaching and Cultural Diplomacy: the current profile of Australian Studies in Japan* published in The Otomon Journal of Australian Studies in December 2010.

The important work of the AJF would not be possible without the valuable contributions of current and past Board members. I would particularly like to take this opportunity to acknowledge the immense contribution made by AJF Board Member, Ms Catherine Harris AO PSM, appointed to the Board in August 2004 as Deputy Chair who retired from the Board on 31 December 2010. Ms Harris worked assiduously in support of the AJF's program of work and advancing the Australia-Japan relationship in innovative and significant ways.

A handwritten signature in black ink that reads "Peter Corish". The signature is written in a cursive, slightly slanted style.

Peter Corish
Chairman
Australia-Japan Foundation
December 2011

Australia-Japan Foundation Overview

The Australia–Japan Foundation (AJF) was established under the Australia–Japan Foundation Act 1976 on the recommendation of the Crawford Commission under the chairmanship of Sir John Crawford AC CBE.

In 2006, following the Government’s response to the Review of Corporate Governance of Statutory Authorities and Office Holders conducted by Mr John Uhrig, the AJF’s statutory status was revoked and it was re-established as a bilateral foundation within the Department of Foreign Affairs and Trade (DFAT).

The Australia-Japan Foundation (Repeal and Transitional Provisions) Act 2006 received Royal Assent on 5 September 2006. The transitional provisions in the schedule of the Act came into effect by proclamation on 1 December 2006.

The Orders Constituting the Australia-Japan Foundation was signed by the Governor-General on 30 November 2006. A copy is at Appendix E. It provides a framework for the AJF’s work in strengthening the Australia-Japan relationship through academic, professional, cultural and educational exchanges. The Orders also provide guidance on Board administration, including the terms of appointment of the Chairman and members, and the functions of the Secretariat.

The function of the Board is to strengthen the Australia-Japan relationship in ways that support Australia’s foreign and trade policy interests. The Board approved a three-year Strategic Plan 2010-2013 to guide its work program under the mission statement of Australia – Japan: broadening interests in a growing strategic relationship. A copy of the plan is at Appendix C.

Board Members and Terms of Office

The AJF Order in Council specifies that the Board shall consist of a Chairman, an Ex Officio DFAT member and no fewer than four and no more than nine other members. The Chairman is appointed by the Governor-General on the recommendation of the Minister for Foreign Affairs for a period not exceeding five years. Members other than the Chairman and the Ex Officio member are appointed by the Minister for Foreign Affairs for a period not exceeding three years. The Chairman and members may be re-appointed.

Board members are drawn from different States and Territories and collectively have a range of professional expertise in, and experience of, Japan. Members are selected on the basis of their standing in the Australian community, their ability to contribute to the bilateral relationship in their area of expertise and their demonstrated interest in Japan.

AJF Board Membership as at 30 June 2011

Chairman

Mr Peter Corish AM, Executive Chairman, PrimeAg Australia Ltd. – 1 December 2006 - 31 December 2009. Reappointed from 1 January 2010 – 31 December 2011

Board Members

Mr Peter Yates (Victoria) Director, Oceania Capital Partners (1 February 2010 – 1 February 2013)

Mr Tim Lester (Western Australia) Partner, Allens Arthur Robinson (1 February 2010 – 1 February 2013)

Mr Greg Earl (New South Wales) Asia-Pacific Editor, Australian Financial Review (1 March 2010 – 1 March 2013)

Professor Kate Darian-Smith (Victoria) Professor of Australian Studies and History, University of Melbourne (1 March 2010 – 1 March 2013)

Mr Tony Ellwood (Queensland) Director, Queensland Art Gallery (1 March 2010 – 1 March 2013)

Ms Melanie Brock (Western Australia/Japan) Regional Manager, Japan, Meat & Livestock Australia (MLA) (1 March 2010 – 1 March 2013)

Mr Bruce Gosper, Deputy Secretary, Department of Foreign Affairs and Trade (Ex Officio member) (21 May 2009 – 24 August 2010)

Ms Heather Smith, Deputy Secretary, Department of Foreign Affairs and Trade (Ex Officio member) (24 August 2010 - ongoing)



AJF Board members - 2010
Professor Kate Darian-Smith, Greg Earl, Peter Corish (Chairman), Catherine Harris PSM, Melanie Brock, Tim Lester, Tony Ellwood, Peter Yates and Mr Gerald Thomson (DFAT ex officio).



Appointments

There were no appointments.

Reappointments

There were no reappointments.

Resignations and Retirements

Ms Catherine Harris AO PSM (New South Wales), Executive Director, Harris Farm Markets (1 December 2006 – 31 December 2010)

Australia-Japan Foundation Secretariat

The AJF Secretariat is part of the North East Asia Branch of the Department of Foreign Affairs and Trade. The Secretariat implements the AJF Board's recommendations on the approval of the departmental delegate and administers the Foundation's grant program and other activities. The Australian Embassy in Tokyo supports AJF activities in Japan.

Contact Details Canberra Secretariat (Head Office)

Australia-Japan Foundation

North East Asia Branch North Asia Division
Department of Foreign Affairs and Trade
RG Casey Building, John McEwen Crescent
BARTON ACT 0221 AUSTRALIA

Tel: (02) 6261 3898

Fax: (02) 6261 2143

E: ajf.australia@dfat.gov.au

Website: www.ajf.australia.or.jp

Tokyo Office

Australia-Japan Foundation

Australian Embassy
2-1-14 Mita, Minato-Ku
TOKYO 108-8361 JAPAN

Tel: (0011 81 3) 5232 4063

Fax: (0015 81 3) 5232 4064

E: ajf.japan@dfat.gov.au

Mission Statement

*Australia – Japan: Broadening interests
in a growing strategic relationship.*

Objectives

The AJF program and budget will support Australia's foreign and trade policy interests by facilitating activities that:

- (i) increase understanding in Japan of shared interests with Australia;
- (ii) increase understanding in Australia of the importance of Japan to Australia as an economic and strategic partner; and
- (iii) increase recognition in Japan of Australian excellence and expertise

(AJF Order in Council, 30 November 2006)

In 2010-11, the AJF developed programs and projects in five priority areas:

Economics and Trade
Security, Regional and International Relations
Education and Science
Society and Culture
Communication, Information and Advocacy

A summary of AJF expenditure in 2010-11 against these five themes is depicted in the table below. Full details are included in the financial statement at Appendix A.

Priority Area	Expenditure	Percentage
Economics and Trade	\$107,103	10.71 per cent
Security, Regional and International Relations	\$75,000	7.5 per cent
Education and Science	\$238,316	24.03 per cent
Society and Culture	\$458,108	45.81 per cent
Communication, Information and Advocacy	\$25,000	2.5 per cent
TOTAL EXPENDITURE	\$903,527	

Report on Performance

Introduction

The Australia-Japan Foundation (AJF) is funded through the Australian Government's International Relations Grants Program. The Department of Foreign Affairs and Trade (DFAT) includes financial and performance information about AJF activities in its Annual Report.

In 2010-11, the AJF provided 50 grants with a total value of \$903,527 to selected individuals and organisations for projects across the five priority areas identified in its Business Plan. A copy of the plan is at Appendix B. These grants ranged from small community grants under \$10,000 to enhance linkages between community service organisations and local sporting clubs, to substantial grants over \$30,000 for larger-scale projects, such as the

promotion of Australian performing arts through the Tokyo Jazz Festival; public symposia in Australia and Japan on regional and bilateral strategic issues; and supporting the advocacy of Australian Studies through conference and lecture series conducted by the Australian Studies Association of Japan. The main funding round was held in June 2010 and a second, minor grants round was held in October 2010.

Summary details of all AJF grants awarded in 2010-11 are available on the AJF website. The listing includes the name of recipient, the amount awarded, the date of Board decision, the project's key objective and, where possible, a link to the project website.

Outcomes

The 2010-13 AJF Strategic Plan (at Appendix C) states that the Foundation will measure its achievements by the extent to which it contributes to DFAT's Performance Information Framework, an Australian Government policy centred on outcomes and outputs. In particular, AJF activities support DFAT's Outcome 3: *Public understanding in Australia and overseas of Australia's foreign and trade policy and a positive image of Australia internationally.*

The Foundation's achievements are also measured against the specific key performance indicators (KPIs) attached to each project or program. Recipients of AJF funding are required to specify KPIs and to submit a written report of the project outcomes against the KPIs, including a description of any future planned activities arising from the project as well as details of any lessons learned. Examples of KPIs include the number of participants, the level and tone of media coverage, and feedback from stakeholders and audiences. A representative selection of projects by priority area is detailed in this report.

Performance Information: Representative Selection of Projects by Priority Area

Priority Area 1: Economics and Trade

Goal: To increase public and corporate awareness of, and facilitate informed discussion on, the mutual importance of the Australia-Japan economic relationship.

The full list of projects funded under Economics and Trade is provided at Appendix D.

Banksia Palliative Care – Fostering Australia Palliative Care Partnerships in Japan

Banksia Palliative Care is a home-based community palliative care service in North-East Melbourne which has maintained connections with its Japanese counterparts for over a decade. Banksia's program in Japan built on and reinforced relationships between Australian and Japanese palliative care providers through visits to exchange clinical knowledge and promote Australian practices to Japanese health professionals through two main phases.

The first phase involved Banksia Palliative Care conducting education, training and presentations at venues in Kobe, Nara and Osaka in partnership with the Japanese Educational Clinical Cardiology Society (JECCS). The second phase involved Banksia staff providing palliative care to Japanese families at Banksia's sister organisation in Tokyo, Pallim Hospice. The project successfully promoted Australian skills and expertise in an area of increasing interest in Japan with its ageing population.



Banksia Palliative Care teacher Julia Paul (second from left) with nurses from JECCS.

National Farmers Federation (NFF) Agricultural Outreach

This project involved several elements designed to develop linkages between Australian and Japanese agricultural representatives to identify areas of shared interest and to enhance understanding of the challenges and opportunities experienced by farmers in both countries. A seminar was held in Sydney in December 2010 for Australian stakeholders to explore practical measures for advancing trade liberalisation and market access

issues between Australia and Japan. The second element involved an NFF delegation to Japan in 2011-12 to engage directly with senior figures in the Japanese farm sectors.

The final stage of the project will be a symposium on agricultural issues relevant to Australian and Japanese farmers. This is scheduled to take place in Japan in 2013.

