

Australia Day Official Reception - Thursday 26 January 2023

BUDGET

Item	Description	Supplier	Estimate	Actual	
Catering	Menu consultation	s 47G(1)(a), s 47G(1)(b)	£2,000.00	£2,000.00	Processed
Catering	Canapes/bowls for 200 pax, mocktail, chefs, wait staff, ice and equipment		£8,670.85	£9,460.14	Processed
Meat (lamb chops)	Cost price (100 lamb chops)		£320.00	£320.00	Processed
Meat (F1 Wagyu Striploin)	Cost price (1 carton of 16kg)		£960.00	£1,030.20	Processed
Seafood	Sponsored (5kg of Fremantle Octopus and 3kg of toothfish)		£0.00	£181.13	Processed
Wine	Cost price		£1,500.00	£1,160.02	Processed
Beer	Sponsored		£500.00	£0.00	
Soft drinks	Juices, still and sparkling water		£50.00	£43.36	Processed
Audio-Visual	Sound, lighting and projection		£3,514.80	£3,514.80	Processed
Flowers	2 large + 10 small		£1,600.00	£1,600.00	Processed
Photographer	2 hours + post production		£350.00	£420.00	Processed
Entertainment	Anthem singer		£200.00	£200.00	Processed
Entertainment	Guitarist		£400.00	£400.00	Processed
Staff Overtime	Included in 2019 budget		£1,000.00		
Taxis	Staff working overtime - included in 2019 budget		£100.00		
Printing	Menus, media wall		£1,200.00	£1,056.00	Processed
Couriers			£100.00	£0.00	
Laundry	Tablecloths		£150.00		

CONFIRMED SPONSORSHIP

Company name	Sponsorship Level	Sponsorship value	Invoiced?	Paid?	
Informed Solutions	s 47G(1)(a), s 47G(1)(b)				s 47E(d)
Clean Seas/Southern Aqua/Fremantle Octopus/Austral					
CQS					
Grove Estate Wines					
Stone & Wood Brewing Co					
Fable Food					
Lyre's Spirit Co					

TOTAL SPONSORSHIP CONFIRMED	£10,000.00
TOTAL ESTIMATED SPEND	£22,615.65
TOTAL ACTUAL SPEND	£19,385.65

Category	Prefix	First	Last	Suffix	Position	Organisation
Royal Household	s 47F(1), s 47E(d), s 33(a)(iii)					Royal Household
PD						UK/Australia Season 2021-22 Board of Patrons
Australian Groups						King's College London
UK Government						Foreign, Commonwealth & Development Office
Royal Household						Royal Household
Commonwealth Realm						Consulate of Tuvalu
PD						Opera Australia Capital Fund
UK Government						Cabinet Ministers
Prominent Australians in UK						Imperial College School of Medicine
Australian Groups						Tait Memorial Trust
Royal Household						Royal Household
UK Government						Foreign, Commonwealth & Development Office
PD						Southbank Centre
PD						The Royal Ballet
Prominent Australians in UK						
Other Ambassadors	His Excellency Mr	Misael	Berger		Ambassador Extraordinary & Plenipotentiary	Embassy of the Federal Republic of Germany
PD	s 47F(1), s 47E(d), s 33(a)(iii)					Artist
PD						UK/Australia Season 2021-22 Board of Patrons
Royal Household						Lord Chamberlain's Office
PD						UK/Australia Season 2021-22
Australian Groups						Anglo-Australasian Lawyers
Prominent Australians in UK						The British Museum; Vanuatu Cultural Centre; Australian National University; Australian Museum
HOM						Royal Flying Doctors Service (UK)
Former High Commissioner						
UK Government						Home Department
HOM						Genomics England
UK Government						Foreign, Commonwealth & Development Office
PD						UK/Australia Season 2021-22
PD						Edinburgh International Culture Summit
Agent General	s 47F(1), s 47E(d)					Office of the Agent General, Government of South Australia
Agent General						State Government of New South Wales
UK Government	The Rt. Hon.	Simon	Case	CVO	Cabinet Secretary and Head of Civil Service	Cabinet Secretary
AG	Mr	James	Clarke		Head of SPS and International	Dept of Environment, Food & Rural Affairs
UK Government	The Rt Hon	James	Cleverly	MP	Secretary of State for Foreign, Commonwealth and Development	Cabinet Ministers
PD	s 47F(1), s 47E(d), s 33(a)(iii)					Coe Gallery
Prominent Australians in UK						The Queen's Green Canopy
UK Government	The Rt Hon	Yvette	Cooper	MP	Shadow Secretary of State	Home Department
PD	s 47F(1), s 47E(d), s 33(a)(iii)					BAE Systems
UK Government						Department for International Trade
UK Government						Department of Transport
Royal Household						Royal Household
HOM						Freshfields Bruckhaus Deringer
PD						ANZ
PD						
PD	s 47F(1), s 47E(d)					State Government of Victoria
PD	s 47F(1), s 47E(d), s 33(a)(iii)					The Britian-Australia Society
UK Government	The Rt Hon	Michelle	Donelan	MP	Secretary of State for Digital, Culture, Media and Sport	House of Commons
Commonwealth	His Excellency Mr	Vikram	Doraiswami		High Commissioner	India
PD	s 47F(1), s 47E(d), s 33(a)(iii)					
HOM						
HOM						
UK Government						Foreign, Commonwealth & Development Office
HOM						Kings College London
AG						Dept of Environment, Food & Rural Affairs