Priority Area 2: Security, Regional and International Relations

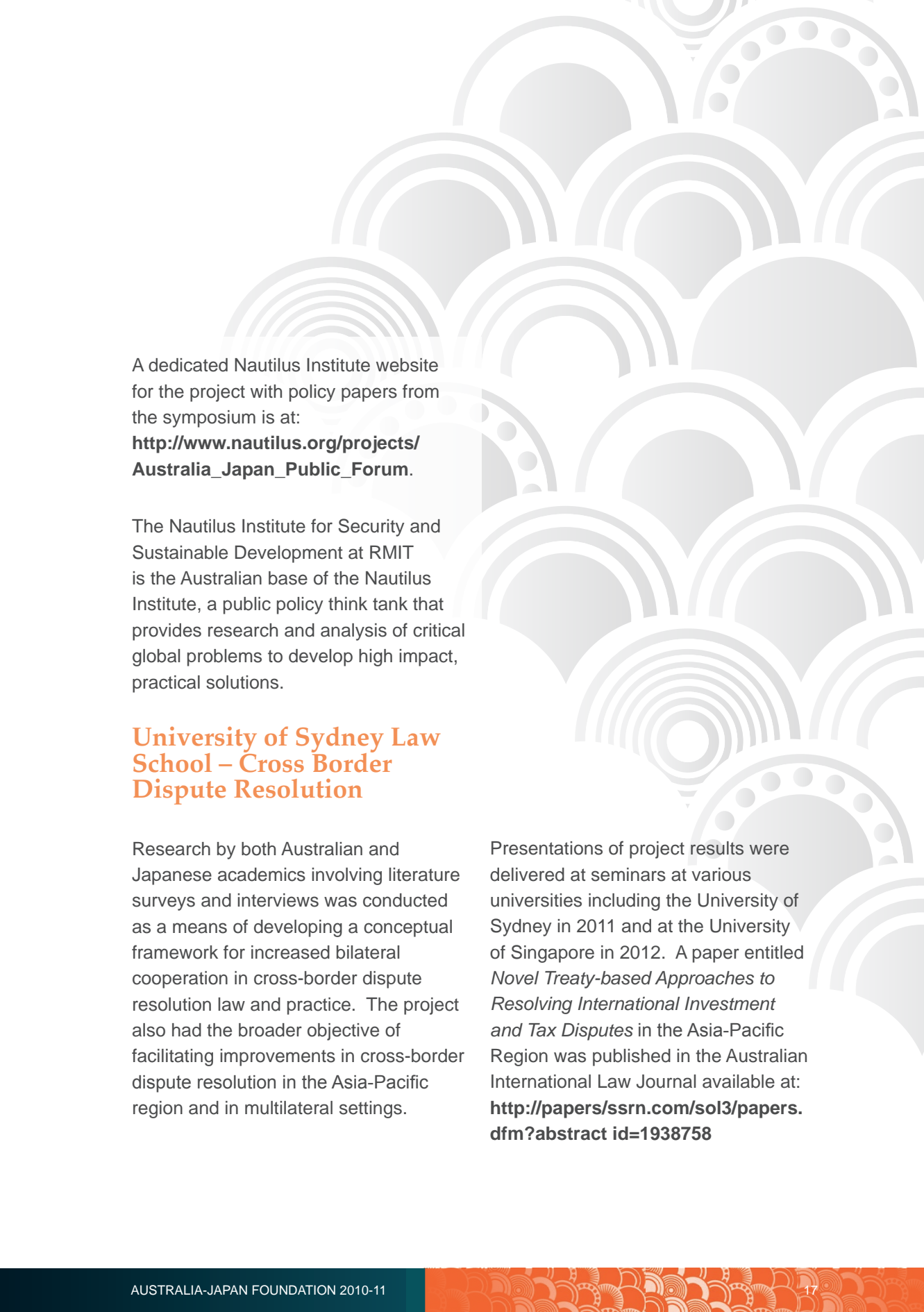
Goal: To increase public and corporate awareness of, and facilitate informed discussion on, the mutual importance of the emerging bilateral security relationship between Australia and Japan.

The full list of the projects funded under Security, Regional and International Relations is provided at Appendix D.

The Nautilus Institute Australia, Royal Melbourne Institute of Technology (RMIT) - Australia-Japan: Towards a Sustainable Security Community

The Nautilus Institute held a public symposium on bilateral strategic issues with an emphasis on nuclear deterrence and disarmament and the role of civil society. The symposium was held in November 2011 in Tokyo in conjunction with the Mansfield Foundation's office. The symposium brought together eleven policy-makers from both countries from sectors covering policy, research, business and community to: identify the key dynamics of the strategic

relationship; identify next steps in two important areas of shared interest (extended nuclear deterrence and nuclear disarmament); analyse the origins and consequences of non-security issues disruptive to the relationship and develop means of containing them; and to strengthen the civil society underpinnings of the developing bilateral security relationship.



A dedicated Nautilus Institute website for the project with policy papers from the symposium is at:

http://www.nautilus.org/projects/Australia_Japan_Public_Forum.

The Nautilus Institute for Security and Sustainable Development at RMIT is the Australian base of the Nautilus Institute, a public policy think tank that provides research and analysis of critical global problems to develop high impact, practical solutions.

University of Sydney Law School – Cross Border Dispute Resolution

Research by both Australian and Japanese academics involving literature surveys and interviews was conducted as a means of developing a conceptual framework for increased bilateral cooperation in cross-border dispute resolution law and practice. The project also had the broader objective of facilitating improvements in cross-border dispute resolution in the Asia-Pacific region and in multilateral settings.

Presentations of project results were delivered at seminars at various universities including the University of Sydney in 2011 and at the University of Singapore in 2012. A paper entitled *Novel Treaty-based Approaches to Resolving International Investment and Tax Disputes* in the Asia-Pacific Region was published in the Australian International Law Journal available at: **<http://papers/ssrn.com/sol3/papers.dfm?abstract id=1938758>**



Mr Yasufumi Kotake, acting Consul-General of Japan speaking at the workshop at Swinburne University in Melbourne.

Swinburne University – Exploring the Role of Coordinated Aid Programs in Stimulating Entrepreneurial Activities within a Regional Economic Development Framework in the Asia-Pacific Region

Two Japanese academics visited Melbourne to participate in a workshop held at Swinburne University in Melbourne in September 2011. The workshop focused on building a platform for ongoing collaboration between aid agencies from Australia and Japan along with relevant experts from academia in exploring the role of foreign aid in

assisting regional economic development within the Asia-Pacific region. The workshop examined complementary efforts by Australia and Japan, as leading aid donors in the region, and how their foreign aid programs could contribute to more rapid regional economic development through fostering entrepreneurial activities within the region.

Priority Area 3: Education and Science

Goal: To promote research, dialogue and exchange in areas that increase understanding of the contemporary Australia-Japan relationship, including language, demography, social change, ageing, gender, environment, innovation and technology, and cultural issues.

The full list of the projects funded under Education and Science is provided at Appendix D.

Otemon Gakuin University, Australian Resource Collection

In 2007, the Centre for Australian Studies opened the Australia Library as part of the Otemon Gakuin University Library. The Library contains more than 15,000 items from the former AJF Library based at the Australian Embassy in Tokyo as well as 5,000 items transferred from the Otemon University library. It is the largest collection of literature on Australia in Japan and covers a wide range of genres from academic papers to children's picture books. The Digital Theses Database System enables readers to search and view theses on Australia written in Japanese. The library is open to both students of the University and the general public.

In 2010-11, the library received two grants. The first was to obtain resource materials for its dedicated collection of Australia works including books, audio-visual materials and academic journals in English and Japanese. The second grant enabled the Library to build a reference site on the Australian Library website for use by the general public and students studying Australian Studies. The site was demonstrated at the Australian Studies Association of Japan's regional seminar in December 2011 and was widely promoted to students through the University's Australian Studies Course '*Understanding Australia*'. The University issued a media release about the site and its testing operation.



Australian Studies Association of Japan Open Lecture Series and Annual Conference

The Australian Studies Association of Japan (ASAJ) held its annual international symposium at Waseda University and a series of four open lecture series for post-graduate students at Keio University, Kansai Medical University and Meisei University

The themes of the academic symposium and lectures were diverse and included: Australian approaches to handling dementia; contemporary Indigenous issues; tourism; and international politics.

Founded in 1989, the ASAJ is the peak body for Japanese scholars of Australian Studies and it is the main academic body in Japan supporting scholarly work in the field of Australian Studies. It has more than 200 members from universities and institutions in Japan.

The ASAJ holds an annual national conference and publishes newsletters and an annual refereed journal.

It also holds regional conferences in Tokyo and Osaka. Its members play an advisory role in consultations with Japanese authorities, including government and the media, and it conducts many other activities which introduce Australian perspectives to Japanese audiences.

The AJF has funded the ASAJ lecture program since 2006. The continuation of AJF support ensures the Association retains a strong profile in Japan, attracts and retains its members, and contributes to informed public discussion about Australia and the bilateral relationship. It also encourages further teaching and research in Australian Studies by Japanese scholars and facilitates institutional linkages between universities in both countries. In 2008, the ASAJ was awarded an AJF Achievement Award.



Australian fashion design students from the Metropolitan South Institute of TAFE at Bunka Institute in Japan.

Metropolitan South Institute of TAFE, Australia-Japan Fashion Exchange

In November 2011, an exchange was conducted between the Metropolitan South Institute of TAFE (MSIT), Queensland, and the Bunka Institute in Japan. Five MSIT students and one teacher travelled to Japan and three students, a teacher and an interpreter from Bunka Institute travelled to Australia to develop a virtual fashion exchange. This provided unique learning opportunities through reciprocal educational placements and the hosting

of an Australia-Japan Fashion Showcase in August 2011. The objective of the visit was to highlight the excellence of the Australian fashion industry, its training providers (including MSIT) and the high caliber of students to the Bunka Institute in Japan. The unique qualities of Australian fashion and design were promoted as was the potential of MSIT to partner with Japanese institutes in the global fashion industry.



Students involved in the WA-Hyogo Banshu Textile Project.

Western Australia-Hyogo Banshu Textile Project

This project was held as a way of marking the 30th anniversary of the Sister City Relationship between Western Australia and the Hyogo Prefecture in Japan. Six fashion design graduates and one professional designer from Western Australia traveled in March 2011 to Hyogo to participate in the Nishiwaki fashion festival in Hyogo to showcase their work and to meet with key stakeholders in the Japanese fashion industry in Hyogo. Using their own unique designs applied to Banshu textiles, the students created a collection of contemporary clothing. This collection was presented at the 2011 Perth Fashion Festival on 30 September 2011 and received enthusiastic praise by industry experts and the general public.

Media coverage was significant and included an interview of the design students. The footage was uploaded to youtube (<http://www.youtube.com/watch?v=Mm6kFC9pl>). There was also significant community involvement including by representatives of the Western Australian business and the fashion industry and government officials. This project strengthened linkages between Western Australia and Hyogo Prefecture and generated further opportunities for collaboration for students from Western Australia and the Banshu textile industry.

Japanese Educational Clinical Cardiological Society – Training Japanese Nurses in Palliative Care in Australia

Four Japanese nurses from the Japanese Educational Clinical Cardiological Society (JECCS) attended a four-day course on palliative care with visits to local hospitals, community nursing services and nursing homes in conjunction with Banksia Palliative Care Service in Heidelberg, Melbourne. The objective was to provide educational opportunities for nurses engaged in palliative care and to

demonstrate advanced medical practices in Australia. On return to Japan, the nurses reported on their experiences through the JECCS' newsletter and website and spoke at JECCS' training courses and seminars throughout 2011.

JECCS is an important, not-for-profit organisation based in Osaka which has a strong partnership with Banksia Palliative Care in Melbourne.

2010-11 AJF Sir Neil Currie Awards

These awards commemorate the life of Sir Neil Currie, former Australian Ambassador to Japan and AJF Chair. The program was established in 2000 to promote research and teaching about Australia at tertiary institutions in Japan and to facilitate academic exchange between the two countries. Four Japanese scholars received an award under the Publications category. Awards were presented by HE Mr Bruce Miller, Australian Ambassador to Japan, at a ceremony at the Australian Embassy in Tokyo. The four recipients were:

Professor Mayumi Kamada, Nagoya University of Commerce and Business for the publication *Citizens, Nation: Australia's Pacific War*, Ochanomizu Publishing Company.

Professor Ikuo Kawakami, Graduate School of Japanese Applied Linguistics, Waseda University for the publication *English Language Schools for Migrant Children in Australia*, published by Oceania Publishing Company Limited.

Professor Naito, Takusyoku University, Faculty of International Studies for the translation of the book by Richard Evans and Alex West entitled *Constructing Australia*.

Mr Hiroshi Tsuda, Research Fellow of the Japan Society for the Promotion of Science, Kyoto University, for the publication *Remembering the Empire at War: Colonial Nationalism and Commemoration of the World Wars in the British Empire*.



Visiting Professor in Australian Studies, University of Tokyo

The Visiting Professor in Australian Studies at the Centre of Pacific and American Studies (CPAS), University of Tokyo is an initiative strongly supported by the AJF. In 2010, Associate Professor Baden Offord was appointed to the position. He is a leading scholar in the study of human rights and cultural studies and co-director of the Centre for Peace and Social Justice at Southern Cross University in Lismore, New South Wales. During his term, he delivered courses at the university and spoke at various academic conferences in Japan.

Associate Professor Offord has won a range of teaching awards including a prestigious Australian Teaching and Learning Council Citation (2009) and Carrick Award (2006). He is an award-winning author including the George Duncan Memorial Award in 2005 for his book *Homosexual Rights as Human Rights: Activism in Indonesia, Singapore and Australia* (Peter Lang 2005).

The International Australian Studies Association (InASA) has been funded by the AJF since 2004 to conduct the recruitment process for the Visiting Professor position. Under the management of InASA, the Visiting Professorial Chair has attracted an increasing number of high quality applicants. Its management of the process has also reinforced its role as a global ambassador for Australian Studies and its commitment to developing ongoing international partnerships.

InASA was established in 1995 to serve as a meeting point for academics, students and researchers with a scholarly interest in Australia. Its aim is to promote links between the Australian and international Australian Studies communities and to lobby federal and state governments to support the development of Australian Studies centres and associations to exchange information and generate common projects.



AJF Board Member Professor Kate Darian-Smith with Visiting Professor of Australian Studies, Associate Professor Baden Offord at the University of Tokyo.

Experience Australia Kits

The Experience Australia Integrated Studies Kit is a teacher's resource kit with guides written in Japanese and English which enables Japanese children to explore various aspects of Australian life and culture. The materials support teaching across a wide range of subjects, including integrated studies, English language, social studies, science, music and physical education. In 2010-11, 30 kits were distributed to the participants of the Japan Exchange and Teachers Program (JETs) for the use in class rooms throughout Japan.

The kits have been used by more than one million of students in Japan since 2002. The management and distributions of the kits was outsourced to Broadcasting Movies Production Company Limited in 2007.

Discover Eco Australia Educational Software and Website

Discover Eco Australia is Japanese-language, educational software which introduces Australia's unique natural environment and its policies and practices for conservation and sustainable management to Japanese schools. Approximately 500 copies of the CD were distributed on request to schools throughout Japan in 2010-11 and more than 21,000 copies have been distributed since the program

commenced in December 2005. The management and distribution of the materials was outsourced to Broadcasting Movies Production Company Limited in 2007. Further information about the program is at: <http://discover.australia.or.jp/eco/>

Industry and Investment NSW – Visit by Professor Gordon Wallace to Nano Tech 2011

Professor Gordon Wallace, Australian Centre of Excellence Electromaterials Science, University of Wollongong, provided a presentation to *Nano Tech 2011*, the world's largest nano-technology conference and exhibition held in Japan from 15-18 February 2011. Professor Wallace also provided an online media briefing on nano-technology research activity in NSW to Japanese and Australian media representatives at the Japanese Science Media Centre (JSMC) at Waseda University in Tokyo. The JSMC was established with the assistance of an AJF grant of a \$100,000 administered by the Australian Science Media Centre (see page 41 of the Annual Report of 2009-10 at: http://ajf.australia.or.jp/en/publications/annual_reports/).

The project also included a site visit to the National Institute of Advanced Industrial Science and Technology, a Tokyo-based research organisation. This visit enhanced networking opportunities with members of the Institute, created opportunities for collaboration between Australian and Japanese experts in nano-technology and provided opportunities to highlight Australia's scientific expertise in nano-technology research to industry representatives.

Priority Area 4: Society and Culture

Goal: To promote cultural and social exchange in areas that improve the understanding of, or directly impact on, the bilateral relationship, including in a regional context. To facilitate media and community-based activities which increase mutual understanding and goodwill between Australia and Japan.

The full list of the projects funded under the Society and Culture program is provided at Appendix D.

2010 NHK Tokyo Jazz Festival

Australian pianist and composer Mick Nock and his trio performed at Japan's largest and most prestigious jazz festival, the Tokyo Jazz Festival, in September 2010 including joint performances with Japanese musicians under Nock's direction at the open-air "Australian Jazz Night" and separate performances at jazz clubs in Tokyo. The trio was joined by Japanese artists Eijiro Nakagaw on trombone and Ken Ota on alto saxophone in a Japan-Australia jazz musician special ensemble.

The project also involved the installation of an Australian Café associated with the festival to serve as a venue for business meetings for musicians and agents and

for the general public to enjoy Australian food, wine and beer in an atmosphere of Australian contemporary music. The Australian jazz events were organised by the Tokyo Jazz Festival which is managed by NHK Enterprises in conjunction with the Australian Embassy in Tokyo.

This project showcased the best of Australian jazz and promoted an image of Australia as a country with a creative and innovative music culture. It also consolidated connections between Australian and Japanese jazz established in 2006 with the creation of the Japan-Australia Jazz Orchestra.



Australian
Wine



オーストラリアワイン



Australian Café at the Tokyo Jazz Festival.

The Australian Ballet Tour to Japan

The Australian Ballet conducted a tour to Japan to perform two of its signature full-length ballets – Graeme Murphy’s *Swan Lake and Nutcracker – the Story of Clara*. Performances took place in Tokyo and Nagoya in October 2010 at the invitation of the Japan Performing Arts Foundation.

This tour was the first since 2000 and was one of the key Australian cultural events in Japan in 2010.

The tour served to promote Australia’s original and unique contemporary ballet performance style in Japan, raise awareness of Australian ballet to increase opportunities for Australian contemporary dance companies to perform in Japan and to facilitate further future opportunities for Australian dance companies to perform in Japan.

Isabella A Capella Friendship Tour

This project involved 32 performances in Japan by the eleven-member choir over a three week period in June 2011 at a wide variety of venues. These included nursing homes, high schools, kindergartens, restaurants, hospitals, city halls, universities and on television. The group toured Nara, Takarazuka, Osaka, Gifu, Kukuoka, Hiroshima, Nihama, Fukui, Tokyo, Chiba and Saitama. Performances were well attended, over with over 100 audience members. A freelance photographer toured with the group and documented the tour (<http://www.brendenallen.com>). The tour was well publicised beforehand on the group’s website www.isabella-acapella.com.au

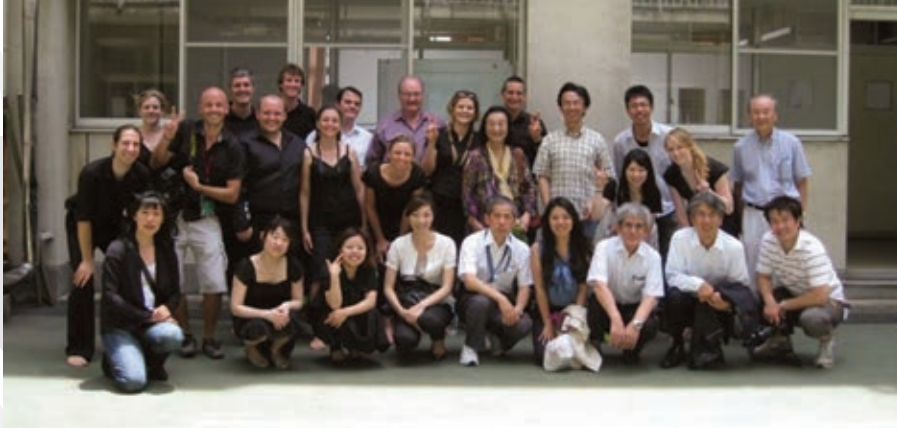
The group donated half of its pre-tour CD sales and other funds raised towards people of Futaba town of Fukushima

prefecture where residents had been forced to evacuate following the March 2011 earthquake/ tsunami disaster. They also performed as part of fund-raising concerts in different Japanese cities. Good media coverage was generated - both before and following the tour. A key media highlight was a performance on Shin Hiroshima morning television to an audience estimated at over two million people.