AG	s 47F(1), s 47E(d)					Meat & Livestock Australia
UK Government	s 47F(1), s 47E(d), s 33(a)(iii)					Department for International Trade
PD						RMIT
PD						The Wine Importers
Royal Household						Royal Household
PD						Coutts
HOM						Accolade Wines
Other Ambassadors	His Excellency Mr	Martin	Fraser		Ambassador Extraordinary & Plenipotentiary	Embassy of Ireland
UK Government	s 47F(1), s 47E(d), s 33(a)(iii)					FCDO
HOM						Ocado
Commonwealth Realm	His Excellency The Hon	Phil	Goff	CNZM	High Commissioner	New Zealand High Commission
Commonwealth Realm	His Excellency Mr	Ralph	Goodale		High Commissioner	High Commission of Canada
UK Government	The Rt Hon. the Lord		Goodlad	KCMG		House of Lords
UK Government	Sir	Robert	Goodwill	MP	Chair of EFRA Committee	Parliament
Other Ambassadors	Her Excellency Mrs	Mikaela	Granit		Ambassador Extraordinary & Plenipotentiary	Embassy of Sweden
Commonwealth Realm	Her Excellency Ms	Lakisha	Grant		High Commissioner	High Commission of Grenada
Royal Household	s 47F(1), s 47E(d), s 33(a)(iii)					Royal Household
Commonwealth Realm	His Excellency Mr	Elison	Greenslade	OPM	High Commissioner	High Commission of the Commonwealth of the Bahamas
HOM	s 47F(1), s 47E(d), s 33(a)(iii)					
UK Government						Cabinet Office
PD						Spring
UK Government						Foreign, Commonwealth & Development Office
PD						Royal Albert Hall
UK Government						FCDO
Australian Groups						Australia Day Foundation
Commonwealth Realm	Her Excellency Ms	Karen-Mae	Hill		High Commissioner	High Commission for Antigua and Barbuda
PD	s 47F(1), s 47E(d), s 33(a)(iii)					
PD						UK/Australia Season 2021-22 Board of Patrons
Australian Groups						Australia-United Kingdom Chamber of Commerce
PD						UK/Australia Season 2021-22
UK Government	The Rt Hon	Jeremy	Hunt	MP	Chancellor of the Exchequer	Cabinet Ministers
UK Government	s 47F(1), s 47E(d), s 33(a)(iii)					Department for Business, Energy and Industrial Strategy
Prominent Australians in UK						
Commonwealth Realm	His Excellency Dr	Kevin	Isaac		High Commissioner	High Commission for Saint Christopher & Nevis
Commonwealth	His Excellency Mr	Zakri	Jaafar		High Commissioner	Malaysian High Commission
UK Government	s 47F(1), s 47E(d), s 33(a)(iii)					Cabinet Office
AG						Food Standards Agency
UK Government						Foreign, Commonwealth & Development Office
UK Government						Department for International Trade
Royal Household						Royal Household
UK Government		Alicia	Kearns	MP	Chair of the Foreign Affairs Select Committee	Parliament
Australian Groups	s 47F(1), s 47E(d), s 33(a)(iii)					Australian Music Foundation
UK Government	The Rt Hon	Sadiq	Khan		Mayor of London	Mayor
Commonwealth Realm	Her Excellency Mrs	Patrice	Laird-Grant		Acting High Commissioner	Jamaican High Commission
Other Ambassadors	His Excellency Mr	Inigo	Lambertini		Ambassador Extraordinary & Plenipotentiary	Embassy of Italy
Agent General	Mr	John	Langoulant	AO	Agent General for Western Australia	Government of Western Australia
PD	s 47F(1), s 47E(d), s 33(a)(iii)					UK/Australia Season 2021-22 Board of Patrons
Commonwealth Realm	His Excellency Mr	Cenio	Lewis		High Commissioner	High Commission for St Vincent & The Grenadines
Commonwealth	His Excellency Mr	Thuan Kuan	Lim		High Commissioner	High Commission for the Republic of Singapore
HOM	s 47F(1), s 47E(d), s 33(a)(iii)					
Australian Groups						Advance
HOM						
PD						Edinburgh International Festival
PD						UK/Australia Season 2021-22 Board of Patrons
HOM						
PD						Trustees of RFDS, Friends in the UK
UK Government						Foreign, Commonwealth & Development Office
Australian Groups						Britain Australia Society Education Trust