The group has received further invitations to appear in Japan. The project has been very successful in building on the history of goodwill between Lismore and Japan particularly as the group’s translator gave a short speech in Japanese explaining the history of the group and the relationship between Lismore and Japan.



Vivienne Wong, Principal Dancer with
The Australian Ballet in Tokyo
(photo courtesy of The Australian Ballet).



Members of *Isabella A Capella* on tour in Japan.

Immanent Landscapes

In September-November 2011, Ms Utako Shindo, completed the later stage of a two-part project which brought together eight Australian and Japanese contemporary visual artists through residencies and exhibitions in Melbourne and Oyama City in Tochigi Prefecture in Japan. There were also public presentations, the production of a catalogue and a symposium to provide information to the Japanese public on the cross-cultural experiences of artists. The theme of the collaboration was the idea of 'cultural landscape'.

The aims of the project were to create active networks between art communities in Australia and Japan as well as exchanges and dialogue between individual artists. The exhibitions were highly successful and generated a number of important additional outcomes including an exhibition in at the Japan Foundation in Sydney in March-April 2012 and artist residencies.

Asialink Arts Residency Program 2010-2011

The 2011 program provided a framework for five Australian arts professionals with the opportunity to visit Japan to experience Japanese culture, produce creative and original projects and develop networks in Japan through a period of residency in a Japanese institution relevant to the participant. The arts residencies were awarded to Sarah Goffman, Bianca Looney and Lucas Chirnside for Visual Arts; Tom Cho for Writing and Ulanda Blair for Arts Management.

The AJF was pleased to support the Asialink Arts Residences in Japan in the Visual Arts, Literature, Performing Arts and Arts Management categories. Residency programs enhance the profile of Australian arts expertise in Japan, deepen the Australian participants' understanding of the Japanese context and facilitate dialogue, mutual understanding and respect for each other's cultural practices.



Tom Cho, recipient of an Asialink Writers' Residency giving a reading in Nagoya for the group Nagoya Writes.

2011 Australia House – Artist in Residence Program

Saori Arai and AMAatsudai Nobutai - Australia House Artist in Residence

The Australia House pavilion is a permanent art installation in an abandoned Japanese-style farmhouse in the sculpture park environs of the Echigo-Tsumari Art Triennial. The original Australia House was destroyed by an aftershock from the 11 March 2011 earthquake/tsunami in Japan. See information below on the reconstruction of Australia House.

Ms Kim Anderson, a visual artist from Ballarat, Victoria, undertook a two-month Artist-in-Residence program at a temporary Australia House located

in Kotani village in the Echigo-Tsumari region. Ms Anderson developed an arts program entitled 'Skin' using Washi, traditional Japanese paper that she created during her residency.

As part of the Echigo-Tsumari Art Field Summer Festival held in the off Triennial years, around 70 people participated in the three-day open studio and one-day series of workshops at Matsudai History Museum. Over 40 people participated in Ms Anderson's workshop. A number of attendees were invited including Japanese from villages in Fukushima and Miyagi prefectures which were badly affected by the disaster

Amanda King – 'Clement Meadmore: A Matter of Looking'

Sydney-based film-maker Ms Amanda King undertook research and preliminary filming for a documentary entitled 'Clement Meadmore: A Matter of Looking'. This documentary focussed on the life and work in Japan of Australian sculptor Clement Meadmore who has a significant body of large-scale public

sculpture in Japan. The video footage of the sculptures is contained in the applicant's website:

www.frontyardfilms.com.au.

The project is due for completion in 2012.



Photograph by Susan Norrie.

Susan Norrie – Transit

Transit involved the development of a short film made for the Yokohama Triennial in Japan (November 2010 to August 2011) which investigated the activities of the Japanese Aerospace Agency on the island of Tanegashima and the volcano Sakurajima. The applicant worked in collaboration

with Japanese specialists to focus on environmental and humanitarian disasters. The film was well received at the Triennial at which over 300,000 attended. Ms Norrie noted she had received significant positive feedback from the general public and art community in Japan.

UNIVERSITY
ART GALLERY

Site: National Art Centre, The Quadrangle
The University of Sydney
OPENING HOURS
Monday to Friday 10am – 4.30pm
Sunday 10 noon – 4pm
Closed on Public Holidays



JAPAN IN SYDNEY
PROFESSOR SADLER & MODERNISM 1920–30s
3 APRIL – 26 JUNE 2011

Image: Adapted from University of 20th
Century Art, Peter D. Mitchell, 1999



The exhibition is supported by the Commonwealth through the Australia-Japan
Foundation which is part of the Department of Foreign Affairs and Trade.

*Japan in Sydney: Professor Sadler and
Modernism 1920s-1930s* held at the Sydney
University Art Gallery.

University of Sydney Art Gallery – *Japan in Sydney: Professor Sadler and Modernism 1920s-1930s* - Exhibition Catalogue and Symposium

The AJF supported both the writing of a high-quality, 148-page bilingual catalogue and the hosting of a one-day symposium on the Gallery's exhibition entitled *Japan in Sydney: Professor Sadler and Modernism 1920s-1930s*. The catalogue investigated the key role played by Arthur Lindsay Sadler in stimulating exchange between Australian modernist artists and

Japanese culture in Australia alongside parallel developments in Japan and highlighted Professor Sadler's advocacy of modernism and Japonisme. It also provided the opportunity for Australian and Japanese art historians and scholars to co-research and share the outcomes of their research within a scholarly bilingual publication.

The exhibition received a nomination for a Museums and Galleries NSW IMAGinE Award (Exhibition and Engagement) in 2011.

The symposium on 6 May 2011 brought together Australian and Japanese art historians and scholars to discuss the political and cultural conditions of modernism during the 1920-40 period in Australia.

The symposium attracted over 80 participants and was held in conjunction with the Australian Centre for Asian Art and Archaeology.

Both the catalogue and the symposium generated subsequent and additional interest in the public programs which included lunchtime art talks and the Kids Museums Holiday Program.



Mersey Leven.

Indigenous Japanese and Indigenous Australian Cultural Exchange Tour 2011

A cross-cultural tour to Australia in February-March 2011 was conducted by representatives of Japanese Indigenous Ainu people living in the Greater Tokyo area. The Ainu participants visited Melbourne and Hobart to learn about significant aspects of Australian Indigenous policy; the policies of Australian society towards Indigenous

Australians; and cultural heritages sites. The Japanese Consulate-General provided support for the Melbourne visit. Media coverage of the visit included a story broadcast on NHK World, and international English broadcasting service of NHK; a radio interview on Radio Australia and on 3ZZZ, the Melbourne ethnic community radio and local press reports.

Satoko Fuji/Alister Spence Project - Sydney Improvised Music Association (SIMA)

A concert at The Sound Lounge, Seymour Centre, Sydney during SIMA's 2011 International Jazz Season brought together Japanese pianist Satoko Fuji and her quartet and Australian pianist Alistair Spence in a musical collaboration performance. The pair had previously performed across Japan in 2008 including at the Tokyo Jazz Festival.

There was extensive media coverage in Sydney including the ABC's jazz website, in the Sydney Morning Herald and in various jazz-related radio programs. A recording of the performance was made by the ABC jazz program.

Polyglot – 'We Built This City'

Polyglot, a well-known street performance theatre group from Melbourne, presented two performances of their production 'We Built this City' in partnership with Kujimuna Festa in

Okinawa, Japan in late July 2011. 'We Built this City' was an interactive project which involved over 200 local families in Okinawa.



Members of the audience at a **Polyglot** performance of **We Built This City** in Okinawa.

Member of **Satoko Fuji's Quartet**
performing at The Sound Lounge,
Seymour Centre, Sydney.



2010-2011 Community Grants

Australia-Japan Wildlife Conservation and Education Foundation

The Australia-Japan Wildlife Conservation and Education Foundation (AJWCE), a not-for-profit organisation founded in Brisbane in September 2009, presented research findings to the 10th conference of the Parties to the Convention on Biological Diversity (COP10) held in Nagoya in October 2010. Seminars were also held in veterinary and animal science-related universities around Japan. There was a high level of media interest in the project including five Japanese TV stations, two radio stations and two

major Japanese newspapers. One TV station came to the Gold Coast for filming and produced a one-hour program on koala conservation in Australia and the condition of Australian koalas in Japanese zoos. COP10 was held from 11-29 October 2010 and was attended by over 13,000 government representatives, scientists, NPOs and NGOs and representatives of Indigenous people from 179 countries, regions and organisations. The AJWCEF booth received nearly 5,000 visitors.

Recycling for Girl Guide Camps

Environmental management and recycling practices used by Japanese Guides from Wakayama in Japan on outdoor camps was the focus of this practical project conducted in Sydney in August 2011. One lesson involved the transformation of a collection of empty wax milk cartons into nifty chopping boards and sealable sushi lunch boxes as well as instructions for making cardboard composting bins.

This project built on an existing bilateral exchange program between Australian and Japanese Guides which reinforced the existing ties between the Guide movements in both countries and introduced innovative waste management practices of benefit to the Guide camping sites around Australia.



Australian and Japanese
Girl Guides making origami.



Members of the **Japan
Parliamentary Debating Union.**

Japanese Parliamentary Debating Union

This project focused on practice activities to develop and improve the debating skills and strategies of the Japanese Parliamentary Debating Union (JPDU). Three Australian debating coaches traveled to Japan and hosted four two-hour lectures over three days as well as adjudicating two debates each day and providing feedback.

This was an intensive schedule of activity and participants were very responsive and sought out more advice. The project was considered 'overwhelmingly successful' given the response of the students and the network of contacts developed. Leading exponents from Australia ran training sessions and demonstrated their expertise.

Lindfield Junior Rugby Club – Kawanishi Exchange and Tour 2010-11

Over the past 11 years, an exchange program for touring rugby teams of children in the under 11 and 12 age groups has been conducted between the Lindfield Junior Rugby Club in New South Wales and the Kawanishi Rugby Club in the Hyogo Prefecture. The reciprocal tours over these years has directly involved over 1,000 Australian and Japanese children and accompanying family members.

The exchange has been important in strengthening and growing the sport of rugby in the Hyogo Prefecture in Kyoto. It has also helped to develop cross-cultural ties by offering positive and active engagement experiences for sporting communities in Australia and

Japan and by providing opportunities for young boys and their families from both countries to experience different cultures and family life. The relationship between participants has been strengthened by homestay billeting provided by the families of the respective hosts.

In 2010, Kawanishi Rugby School toured Sydney and Bathurst and in 2011, Lindfield Junior Rugby reciprocated the tour to Kawanishi. This tour was recorded by an online tour diary at: <http://www.clarkfamily.com.au/Japan2011/default.htm>

National Federation of Australia-Japan Societies Inc – “Networking Australia-Japan: A New Generation: New Possibilities”

The National Federation of Australia-Japan Societies (NFAJS) held the fifth Biennial Conference in Canberra on 15-17 October 2010. The line up of speakers included former Ambassador to Australia, HE Mr Sato, as well as academics including Professor Kent

Anderson. The audience comprised a wide spectrum of people interested in the bilateral relationship – diplomats, academics, community people and students, as well as members of different Japan Societies throughout Australia.

Ship for World Youth 23 (SWY23)

A group of 12 young people, aged between 18 and 30, selected by the Embassy of Japan in Canberra, represented Australia in a two-month intensive cross cultural exchange program run on a cruise ship with visits to a number of countries.

The Australian delegation developed lectures and workshops on key issues and innovative programs in Australia and prepared a national presentation for participants in SWY23.

A number of participants were involved in post-program activities including fundraising projects for Japanese people affected by the tsunami.

An Australian participant was selected to be an advisor and lecturer for the 2012 Ship for World Youth 24.



Reception for participants on the **Ship for World Youth** on board the MS Fuji Maru on 9 February 2011. Also attending: Ms Anna Hinei, Consul General to Queensland, Mr Makoto Hinei, Mr Hiroki Matsubayashi, Ms Grace Grace MP and Air Commodore Mark Gower OAM
Photo courtesy of Ms Susie Clowes, Consulate General of Japan, Brisbane.



Japanese Consul General to Queensland, **Mr Junzo Fujita** with one of the litter of Labrador pups to be sent to the Japan Guide Dog Association in Yokohama, Japan.

Gift of Guide Dogs to the Japan Guide Dog Association

Guide Dogs Queensland (GDQ) gifted eight Labrador retriever puppies and the litter from one Labrador retriever brood from their guide dog colony to the Japan Guide Dog Association (JGDA) in Yokohama during 2011. This was a goodwill gesture to support the JGDA and to continue the mutually positive relationship. The introduction of stock from GDQ will increase the gene pool of JGDA guide dogs and provide a long-term investment in the mutual success and growth of both guide dog schools for

vision-impaired people. The project follows on from an initial 2008 study tour by JGDA to QGD to gain knowledge of international Guide Dog schools' management and operations and for JGDA to become familiar with GDQ.

An event to celebrate the departure of the last litter to Japan was held at GDQ in September attended by AJF Chair Peter Corish and the new Consul-General to Queensland.

Priority Area 5: Communication Information and Advocacy

Goal: To promote public awareness and advocacy programs in Australia and Japan which strengthen the bilateral relationship. To ensure effective management and promotion of the AJF's program of work in Australia and Japan.

The full list of the projects funded under the Communication, Information and Advocacy program is provided at Appendix D.

Griffith Asia Institute - Overcoming Misperceptions in Australia-Japan Relations

The Griffith Asia Institute (GAI) with partner institutions, the Australian Institute of International Affairs and the Japan Institute of International Affairs, conducted a series of workshops and lectures involving senior Japanese and Australian experts to examine how perceptions and misperceptions in Australia and Japan influence the nature of the bilateral relationship. The workshop resulted in the production and distribution of an outcomes-based paper based on these discussions. The paper is featured on the AJF's website at: <http://ajf.australia.or.jp/en/>.

Additional public lectures were held in conjunction with the project including by former Australian Ambassador,

Mr Murray McLean OAM. A press release advertising the workshop was issued to over 1,500 individuals and was advertised in the GAI Business School's newsletter. Media coverage included an interview by Professor O'Neil with ABC Radio Australia; an opinion piece in the Lowy Institute's blog site; and an article in *The Japan Times*. Participant feedback was highly positive with numerous requests for the workshop to become an annual event.

The project was successful in building the bilateral relationship through bringing together members of the academic, government and media communities from both countries to openly discuss a number of relevant issues impacting on the Australia-Japan relationship.



Cowra Japanese Garden.

Cowra Japanese Garden

This project supported the printing of material for the Cowra Japanese Garden's Sakura Masuri, an annual Spring event, which highlights the strong historic and people-to-people links between Cowra and Japan. Over 1,200 brochures were distributed at the ABC Gardening Expo in which Cowra Japanese Gardens participated. The festival attracted over 2,500 people to the Garden.

Administrative Overview

The period 1 July 2010 to 30 June 2011 represents the fourth financial year of the AJF's operation since it was merged with the Department of Foreign Affairs and Trade (DFAT). DFAT assumed responsibility for all AJF staffing overheads, operating expenses, asset depreciation and related costs on 1 December 2006.

Corporate Governance

The Minister for Foreign Affairs has overall responsibility for the AJF which is part of the Foreign Affairs and Trade portfolio. DFAT has oversight of AJF corporate governance practices through the participation of the Ex Officio Board member. The Secretariat ensures compliance with the department's financial and administrative guidelines.

Auditor's reports

The financial affairs of the AJF are examined by the Australian National Audit Office as part of its examination of the DFAT accounts. Its financial statements are incorporated into the DFAT Annual Report.

Assets Management

All asset acquisitions and disposals are recorded on DFAT's SAP Financial Management and Information System.

Purchasing

All contractual arrangements are conducted in accordance with the *Commonwealth Procurement Guidelines*, and DFAT procurement manual guidelines.

Industrial Democracy and Workplace Diversity

Secretariat staff are covered under the industrial democracy and workplace diversity programs of DFAT, including the department's Certified Agreement.

Freedom of Information

In the reporting period, the AJF did not receive any applications under the *Freedom of Information Act 1982*.

Meetings and Decision Making

The AJF Board holds three meetings each financial year to discuss emerging issues in the bilateral relationship, to identify future funding priorities and to monitor the progress and performance of its programs. Members may also conduct

Board business inter-sessionally, as required, or form subcommittees to oversee particular projects.

AJF Board meetings held during the reporting period were:

Meeting No.	Location	Date
119	Brisbane	13 October 2010
120	Sydney	11 March 2011
121	Canberra	24 June 2011

Remuneration

Board members receive sitting fees and travel expenses in line with Remuneration Tribunal determinations for part-time members of non-statutory bodies when undertaking AJF business.

Information and Advertising

The AJF grant funding rounds are advertised on the DFAT and AJF websites, in national newspapers and selected journals in Australia and by direct mail. The Australian Embassy in Tokyo promotes the AJF grant program and the AJF Sir Neil Currie Awards through its broader outreach to key stakeholders and interest groups in Japan. Funding guidelines and copies of the application form are available on the

AJF's website. Hard copies can also be requested from the Secretariat.

Grant recipients are required to acknowledge the AJF's support in their promotional materials. Recipients with projects involving performances or exhibitions in Australia or Japan are also required to list their events on OzArts Online (<http://www.ozarts.com.au>).

Appendix A

2010-11 Financial Statement

Receipts and Expenditure 2010-11

Receipts

International Relations Grant Program (IRGP)	\$769,000
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Departmental Allocation	\$231,000
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Total Receipts	\$1,000,000
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Expenditure

IRGP

Economics and Trade	\$107,103
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Security, Regional and International Relations	\$75,000
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Education and Science	\$238,316
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Society and Culture	\$458,108
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Communication, Information and Advocacy	\$25,000
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Subtotal IRGP	\$903,527
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*includes a credit of \$9,055 from one project and re-allocated to another

Departmental

Grants (supplementing IRGP grants listed above)	\$134,457
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Program Support/Procurements	\$22,278
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Board and Secretariat Expenses	\$68,890
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Subtotal Departmental	\$230,625
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Total Expenditure	\$1,000,000
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Unexpended Funds	\$625
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Appendix B

Australia-Japan Foundation Business Plan 2010-11

Executive Summary

The Australia-Japan Foundation (AJF) is a bilateral foundation in the Department of Foreign Affairs and Trade which was established in 1976 to help strengthen Australia-Japan relations. The AJF provides funds, under the International Relations Grant Program (IRGP), to suitably qualified individuals and non-government organisations in Australia and Japan for projects that increase mutual understanding and goodwill between the two countries. The 2010-13 Strategic Plan, which sets out the AJF broad direction and funding priorities, underpins the 2010-11 Business Plan.

Mission

To advance Australia's engagement with Japan by supporting cultural, academic, business and community exchange and facilitating informed discussion on key bilateral foreign and trade policy issues.

The AJF program and budget will support Australia's foreign and trade policy interests by facilitating activities that:

- (i) increase understanding in Japan of shared interests with Australia;
- (ii) increase understanding in Australia of the importance of Japan to Australia as an economic and strategic partner; and
- (iii) increase recognition in Japan of Australian excellence and expertise

(AJF Orders in Council, 30 November 2006)

In 2010-11, the AJF will support projects in five priority areas:

Economics and Trade
Security, Regional and International Relations
Education and Science
Society and Culture
Communications, Information and Advocacy

The AJF Board assesses grant applications on merit in competitive funding rounds held in association with Board meetings up to three times a year. Funding rounds are advertised on the bilingual AJF website and selected individuals or groups may be invited to apply for funds to undertake specific projects identified by the Board and Secretariat. The Board seeks to ensure the AJF achieves a balanced work program and responds to emerging issues in the bilateral relationship. The allocation of funds is flexible and up to 20 per cent of the total budget may be transferred between the five priority areas depending on the range and quality of applications received in each round.