HOM	The Rt Hon	Theresa	May	MP	Member of Maidenhead	House of Commons
Australian Groups	s 47F(1), s 47E(d), s 33(a)(iii)					Australia House Ensemble
UK Government						Security Service (MI5)
PD						British Council
UK Government						Department for Business, Energy and Industrial Strategy
HOM						
Australian Groups						Australian Women's Club
PD						UK/Australia Season 2021-22
PD						Macquarie
UK Government						Secret Intelligence Service (MI6)
UK Government	The Rt Hon	Penny	Mordaunt	MP	Lord President of the Council, Leader of the House of Commons	Cabinet Ministers
Commonwealth Realm	His Excellency Mr	Moyses	Mose		Ambassador Extraordinary and Plenipotentiary, Head of the Mission	High Commission for the Solomon Islands
PD	s 47F(1), s 47E(d), s 33(a)(iii)					UK/Australia Season 2021-22 Board of Patrons
Australian Groups						Britain-Australia Society
PD						Herbert Smith Freehills
PD						Macquarie
DHOM						
HOM						Boeing
HOM						M&S
AG						Dept of Environment, Food & Rural Affairs
PD						Royal Academy of Music
Other Ambassadors	His Excellency Dr	Desra	Percaya		Ambassador Extraordinary & Plenipotentiary	Embassy of the Republic of Indonesia
AG	s 47F(1), s 47E(d), s 33(a)(iii)					Food Standards Agency
Australian Groups						UK/Australia Season 2021-22 Board of Patrons
HOM						Royal Overseas League
UK Government	The Lord		Purvis of Tweed			House of Lords
UK Government	The Rt Hon	Dominic	Raab	MP	Deputy Prime Minister, Lord Chancellor and Secretary of State	Cabinet Ministers
Commonwealth Realm	Her Excellency Mrs	Therese	Rath		High Commissioner	Belize High Commission
UK Government	The Rt Hon	Rachel	Reeves	MP	Shadow Chancellor of the Exchequer	House of Commons
PD	s 47F(1), s 47E(d), s 33(a)(iii)					BHP
Dean of the Diplomatic Corps						
UK Government						Home Office
UK Government						Commonwealth Secretariat
Commonwealth Realm	His Excellency Mr	Anthony	Severin		High Commissioner	High Commission of Saint Lucia
UK Government	The Rt Hon	Grant	Shapps	MP	Secretary of State for Business, Energy and Industrial Strategy	Cabinet Ministers
HOM	s 47F(1), s 47E(d), s 33(a)(iii)					
PD						British Council
HOM	The Rt Hon	Chris	Skidmore	MP	MP for Kingswood	Conservatives
Australian Groups	s 47F(1), s 47E(d), s 33(a)(iii)					Legacy Australia
UK Government						Department for International Trade
PD						Sadler's Wells Theatre
Prominent Australians in UK						Cross of Valour
UK Government	The Rt Hon	John	Spellar	MP	Vice chairman of the Commons Defence Committee	Parliament
Royal Household	s 47F(1), s 47E(d), s 33(a)(iii)					Lord Chamberlain's Office
PD						British Council
UK Government	The Rt Hon Sir	Keir	Starmmer	KCB KC MP	Leader of the Labour Party	House of Commons
UK Government	s 47F(1), s 47E(d), s 33(a)(iii)					Foreign, Commonwealth & Development Office
UK Government						House of Commons
Commonwealth	His Excellency Mr	Jitoko	Tikolevu		High Commissioner	High Commission of the Republic of Fiji
HOM						British Ambassador to Australia
UK Government	The Rt Hon. the Lord	Vicki	Treadell			Cabinet Ministers
Commonwealth	s 47F(1), s 47E(d), s 33(a)(iii)					High Commission of the Independent State of Samoa
Commonwealth	Her Excellency Hon Mrs	Titilupe	Tuivakano		High Commissioner	Tonga High Commission
Other Ambassadors	Mr	Gerrit	van Rossum		Deputy Head of Mission	g
Commonwealth Realm	Mr	Joseph	Varo		Minister	Papua New Guinea High Commission
Royal Household	s 47F(1), s 47E(d), s 33(a)(iii)					Royal Household