Risks and Opportunities

Risks	Mitigation Strategies
<p>Grant activities fail to deliver anticipated outcomes due to the grant recipient not having necessary in-country skills.</p>	<p>Preference will be given to applicants who can be expected to deliver project outcomes efficiently and effectively without requiring support from DFAT (other than that which has been negotiated in advance).</p> <p>Indicators of this capacity include having confirmed partners in both countries and assured funding or in-kind support from a range of sources, as well as a proven track record in delivering similar projects independently.</p>
<p>Exchange rate losses affect the value of administered grants denominated in yen.</p>	<p>The AJF funding guidelines will specify that grant recipients must carry the risk of exchange rate variations.</p> <p>The Board may consider applications for financial supplementation but it cannot be presumed.</p>
<p>Advertising fails to attract new and innovative grant funding proposals across the full spectrum of AJF activity.</p>	<p>Target advertising for new and innovative projects which build on previous AJF support.</p> <p>Reject applications for ongoing programs which have not provided persuasive acquittal reports of previous grant activity or which fail to demonstrate how the program will continue to deliver good outcomes.</p> <p>Encourage repeat applicants to seek funds from alternative sources for ongoing activities.</p> <p>Set a limit of three years for seed funds aimed at supporting the start-up of new programs.</p> <p>Advertise grant rounds more widely and use Board connections and key stake holders in both countries to reach a more diverse audience of potential grant applicants.</p>

<p>Poor or insufficient reporting of the outcomes of grant activities.</p>	<p>Ensure grant recipients fully understand the terms of their funding agreements and specifically discuss their reporting obligations prior to signing the agreement.</p> <p>Where projects are co-funded with post, seek post feedback on the outcomes and achievements as well as any difficulties or setbacks.</p>
	<p>Ensure Japanese grant recipients have Australian partners who can contribute to the acquittal report or discuss a project's performance with AJF Canberra if necessary.</p>

<p>Opportunities</p>	<p>Strategies to harness</p>
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<p>Australia and Japan have a comprehensive strategic partnership built on shared democratic values, a commitment to human rights, freedom and the rule of law as well as common security interests, mutual respect, trust and deep friendship.</p> <p>For economic, political and strategic reasons, the relationship is of fundamental importance to both countries. Japan is expected to remain and important export market and trading partner for many years.</p> <p>Australia and Japan are together taking practical steps to address regional and global strategic challenges such as fighting terrorism, preventing the proliferation of weapons of mass destruction, and human security concerns such as disaster relief.</p>	<p>The AJF Secretariat will seek to identify opportunities for Ministers to attend or support AJF activities which will raise public awareness of the importance of the bilateral relationship.</p> <p>AJF Board members will participate in the official Australia-Japan Conferences, which bring together policy-makers and business and community leaders from both countries to discuss key bilateral political and strategic policy issues.</p> <p>AJF Board Chairman will occupy ex officio membership of the Executive Committee of the Australia-Japan Business Cooperation Committee, to engage the private sector in the AJF program of work.</p> <p>DFAT and other senior officials and key grant recipients will have an opportunity to deliver presentations to the Board on emerging bilateral foreign and trade policy priorities, so members can make informed funding decisions and ensure the work program reflects the Australian Government's priorities.</p>
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Opportunities

Strategies to harness

	<p>Assistant Secretary, North East Asia Branch will oversee the overall program of AJF activities in Australia and Japan, and will facilitate consultations with other areas of DFAT, including the Australian Embassy in Tokyo, Japan Section, Japan FTA Taskforce, Public Diplomacy Branch, DFAT State Offices, and other agencies, as appropriate, to encourage them to leverage off AJF activities and to help identify future funding priorities.</p> <p>Senior management at post will oversee AJF operations in Japan and will consult relevant sections and attached agencies to encourage them to leverage off AJF activities and to help identify future funding priorities.</p> <p>The Australian Embassy in Tokyo will continue to promote AJF activities to key stakeholders and supporters in Japan and the Japanese public.</p>
<p>Well-established networks of AJF stakeholders and supporters in both countries.</p>	<p>The Secretariat will maintain contact databases of key stakeholders and supporters in both countries to promote the annual funding round to a wide audience and to be able to target potential grant recipients from key sectors, as necessary</p> <p>The Secretariat will facilitate networks of AJF grant recipients and identify opportunities for them to leverage of each other's efforts.</p> <p>The Secretariat will maintain a bilingual website to keep the Australian and Japanese public informed of its activities and funding opportunities.</p>

New and enlarged Board appointed in 2010 with members representing key sectors identified in the AJF Strategic Plan and with recent and direct experience of Japan.

The aims of the first two meetings of 2010 will be to familiarise Board members with the broader AJF operating environment and to develop the 2010-13 Strategic Plan and 2010-11 Business Plan.

Board members will be encouraged to leverage off their networks to identify suitable projects for AJF support.

Board members will be encouraged to develop their role as goodwill ambassadors for the AJF by attending and participating in selected AJF-funded events.

Resources

The Board

Chair

Mr Peter Corish AM, Chairman Corish Group and Executive Chairman, Prime Ag, Australia, Queensland (1 January 2007 - 31 December 2011)

Mr Greg Earl, Asia-Pacific Editor, Australian Financial Review, New South Wales. (1 March 2010 – 1 March 2013)

Board Members

Mrs Catherine R Harris AO PSM, Executive Director - Harris Farm Markets, New South Wales (1 January 2009 - 31 December 2010)

Mr Tony Ellwood, Director - Queensland Art Gallery, Queensland (1 March 2010 – 1 March 2013)

Mr Peter Yates, Director - Oceania Capital Partners, Victoria. (1 February 2010 – 1 February 2013)

Ex Officio Member

Mr Bruce Gosper, Deputy Secretary, Department of Foreign Affairs and Trade to August 2010 then **Ms Heather Smith**, Deputy Secretary, Department of Foreign Affairs and Trade from August 2010.

Mr Tim Lester, Partner - Allens Arthur Robinson, Western Australia. (1 February 2010 – 1 February 2013)

Professor Kate Darian-Smith, The Australian Centre, University of Melbourne, Victoria. (1 March 2010 – 1 March 2013)

The Chair, *ex officio* and ordinary board members are responsible to the Minister of Foreign Affairs. The Chairman may be appointed for a five-year term and ordinary board members for three-year terms. Members may be re-appointed. The Board meets three times a year to set the AJF's broad strategic direction and to consider grant applications and other funding proposals.

Ms Melanie Brock, Regional Manager-Japan, Meat & Livestock Australia (MLA) (1 March 2010 – 1 March 2013)

Secretariat

The AJF Secretariat has its headquarters in the Department of Foreign Affairs and Trade in Canberra and is supported by an office at the Australian Embassy in Tokyo.

Financial Information

The 2010-11 Business Plan is based on an expected total budget of \$1 million comprising \$769,000 IRGP funds and \$231,000 departmental funds.

Goals and Strategies

Goal 1: Economics and Trade

To increase public awareness of, and facilitate informed discussion among business leaders, government policy-makers and academic opinion leaders on, the mutual importance of the Australia-Japan **economic relationship**.

Strategies

- Facilitate specialist economic research on key elements of the bilateral trade and economic relationship.
- Facilitate young leaders and professional exchanges in key sectors.
- Support bilateral business seminars and networking events in key sectors.
- Facilitate bilateral visits by influential individuals.

Goal 2: Security, Regional and International Relations

To increase public awareness of, and facilitate informed discussion among government policy-makers and academic opinion leaders on, the emerging **security relationship** between Australia and Japan.

Strategies

- Support specialist seminars, conferences and lectures on the bilateral strategic relationship.
- Facilitate expert participation in high-level conferences.
- Encourage dialogues on bilateral foreign policy issues involving the non-government sector.
- Facilitate specialist research on key elements of the bilateral strategic relationship.
- Develop academic partnerships to examine bilateral strategic issues in a regional and global context.
- Support bilateral visits by influential individuals.

Goal 3: Education and Science

To support the teaching of **Australian Studies in Japan** and high quality bilateral **research and collaboration** in areas of shared interest such as ageing, social change, gender, environment, science, technology and innovation.

Strategies

- Offer a competitive annual scholarship program for Japanese postgraduate scholars and early career researchers to the study of Australia and the bilateral relationship.
- Enhance the quality of teaching and research in Australian Studies at Japanese universities and other tertiary institutions.
- Support expert Australian participation in high-level conferences, seminars and workshops on Australian Studies in Japan.
- Increase access to contemporary Australian resources in Japanese universities, and facilitate increased linkages between Japanese university libraries and peak bodies and their Australian counterparts.
- Promote Australian educational resources in Japanese schools.
- Support scholarly collaboration between Australian and Japanese universities in areas of mutual interest.
- Establish networks between leading educational and scientific institutions in Australia and Japan, including museums.

Goal 4: Society and Culture

To support **social and cultural exchange** which promotes Australian excellence and expertise in Japan and develops partnerships between leading Australian and Japanese arts, sport and cultural institutions, local government, youth, community service and not-for-profit groups.

Strategies

- Increase opportunities for leading Australian visual and performing arts events in Japan, including festivals, exhibitions, curatorial exchanges, residencies and arts symposia.
- Increase opportunities for established and emerging Australian arts practitioners to study and work in Japan.
- Enhance institutional linkages between bilateral friendship societies, sister cities and local government, and support their activities.
- Support player, coach and umpire exchanges in mutually popular sports.

Goal 5: Communication, Information and Advocacy

To increase positive media coverage and commentary on the Australia-Japan relationship; to project a positive image of contemporary Australia in Japan; and to recognise individuals and organisations which have made a lasting, positive contribution to the relationship.

Strategies

- Support an AJF address in Australian cities by influential leaders in the Australia-Japan relationship.
- Support participation by Australian business and community leaders in the Australia-Japan Conferences and other dialogues.
- Produce and distribute information about Australia in Japanese in Japan.
- Enable Australian tertiary institutions to offer media internships for journalism students in Japan.
- Encourage increased coverage of key bilateral events by Australian print and broadcast journalists.
- Maintain an up-to-date and informative bilingual AJF website.

Goal 6: Board and Program Support Costs

Strategies

- Ensure efficient and effective development and oversight of the AJF grant program by the Board and Secretariat.
- Enable Board members to provide strong and effective leadership and to develop and maintain their networks in Japan.
- Support the Chair's representation at monthly Executive Committee meetings of the Australia-Japan Business Cooperation Committee (AJBCC) and the annual joint AJBCC and Japan-Australia Business Cooperation Committee (JABCC) business conference.
- Enable the Board and Secretariat to represent the AJF at selected events.
- Promote the AJF grant program to wide audiences in both countries.

Income

Financial Year	2007-08	2008-09	2009-10	2010-11
Source of Income				
Departmental		\$200,000	\$231,500	\$231,000
IRGP	\$1,000,000	\$800,000	\$769,500	\$769,000
Carry-over 2008-09 Special Account	\$704,563		\$64,159	n/a
Additional IRGP funds		\$21,500	\$187,964	n/a
TOTAL INCOME	\$1,704,563	\$1,021,500	\$1,252,123	\$1,000,000

Goals

Key Activities		Key Performance Indicators		
		IRGP	Dept	
1	1.1 Research and analysis of the bilateral economic relationship			<ul style="list-style-type: none"> Quality and quantity of published reports about the strength and importance of the bilateral trade and economic relationship.
	1.1.1 Grants	40,000		
	1.2 Professional exchanges			<ul style="list-style-type: none"> Quality and quantity of professional networks between Australia and Japan. Feedback from participants in exchange programs. Number of new projects and partnerships identified.
	1.2.1 Grants	80,000		
	1.3 Business seminars, publications and events			<ul style="list-style-type: none"> Number of bilateral business publications and events supported. Quality and quantity of informed public debate about the importance of the bilateral trade and economic relationship.

Key Activities		Key Performance Indicators		
		IRGP	Dept	
				<ul style="list-style-type: none"> • Number of new Australian export opportunities identified in key sectors. • Feedback from participants in business events and users of reports. • Amount of media coverage.
	1.3.1 Grants	20,000	20,000	
2	2.1 Research and analysis of the bilateral defence and security relationship			<ul style="list-style-type: none"> • Quality and quantity of informed public debate about the importance of the bilateral defence and security relationship in a regional and global context. <ul style="list-style-type: none"> - Feedback from participants in seminars and users of reports. - Amount of media coverage.
	2.1.1 Grants	140,000	20,000	
3	3.1 Australian Studies in Japan			<ul style="list-style-type: none"> • Quality and quantity of scholarly discourse about Australia, and the bilateral relationship, in Japanese universities through the Australian Studies Association of Japan (ASAJ) <ul style="list-style-type: none"> - Attendance numbers and feedback from participants in ASAJ seminars - Number of academic journal articles • Quality of feedback from Japanese schools and Australian teachers in Japan on the utility of AJF educational resources. • Number of books and resource materials donated to Japanese universities. • Number of high quality research activities conducted by Japanese scholars through the AJF Sir Neil Currie Australian Studies Awards.

Key Activities	Key Performance Indicators		
	IRGP	Dept	
			<ul style="list-style-type: none"> • Number of scholarly works about Australia published in Japanese through the AJF Sir Neil Currie Australian Studies Awards. • Number of quality courses on Australian studies conducted in Japanese universities through the AJF Sir Neil Currie Australian Studies Awards. • Number of students enrolled in Australian Studies in Japan. • Number of students enrolled in, and feedback on, courses offered by the Visiting Professor in Australian Studies at the University of Tokyo. • Number of hits on AJF website educational resources. • Number of AJF educational resources distributed in Japan.
3.1.1 SNC Awards (including administration)	129,000		
3.1.2 CPAS (salary, materials and recruitment process)		25,000	
3.1.3 Project support costs (includes: settling-in allowance; visit by CPAS representative for recruitment; EA Kit and DEA management fees)		21,000	
3.2 Bilateral research and collaboration in science, technology and innovation			<ul style="list-style-type: none"> • Number of research collaborations in science, technology and innovation between Australia and Japan supported by the AJF. • Number of research collaborations in the social sciences between Australia and Japan supported by the AJF. • Amount of Japanese media coverage about Australian science, technology and innovation.

Key Activities		Key Performance Indicators		
		IRGP	Dept	
				<ul style="list-style-type: none"> Quality and quantity of professional and institutional linkages between Australian and Japanese universities, research bodies and science museums.
	3.2.1 Grants	50,000		
4	4.1 Australian visual and performing arts events in Japan			<ul style="list-style-type: none"> Audience attendance numbers at Australian cultural events in Japan. Feedback from Japanese audiences. Feedback from Japanese hosts. Amount of Japanese media coverage about Australian visual and performing arts. Quality and quantity of professional and institutional linkages between Australian and Japanese arts organisations.
	4.1.1 Grants	60,000		
	4.1.2 Support Costs		40,000	
	4.2 Bilateral visits by clubs and societies, sporting competitions and joint training initiatives, cultural exchanges and arts residencies			<ul style="list-style-type: none"> Quality and quantity of personal and institutional networks created between Australia and Japan. Spectator numbers at Australia-Japan sporting and recreational events. Number of cultural exchanges, visits and residencies supported by the AJF. Number of new initiatives arising from AJF bilateral visits and exchanges.
	4.2.1 Grants	50,000		
	4.3 Community grant program targeting individuals and not-for-profit groups seeking amounts up to \$10,000			<ul style="list-style-type: none"> Quality and quantity of personal and community linkages between Australian and Japanese non-for-profit groups, particularly in youth affairs, sport, local government, cultural exchange and community service.

Key Activities		Key Performance Indicators		
		IRGP	Dept	
				<ul style="list-style-type: none"> • Quality and quantity of corporate partnerships with the not-for-profit sector.
	4.3.1 Grants	50,000		
5	5.1 Media advocacy, reporting, commentary and professional exchange			<ul style="list-style-type: none"> • Quality and quantity of Japanese media reporting which reinforces key Australian policies. • Number of Australian journalism interns in Japan. • Number of Australia-Japan journalism visits and exchanges. • Quality and quantity of Australian media reporting and commentary on the bilateral relationship.
	5.1.1 Grants	80,000		
	5.2 Australia-Japan Conferences or other 1.5 track dialogue meetings			<ul style="list-style-type: none"> • Quality of dialogue between government, business and community leaders in Australia and Japan. • Quality and quantity of new initiatives arising from meetings. • Feedback from Ministers, DFAT and private sector participants.
	5.2.1 Grants		20,000	
	5.2.2 Support costs		5,000	
	5.3 Australia-Japan social history research and publicity			<ul style="list-style-type: none"> • Number of publications, films and exhibitions examining the history of Australia-Japan relations. • Audience numbers and feedback. • Level of public awareness in Australia and Japan about key historical events and individuals who have made a significant contribution to the bilateral relationship <ul style="list-style-type: none"> - Feedback from event surveys. - Amount of media coverage. - Public responses to AJF projects.

Key Activities		Key Performance Indicators		
		IRGP	Dept	
	5.3.1 Grants	20,000		
	5.4 Awards, public addresses, lectures and series			<ul style="list-style-type: none"> • Number of Japanese individuals and organisations recognised for their positive contribution to the bilateral relationship. • Number of public addresses in Australia and Japan which focus on key issues in the bilateral relationship, including in regional and global contexts. • Audience numbers and feedback.
	5.4.1 Grants	50,000		
6	6.1 AJF Board			<ul style="list-style-type: none"> • Feedback from Ministers, Board members, DFAT management, grant recipients and the public on the management of the AJF grant program. • Quality and effectiveness of AJF Board leadership and representation at key events. <ul style="list-style-type: none"> - DFAT satisfaction with the conduct of Board meetings and the quality of the Board's recommendations and support for the AJF grant program. - Number of projects initiated by the Board. - Grant recipient feedback on Board support and attendance at their events.
	6.1.1 Meetings and Representation		80,000	
<i>Subtotals</i>		<i>769,000</i>	<i>231,000</i>	
TOTAL EXPENDITURE			\$1,000,000	

Appendix C

Australia-Japan Foundation Strategic Plan 2010-13

Mission Statement

To advance Australia's engagement with Japan by supporting cultural, academic, business and community exchange and facilitating informed discussion on key bilateral foreign and trade policy issues.

Objectives

The objectives of the Australia-Japan Foundation (AJF) are:

- to increase awareness and understanding in Japan of shared interests with Australia;
- to increase awareness and understanding in Australia of the importance of Japan to Australia as an economic and strategic partner; and
- to increase recognition in Japan of Australian excellence and expertise.

(AJF Orders in Council, 30 November 2006)

Priority Areas

To achieve its objectives, the AJF will deliver high-quality programs and projects under the following five priority areas:

- **Economics and Trade** – Emerging issues and trends in Australia's trade and investment relationship with Japan.
- **Security, Regional and International Relations** – Australia and Japan's shared contribution to promoting peace and stability in the region and globally.
- **Education and Science** – Collaboration and exchange between leading tertiary education and science institutions in Australia and Japan in areas of mutual interest.
- **Society and Culture** – Professional, community and institutional linkages between Australia and Japan which highlights Australian excellence and expertise in Japan and enhances mutual understanding, friendship and respect.
- **Communication, Information and Advocacy** – The development and distribution of comprehensive, relevant and up-to-date information which projects an accurate and positive image of Australia in Japan, and increases public understanding of the importance of the Australia-Japan relationship in both countries.

Goals

- To increase public awareness of, and to facilitate informed discussion among business leaders, policy-makers and academic opinion leaders on the mutual importance of the Australia-Japan **economic relationship**.
- To increase public awareness of, and facilitate informed discussion among policy-makers and academic opinion leaders, on the emerging bilateral **security relationship** between Australia and Japan.
- To support the teaching of **Australian Studies in Japan** and high-quality **research and collaboration** in areas of shared interest such as ageing, social change, gender, environment, science, technology and innovation.
- To support **social and cultural exchange** which highlights Australian excellence and expertise in Japan and develops partnerships between leading Australian and Japanese arts, sport and cultural institutions, local government, youth, community service and not-for-profit groups.
- To increase positive **media coverage and commentary** on the Australia-Japan relationship; to project a positive image of contemporary Australia in Japan; and to recognise individuals and organisations which have made a lasting, positive contribution to the relationship.

Operating Environment

The AJF is a non-statutory, bilateral foundation in the Department of Foreign Affairs and Trade (DFAT) which was established in 1976 with the aim of strengthening and further developing Australia-Japan relations.

The AJF provides funds, under the International Relations Grants Program, administered by DFAT, to suitably qualified individuals and non-government organisations in Australia and Japan in support of projects that help build sustainable networks and increase mutual understanding and goodwill between the two countries.

New proposals are assessed by an advisory board of business and community leaders appointed by the Minister for Foreign Affairs. The Board makes recommendations to DFAT on projects to be funded in accordance with the annual Business Plan approved by the Minister and provides advice on ways to strengthen Australia-Japan relations in support of Australia's foreign and trade policy interests.

Strategies

The Board will pursue the following strategies to achieve its goals in 2010-13:

- Provide seed funding for new programs which aim to become self-sustaining within three years.
- Facilitate partnerships between business and the non-for-profit sector and encourage increased corporate philanthropy for community-based activities.
- Seek balanced sectoral, geographic and gender representation among grant recipients and project participants.
- Leverage off high-profile events in both countries to maximise the impact of AJF support.
- Promote similarities and avoid duplication with other institutions active in the Australia-Japan relationship.