Royal Household	s 47F(1), s 47E(d), s 33(a)(iii)					Royal Household
Agent General						Britain Australia Society
Australian Groups						Australian Women's Club
PD						Treasury Wine Estates
PD						Freak Scene Resturants
HOM	Ms	Catherine	West	MP	Shadow Minister (Foreign and Commonwealth Affairs)	House of Commons
Australian Groups	s 47F(1), s 47E(d), s 33(a)(iii)					FANZA
UK Government						Department for Business, Energy and Industrial Strategy
Other Ambassadors	His Excellency Prof	Piotr	Wilczek		Ambassador Extraordinary & Plenipotentiary	Embassy of the Republic of Poland
UK Government	s 47F(1), s 47E(d), s 33(a)(iii)					Ministry of Defence
PD						Telstra
UK Government						Foreign, Commonwealth & Development Office
UK Government						Speaker's Office, House of Commons
UK Government						Secretary-General's Office
Other Ambassadors						Embassy of the Republic of Korea

Category	Prefix	First	Last	Suffix	Position	Organisation	Primary Email	Confirmation to VVIP Yes/ N	Support
UK Government	The Rt Hon	Kemi	Badenoch	MP	Secretary of State for International	Cabinet Ministers	s 47F(1), s 47E(d), s 33(a)(iii)		
UK Government						Royal Household		YES	
Industry						Home Office			
UK Government						Cabinet Secretary		reply	
Defence						Cabinet Office			
UK Government						Thales			
UK Government						Department of Transport		YES	
UK Government	The Rt Hon	Michelle	Donelan	MP	Cabinet Ministers	Culture, Media and Sport			
UK Government						FCDO			
HOM							s 22(1)(a)(ii)	YES	
HOM						Department for International Trade	s 47F(1), s 47E(d), s 33(a)(iii)	YES	
HOM						Royal Household		YES	
UK Government		Liam	Fox	MP	then Secretary of Defence				
UK Government						Cabinet Office	s 22(1)(a)(ii)	TBC	to attend now due to other
Royal Household	Lord	William	Hague	MP	then Shadow Foreign Secretary		s 47F(1), s 47E(d), s 33(a)(iii)		
Royal Household		Philip	Hammond	MP	then Defence Secretary				
HOM						The Defence Board	s 22(1)(a)(ii)		
UK Government						CQS	s 47F(1), s 47E(d), s 33(a)(iii)	YES	
UK Government						The Defence Board	s 22(1)(a)(ii)		
UK Government						Parliament	s 47F(1), s 47E(d), s 33(a)(iii)	YES	
UK Government	The Rt Hon	Jeremy	Hunt	MP	Chancellor of the Exchequer	Cabinet Ministers			
UK Government						Department for International Trade			
UK Government	Ms	Alicia	Kearns	MP	Chair of the Foreign Affairs Select Committee	Parliament			
ONI						The Defence Board	s 22(1)(a)(ii)	YES	s 47F(1)
Defence	The Rt Hon	Theresa	May	MP	Member of Maidenhead	House of Commons		YES	
Defence							s 47F(1), s 47E(d), s 33(a)(iii)		
UK Government						Secret Intelligence Service (MI6)			Ian following
UK Government	The Rt Hon	Dominic	Raab	MP	Deputy Prime Minister, Lord Chancellor and Secretary of State	Cabinet Ministers			
UK Government						The Defence Board	s 22(1)(a)(ii)		
Defence						Home Office	s 47F(1), s 47E(d), s 33(a)(iii)		
Defence						Commonwealth Secretariat		YES	
UK Government	The Rt Hon	Grant	Shapps	MP	Secretary of State for Business, Energy	Cabinet Ministers			
Defence	Mr	John	Spellar	MP	Vice chairman of the Commons Defence	Parliament			s 47F(1)
PD	The Rt Hon	Nick	Thomas-Symonds	MP	Shadow Secretary of State for International	House of Commons			
						The Defence Board	s 22(1)(a)(ii)	YES @6.15pm	
								YES @6.15pm	
	Accepted								

 Declined
Unconfirmed

Title (e.g. Mr/Mrs/Ms)	First Name	Surname	Job Title	Organisation
s 22(1)(a)(ii)				Austrade
				Austrade
				Austrade
				Austrade
				Austrade
				Austrade
				Austrade
				Austrade
				Austrade
				Austrade
s 47F(1), s 47E(d), s 33(a)(iii)				Softiron Ltd
				Serco Space
				Reaction Engines
				Octopus Ventures
				EEW plc
				Shell plc
				Airbus Defence and Space, UK
				Engine by Starling Bank
				Clearbank
				Moneyhub
				Innovate Finance
				City UK
				City UK
				UK Space Agency
				Uk Space Agency
				TechUK
				Microfocus
				Critical Minerals Association
				Encompass
				Shaype
				Castlepoint Systems
				Cordel AI
				Skyjed
				Open
				Clean Seas
				Telstra
				Tate and Lyle Sugar
				ADS Group
				Rio Tinto
				Worley UK
				ANZ Europe
				100 Best Australian Wines
				Helping Australian SMEs expand to the UK
				BACCHUS Capital
				Notwics
				SD Capital
				Westpac
				Sibanye Stillwater
				World Beers
				Extraordinary Foods
				NAB Europe
				WithYouWithMe
				Informed Solutions
				Alkemy Capital Investments
				Huntsman
				Jack's Creek
				Daisy Green food
				Daisy Green food
				Thomas Foods
				Mott MacDonald
				Oxford Instruments NanoScience
				Railway Industry Association
				Railway Industry Association
				Softech Rail
				Accolade, EU
				Accolade, EU
				Connecting Fitness Systems United
				Treasury Wine Estates, EU
				Treasury Wine Estates, EU
				Kogenta
				JBS
				JBS
				Underwoods Meat Company
				Euro Food Brands
				Moller Institute
				UK Finance
				Internation Investment Services (Gateley)
				Internation Investment Services (Gateley)
s 47F(1)				NSW

s 47F(1), s 47E(d), s 33(a)(iii)

					Royal Household
					Freshfields Bruckhaus Deringer
					Royal Household
The Rt	Theresa	May	MP	Member of Maidenhead	House of Commons
s 47F(1), s 47E(d), s 33(a)(iii)					Secret Intelligence Service (MI6)
					Cabinet Secretary
The Rt	Michelle	Donelan	MP	Cabinet Ministers	Secretary of State for Digital, Culture, Media and Sport
s 47F(1), s 47E(d), s 33(a)(iii)					Department for International Trade
					Parliament
Mr	John	Spellar	MP	Vice chairman of the Commons Defence	Parliament
s 47F(1), s 47E(d), s 33(a)(iii)					Ministry of Defence
					Cabinet Office
					The Defence Board
					The Defence Board
					Department for International Trade
					Commonwealth Secretariat
The Rt	Nick	Thomas-Sy	MP	Shadow Secretary of State for Internati	House of Commons
s 47F(1), s 47E(d), s 33(a)(iii)					The Defence Board
					Home Office
					UK/Australia Season 2021-22 Board of Patrons
Lord	William	Hague	MP	then Shadow Foreign Secretary	
	Liam	Fox	MP	then Secretary of Defence	
	Philip	Hammond	MP	then Defence Secretary	
	David	Miliband		then Foreign Secretary	
	David	Cameron		the Leader of the Opposition	
s 47F(1), s 47E(d), s 33(a)(iii)					
The Rt	Kemi	Badenoch	MP	Secretary of State for International Trade and President of the Board of Trade, Minister for Women and Equalities	Cabinet Ministers
s 47F(1), s 47E(d), s 33(a)(iii)					Cabinet Office

s 47F(1), s 47E(d), s 33(a)(iii)					Home Office
					Cabinet Office
					Thales
					Department of Transport
					FCDO
The Rt James	Heapey	MP	Minister for the Armed Forces	The Defence Board	
s 47F(1), s 47E(d), s 33(a)(iii)					The Defence Board
The Rt Jeremy	Hunt	MP	Chancellor of the Exchequer	Cabinet Ministers	
Ms Alicia	Kearns	MP	Chair of the Foreign Affairs Select Comm	Parliament	
The Rt Penny	Mordaunt	MP	Lord President of the Council, Leader of the House of Commons	Cabinet Ministers	
s47F(1), s47E(d), s33(a)(iii)					Defence Safety and Environment Committee
The Rt Dominic	Raab	MP	Deputy Prime Minister, Lord Chancellor and Secretary of State	Cabinet Ministers	
The Rt Grant	Shapps	MP	Secretary of State for Business, Energy and Industrial Strategy	Cabinet Ministers	
The Rt Rishi	Sunak	MP	Prime Minister, First Lord of the Treasury, Minister for the Civil Service, Minister for the Union	Cabinet Ministers	

Accepted
 Unconfirmed
 New invitees

Invoice

s 47F(1)

BILL TO

Australian High Commission
Australia House, Strand
London
WC2B 4LA
United Kingdom

Invoice No.: **013**
Issue date: **31 janv. 2023**
Due date: **3 mars 2023**

Payment method: **Transfer**

s 47F(1), s 47G(1)(a), s 47G(1)(b)

Due date:
3 mars 2023

Total due
200.00 £

Description	Qty.	Unit price (£)	Amount (£)
National anthem Australia Day Reception	1	200.00	200.00
Total (GBP):			200.00 £

s 47G(1)(a), s 47G(1)(b), s 47F(1)

s47G(1)(a), s47G(1)(b)

Event Brief

s47G(1)(a), s47G(1)(b)

Description	Qty.	Unit	Price
Lighting			
Foyer Balconies			£291.90
Stage			£140.90
Ceiling moving gobo projection			£1,803.20
Uplighting			£336.00
Control			£399.00
Cable			£60.62
Misc			£45.00
Services			£1,800.00
Transport			£90.00
		Total (ex. VAT)	£4,966.62
		VAT (20%)	£993.32
		Total inc. VAT	£5,959.94

From: s22(1)(a)(ii)
To:
Subject: RE: Section 23 Approval - Musicians for Australia Day Reception - 26 Jan 2023 [SEC=OFFICIAL]
Date: Monday, 16 January 2023 10:39:39 PM

Hi s 22(1)(a)(ii)

Thanks for this. I provide s23 approval for entertainment at the Australia Day reception up to an expenditure of GBP600.

In approving this proposal, I confirm that it is consistent with required policies and process, including the Public Governance Performance and Accountability Act 2013 (Section 23) and DFAT's Procurement Policy as relevant. There are sufficient available funds, and is an efficient, effective, economical and ethical use of public resources.

Best regards

s 22(1)(a)(ii)

From: s22(1)(a)(ii) @dfat.gov.au>
Sent: Monday, 16 January 2023 10:22 AM
To: s 22(1)(a)(ii) @dfat.gov.au>
Subject: Section 23 Approval - Musicians for Australia Day Reception - 26 Jan 2023 [SEC=OFFICIAL]

OFFICIAL

Dear s 22(1)(a)(ii)

I am seeking your Section 23 approval on the entertainment for the Australia Day reception that will be held on Thursday 26 January 2023 at the Australian High Commission.

1. s 47F(1) – Australian Soprano who will sing the Australian National Anthem. **Total cost £200**
2. s 47F(1) – Australian musician (guitarist) who will play 'background' music for the event: **Total cost £400**

Quotes from both suppliers have been attached for your reference.

Regards
s 22(1)(a)(ii)

From: s22(1)(a)(ii)
To:
Subject: RE: Section 23 approval - Suppliers for Australia Day reception [SEC=OFFICIAL]
Date: Wednesday, 11 January 2023 4:06:08 AM

OFFICIAL

Hi s 22(1)(a)(ii)

Thanks for this. I provide S23 approval for this expenditure for Australia Day. In approving this proposal, I confirm that it is consistent with required policies and process, including the Public Governance Performance and Accountability Act 2013 (Section 23) and DFAT's Procurement Policy as relevant. There are sufficient available funds, and is an efficient, effective, economical and ethical use of public resources.

Best regards

s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au>
Sent: Tuesday, 10 January 2023 4:32 PM
To: s22(1)(a)(ii) @dfat.gov.au>
Cc: s 22(1)(a)(ii) @dfat.gov.au>
Subject: Section 23 approval - Suppliers for Australia Day reception [SEC=OFFICIAL]

OFFICIAL

Dear s 22(1)(a)(ii)

I am seeking your Section 23 approval on the below suppliers for the Australia Day reception – taking place on Thursday 26 January at the High Commission.

CATERING

Three suppliers were asked to quote for this job given the event is for 200-250 people and catering is therefore our highest spend. Two vendors were willing to work with our menu consultant s 47F(1), while the third could not commit the time to learn another chef's methods. Out of the two vendors who were willing to work with s 47F(1) only one was available on the event day.

s 47G(1)(a), s 47G(1)(b)

Their quote comes in at £8,670.85 and I seek your approval for this expenditure.

MENU CONSULTANT

Michelin-starred chef s 47F(1) was recently engaged for the Trade Minister Christmas reception and did an amazing job. This time, we have asked him to work with the caterer to design a menu that showcases the best of Australian produce and flavours. s 22(1)(a)(ii)

s 22(1)(a)(ii)

, and due to the senior stakeholders present, s47F(1) menu will add a memorable and high-level touch to the event. His fee is £2,000 and I seek your approval for this expenditure.

PHOTOGRAPHY

Three photographers were asked to quote for this job and they all came in at the same price. As we most recently worked with s 47F(1) and have not worked with s 47F(1) before, my recommendation is to go with s 47F(1), who was also hired for the most recent Australia Day reception in 2019. s 47F(1) is charging £350 for two hours of photography with an overnight turnaround of the full-resolution edit. Please can you approve this expenditure.

FLORIST

Our usual florist s 47G(1)(a), s 47G(1)(b) has confirmed he is available to supply flowers for this event. We have budgeted £1,600 for two large and ten small arrangements, and I seek your approval for this expenditure.

s 22(1)(a)(ii)

Campaigns, Events and Relationships Manager | Public Diplomacy
Australian High Commission
Australia House, Strand, London, WC2B 4LA

T: s 22(1)(a)(ii) **M:** s 22(1)(a)(ii)

uk.embassy.gov.au

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Home



INVOICE #WU230126

s 47F(1)

27 January 2023

TO: Australian High Commission
Australia House
Strand, London
WC2B 4LA
c/o s 22(1)(a)(ii)

@dfat.gov.au>

DATE	PERFORMANCE	AMOUNT
26/01/2023	Live Music Performance 6:30-8:30	£400.00
	TOTAL	£400.00

***BUSINESS NOT REGISTERED FOR VAT.**

s 47F(1)

Payment appreciated within 7 days of this invoice.

Thank you ☺

s 22(1)(a)(ii)

DFAT | London
 Australian High Commission,
 Australia House
 London,
 WC2B 4LA

Invoice.

INVOICE No : WS504749	DATE : 26 th January 2024
RE : Exhibition Hall Event	SITE : As Address
CONTACT:	
EVENT DATE: Thu 25th Jan 2024	ACCESS FROM: 09.30hrs
VENUE As Address	READY FOR: 15.00hrs
ADDRESS:	FINISH:

To Supply For Hire, inc Delivery, Set-up, Operation & Strike:

Equipment Schedule**Stage Lighting**

4 x	HexPar18 RGBAWUv LED Par Lights (Stage lights)	£	60.00
4 x	QColor LED Uplighters (Stage rear)	£	60.00
1 x	Zero88 FLX Lighting Controller	£	150.00
1 x	WiFi DMX Kit	£	30.00
2 x	PowerDrive Stands With T Bars, black Pyramid Shroud	£	20.00
2 x	12Q5 LED Battens (Stage Front)	£	20.00
2 x	7Q5 Uplighters (Stage Front)	£	15.00

Column and Ambient Lighting

4 x	ADJ Vizi300CMY 300W LED Moving Head Beam Lights	£	300.00
4 x	Plinth Kits Inc 7Q5 Uplighter	£	60.00
4 x	12Q5 LED Battens	£	40.00
8 x	HexPar18 RGBAWUv LED Par Lights	£	

Bar Area Lighting

2 x	HexPar18 RGBAWUv LED Par Lights	£	30.00
2 x	W Tank Trap and Black Pole	£	10.00

Selfie Wall Lighting

2 x	HexPar18 RGBAWUv LED Par Lights	£	30.00
2 x	Tank Trap and Black Pole	£	10.00

Sound

1 x	Use Exhibition Hall PA System For:	£	0.00
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s 47G(1)(a), s 47G(1)(b)

- Speeches From Lectern Using MX412 corded Mic (Venue Supplied)
- National Anthem (N.A.) lead by Singer using Venues SM58 Radio Mic on Stand (Venue Supplied)
- Background Music and Backing track for N.A. TBC, assume playback from laptop

Extras Needed for Mr Gibson's Performance:

1 x	KlarkTechnic DI100 DI Boxes	£	10.00
1 x	Boomed Mic Stand (Inc Back up Beta57 Mic)	£	4.00
2 x	10m Mic Cables	£	0.00

Video

- Use Venue Supplied TVs on stands for stage display purposes

1 x	HDMI->HD-SDI transmission system for HD Video Signal over distance	£	30.00
1 x	Laptop for PowerPoint/Video playback	£	15.00

Power Distribution

1 x	Basic Power Distribution from 13A BS1363 Socket Outlets	£	30.00
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Wall Projectors

1 x	Panasonic DZ870 projector – WUXGA 8500 Lumen Projector	£	400.00
1 x	Panasonic ET-DLE035 Extra Short Throw (0.38:1) Lens	£	200.00
1 x	USB Media Playback Devices	£	20.00
3 x	Tensa Barriers, Chromed Silver, Black Tape	£	30.00

Labour

1 x	3.5T Van to Z1	£	150.00
1 x	Parking/CC London/Etc	£	90.00
2 x	Engineer @ Day Rate	£	800.00

Total	£	2614.00
VAT @ 20%	£	522.80
Grand Total	£	3136.80