Performance

AJF grant recipients are required to identify key performance indicators in a funding agreement and to provide a written report of project outcomes within 30 days of a project's completion, including a certified financial statement or other evidence of expenditure.

Performance measures may include audience attendance numbers, student enrolment numbers, feedback from participants, the quality and amount of positive media coverage about Australia in Japan, the number of publications about Australia in Japanese journals, the number and quality of new research partnerships and quality of new institutional linkages.

Key achievements of the AJF grant program and other funded activities are set out in an annual program report on the AJF website and included in DFAT's Annual Report.

Appendix D

AJF Financial Report and Projects 2010-11

	Grant Amount	%	Comments
ECONOMICS AND TRADE			
Banksia Palliative Care, Forums in Japan ¹	\$36,168		
University of Queensland, Influential Women Leader's Network ²	\$15,000		
National Farmers Federation FTA Advocacy	\$49,990		
UTS Centre for Corporate Governance Tokyo Symposium	\$15,000		
Subtotal	\$107,103	10.71	

	Grant Amount	%	Comments
SECURITY, REGIONAL AND INTERNATIONAL RELATIONS			
RMIT Nautilus Institute, Towards a Sustainable Security Community	\$30,000		
University of Sydney Law School, Cross Border Dispute Resolution	\$30,000		
Swinburne University, Coordinated Aid Program Research	\$15,000		
Subtotal	\$75,000	7.5	

¹ The applicant returned in a credit of \$9,055 for this project and the funds were returned to the Department of Finance.

² This project did not proceed due to the 11 March 2011 earthquake and tsunami. Funds were returned to the Department of Finance.

AJF Financial Report and Projects 2010-11

	Grant Amount	%	Comments
EDUCATION			
2010-11 AJF Sir Neil Currie Awards	\$40,000		
Australia Library, Otemon Gakuin Library (1)	\$12,500		
Australia Library, Otemon Gakuin Library (2)	\$11,000		
Australia Studies Association of Japan, Conference and Lectures	\$55,359		
Hyogo Prefectural Government Banshu Textile Project	\$15,000		
Japanese Educational Clinical Cardiological Society	\$15,000		
Metro South TAFE Australia-Japan Fashion Exchange	\$30,000		
2011 Visiting Professor, University of Tokyo Salary Supplement	\$33,957		
InASA Recruitment of Australian Studies Chair, Uni of Tokyo	\$19,500		Paid from departmental funds
Subtotal	\$232,316	23.23	
	Grant Amount	%	Comments
SCIENCE			
Professor Gordon Wallace, Nano Tech 2011	\$6,000		
Subtotal	\$6,000	0.6	

AJF Financial Report and Projects 2010-11

	Grant Amount	%	Comments
SOCIETY AND CULTURE			
NHK Tokyo Jazz Festival	\$70,000		
Australia House - reconstruction	\$35,000		Paid from departmental funds
Australia House - Artist in Residency Program	\$35,000		Paid from departmental funds
Asialink Arts Residency Program 2010	\$30,000		
Isabella A Capella, Friendship Tour	\$26,681		
Japan Performing Arts Foundation, Australian Ballet Tour	\$26,500		
Monash University, Perceptions of Australia in Japan through Translation ³	\$20,000		
University of Sydney Art Gallery - Catalogue and Symposium (two separate grants of \$15,000 and \$2,000)	\$17,000		
Polyglot, performance in Okinawa	\$20,000		
Mersey Leven Aboriginal Cooperation Cultural Exchange	\$11,250		
Susan Norrie, film projects Transit and Tanegashima (two separate grants of \$10,000 and \$5,000)	\$15,000		
Amanda King, A Matter of Looking	\$10,000		

³ The applicant returned in a credit of \$12,060 for this project and the funds were returned to the Department of Finance.

AJF Financial Report and Projects 2010-11

	Grant Amount	%	Comments
SOCIETY AND CULTURE			
Mark Feary, Yebisu International Festival	\$3,040		
Macquarie University, Life Stories of Transmigration - <i>Japanese on the Move</i>	\$30,710		
Utako Shindo, Immanent Landscape	\$20,609		
Satoko Fuji/Alistair Spence Project, SIMA	\$2,280		
Surf Lifesaving Australia, Coach Exchange	\$13,060		
Subtotal	\$386,130	38.61	

	Grant Amount	%	Comments
COMMUNITY GRANTS			
Guide Dogs Queensland	\$15,000		
Australia-Japan Wildlife Conservation and Education	\$10,000		
Lindfield Junior Rugby Club, Kawanishi Exchange and Tour	\$10,000		
National Federation of Australia-Japan Societies Annual Conference ⁴	\$8,628		
WA Department of State Development Essay Competition	\$10,000		
Ship for World Youth 23 Australian Delegation	\$7,000		
Japan Parliamentary Debate Union, Spring Seminar 2011	\$5,000		
⁴ The applicant returned a credit of \$1,371.82			

AJF Financial Report and Projects 2010-11

	Grant Amount	%	Comments
COMMUNITY GRANTS			
Mitsuaki Tanabe, Australian In-situ Wild Rice Conservation	\$5,000		
Girl Guides, NSW and ACT	\$1,350		
Subtotal	\$71,978	7.2	

	Grant Amount	%	Comments
COMMUNICATION, INFORMATION AND ADVOCACY			
Griffith Asia Institute, Overcoming Misperception in Australia-Japan Relations	\$20,000		
Cowra Japanese Garden	\$5,000		
Subtotal	\$25,000	2.5	

	Grant Amount	%	Comments
DEPARTMENTAL EXPENDITURE/ BOARD AND SECRETARIAT COSTS			
<i>Grants (see above)</i>	\$134,457		
<i>Procurement and Fee for service/ Program support cost</i>	\$27,278		
<i>Board and Secretariat Costs</i>	\$68,890		
Expenditure of departmental funds	\$230,625		
Expenditure of International Relations Grant Program (IRGP) Funds	\$769,000		
Total Expenditure of IRGP and Departmental Funds	\$999,625		
Total allocation of IRGP and Departmental Allocation Subtotal	\$1,000,000		
Underspend	\$375		

Appendix E

Commonwealth of Australia

Order constituting The Australia-Japan Foundation

WHEREAS the Australian Government is desirous of further developing relations between Australia and Japan:

AND WHEREAS it is desirable that such relations should be developed by the promotion in Japan of a greater awareness of Australia, and by the promotion in Australia of a greater awareness of Japan and the enlargement over the longer term of the areas of contact and exchange between Australia and Japan and their respective peoples:

AND WHEREAS it is desirable that there be established a body for the purpose of providing a focus for the collection, exchange and dissemination of information, and a source of advice, in relation to the ways in which such relations may be encouraged, strengthened and developed:

NOW THEREFORE I, Philip Michael Jeffery, Governor-General of the Commonwealth of Australia, acting with the advice of the Federal Executive Council, HEREBY ORDER AS FOLLOWS:

1. There is hereby established a foundation to be known as the 'Australia-Japan Foundation' (hereafter referred to as 'the Foundation').
2. (1) The Foundation shall consist of:
 - (a) a Board comprising
 - (i) a Chairman; and
 - (ii) the Secretary of the Department of Foreign Affairs and Trade (DFAT) or a DFAT representative appointed by the Secretary as an ex-officio member; and
 - (iii) no fewer than four and no more than nine other members; and
 - (b) a secretariat provided by DFAT
- (2) The Chairman shall be appointed by the Governor-General on the recommendation of the Minister for Foreign Affairs for a period not exceeding five (5) years, and on a part-time basis.
- (3) Members of the Board, other than the Chairman and the ex-officio DFAT member, shall be appointed by the Minister for Foreign Affairs for a period not exceeding three (3) years; and on a part-time basis.
- (4) The Chairman and members may be re-appointed.

3. (1) The Governor-General may terminate the appointment of the Chairman or a member on the recommendation of the Minister for Foreign Affairs. The Chairman may resign his or her membership by notification in writing to the Governor-General.
- (2) The Minister for Foreign Affairs may terminate the appointment of a member of the Board, other than the ex-officio DFAT member.
- (3) A member (other than the Chairman) may resign his or her membership by notification in writing to the Minister for Foreign affairs.
4. A person appointed to be the Chairman of or a member of the Foundation Board shall be:
 - (a) paid sitting fees, travel and accommodation expenses in accordance with Australian Government Remuneration Tribunal Determinations; and
 - (b) entitled to be reimbursed for other expenses approved by the Board and actually incurred by the member in the performance of their duties as a member of the Board.
5. (1) Subject to sub-clause (2), meetings of the Board shall be held at such times and at such places as the Board determines.
- (2) The Chairman shall, upon receipt of a written request signed by four other members of the Board, summon a meeting of the Board to deal with such matters as are specified in that written request.
6. At a meeting of the Board, a quorum shall be constituted by any three members or not less than half the members for the time being holding office, whichever is the larger.
7. The procedures for the conduct of meetings of the Board, including procedures for the appointment of an Acting Chairman and a Deputy Chairman, shall be determined from time to time by the Board.
8. (1) The function of the Board is to make recommendations to the Australian Government through the Minister for Foreign Affairs on fostering the development of an Australia–Japan relationship that supports Australian Government interests specifically to:
 - (a) increase understanding in Japan of shared interests with Australia;
 - (b) increase understanding in Australia of the importance of Japan to Australia as an economic and strategic partner: and
 - (c) increase recognition of Australian excellence and expertise in Japan.
- (2) In developing its functions the Board should consult as widely as possible with individuals, organisations, enterprises and government departments and agencies associated or concerned with the broadening of relations between Australia and Japan.

9. The functions of the secretariat, under the authority of the Minister for Foreign Affairs, are:
- (a) to provide administrative support for the Board;
 - (b) to implement the recommendations of the Board; and
 - (c) to undertake other activities that progress the objectives of the Foundation.
10. Moneys required for the purpose of enabling the Foundation to discharge its functions and the implementation of the Board's recommendations shall be obtained from:
- (a) moneys standing to the credit of any Special Account established under Section 20 of the *Financial Management and Accountability Act 1997* for those purposes; or
 - (b) any other monies lawfully available for those purposes.
11. As soon as practicable after 30 June in each year, the Foundation shall provide to the Minister of State for Foreign Affairs an Annual Report on the Foundation's activities during the period of twelve months ending on 30 June.

GIVEN under my Hand
And the Great Seal of
Australia on
30 November 2006.
(signed)
P M Jeffery
Governor-General

By His Excellency's Command
(signed)
Alexander Downer
Minister of State for Foreign Affairs



