

s 47G(1)(a), s 47G(1)(b)

1 February 2024

s 22(1)(a)(ii)

Public Diplomacy Officer
DFAT | London
Australian High Commission, Australia House
Strand, London, WC2B 4LA

Invoice Number 10024

January 25 Event	
Canapes	3,500.00
Cost of additional lamb	287.35
Staff	
- 8 staff x 6 hours x £20	960.00
- 11 staff x 5 hours x £20	1,100.00
Drinks	300.00
Glass hire and transport	300.00

	6,447.35
Plus VAT @ 20%	1,289.47

	7,736.82
	=====

Thank you for your order!

s 47G(1)(a), s 47G(1)(b)

s 47F(1)

TAX INVOICE

ref: Australia Day
 email: s 47G(1)(a), s 47G(1)(b)
 mob:
 add:

Invoice No.02022024
 Invoice Date: 02/02/2024

Client name: High Commission of Australia

Contact: s 22(1)(a)(ii)

Quantity	Service	Unit Price	Amount
1	25/01 Half Day rate	£500.00	£500.00
Total			£500.00

Bank Name:

s 47G(1)(a), s 47G(1)(b)

SWIFT/BIC CODE:

Sort Code - Account number:

Beneficiary Account name
 and address:

Thank you for your business

From: Stephen Smith <Stephen.Smith@dfat.gov.au>
Sent: Wednesday, January 31, 2024 6:15 PM
To: s 22(1)(a)(ii) @dfat.gov.au
Cc: s 22(1)(a)(ii) @dfat.gov.au; Elisabeth Bowes <Elisabeth.Bowes@dfat.gov.au>; Christian Hirst <Christian.Hirst@dfat.gov.au>; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au; s 22(1)(a)(ii) @dfat.gov.au
Subject: Re: FOR REVIEW: Catering Costs - Australia Day - Thursday 25 January 2024 [SEC=OFFICIAL]

OFFICIAL

Fine, thanks, approved.

From: s 22(1)(a)(ii) @dfat.gov.au
Date: Wednesday, 31 January 2024 at 17:29:08
To: "Stephen Smith" <Stephen.Smith@dfat.gov.au>
Cc: "s 22(1)(a)(ii) @dfat.gov.au", "Elisabeth Bowes" <Elisabeth.Bowes@dfat.gov.au>, "Christian Hirst" <Christian.Hirst@dfat.gov.au>, s 22(1)(a)(ii) @dfat.gov.au, s 22(1)(a)(ii) @dfat.gov.au, s 22(1)(a)(ii) @dfat.gov.au
Subject: FW: FOR REVIEW: Catering Costs - Australia Day - Thursday 25 January 2024 [SEC=OFFICIAL]

OFFICIAL

HOM Rep – For Approval

Dear HOM

In the lead-up to our Australia Day event you agreed we would split the costs between PD and HOM Rep, given the number of your senior stakeholders who attended.

We propose your contribution goes towards the catering cost, bringing the **HOM Rep total to £6447.35.**

The total event cost was £14806.55 which means PD's costs will come to £8359.20.

Grateful for your approval.

Best regards

s 22(1)(a)(ii)

From: s 22(1)(a)(ii) @dfat.gov.au
Sent: Wednesday, January 31, 2024 5:00 PM
To: s 22(1)(a)(ii) @dfat.gov.au
Subject: FOR REVIEW: Catering Costs - Australia Day - Thursday 25 January 2024 [SEC=OFFICIAL]

OFFICIAL

Hi s 22(1)(a)(ii)

Total spend for the Australia Day reception was 14806.55.

Can you see if HOM rep will cover the catering cost of 6447.35.

This will leave PD will a final cost of 8359.20.

Regards

s 22(1)(a)(ii)

Budget				
Type	Supplier	Cost	s23 Approval	Invoice Paid
Tasting bar and barrels	s 47G(1)(a), s 47G(1)(b)	£ 1,292.40	Yes	Paid
Eucalyptus Trees		£ 1,680.00	Yes	Paid
Catering		£ 6,447.35	No	
Australian National Anthem		£ 150.00	Yes	Paid
Australian Music		£ 600.00	Yes	Paid
AV		£ 3,136.80	Yes	Paid
Photography		£ 500.00		
Priscilla		£ 1,000.00		

First Name	Last Name	Company	Status	Note		
s 47F(1), s 47E(d)		Singapore Airlines	Declined	Tourism Australia		
		Singapore Airlines	Confirmed	Tourism Australia		
		Qantas	Declined	Tourism Australia		
		Qantas	Confirmed	Tourism Australia		
		Traifinders	Declined	Tourism Australia		
		Traifinders	Declined	Tourism Australia		
		Flight Centre	Confirmed	Tourism Australia		
		Audley Travel	Confirmed	Tourism Australia		
		Freedom Destinations	Confirmed	Tourism Australia		
		The Advantage Travel Partnership	Confirmed	Tourism Australia		
		SAGA	Declined	Tourism Australia		
		Pan Pacific	Declined	Tourism Australia		
		Southern World	Declined	Tourism Australia		
		Hays Travel	Declined	Tourism Australia		
		MLA	Confirmed	Tourism Australia		
		Chief of Staff	Unconfirmed	Victoria		
		ABF	Declined	Victoria		
		Law Squared	Confirmed	Victoria		
		Law Squared	Confirmed	Victoria		
		London & Partner	Confirmed	Victoria		
		London & Partner	Confirmed	Victoria		
		Emirates	Confirmed	Tourism WA		
		Emirates	Confirmed	Tourism WA		
		Malaysia Airlines	Confirmed	Tourism WA		
		Kuoni	Confirmed	Tourism WA		
		Discover the World	Declined	Tourism WA		
		DialAFlight	Confirmed	Tourism WA		
		World Travel and Tourism Council	Confirmed	Tourism WA		
		World Travel and Tourism Council	Confirmed	Tourism WA		
		Australian chef/TV presenter	Confirmed	Tourism WA		
		Study Options	Confirmed	Western Australia		
			Confirmed	Western Australia		
		DNO	Confirmed	Western Australia		
		Decanter Magazine	Confirmed	Western Australia		
		Rathbone Wine Group	Confirmed	Western Australia		
		Oyster Ventures	Confirmed	Western Australia		
		DNO	Confirmed	Western Australia		
		Octopus Venture Capital	Declined	Western Australia		
		Hays	Declined	Western Australia		
		London & Partner	Declined	Western Australia		
The Royal Foundation	Declined	Western Australia				
Vision Blue Advisors UK LLP	Declined	Western Australia				
Ipswich School	Declined	Western Australia				
DBT	Declined	Western Australia				
John s 47F(1), s 47E(d)	Torode	Member of Parliament for Gower	Unconfirmed	NSW		
		Shadow Foreign Minister – Asia and the Pacific	Unconfirmed	NSW		
		Montgomery Events	Declined	NSW		
		Minter Ellison	Unconfirmed	NSW		
		Worley Group	Confirmed	NSW		
		Encompass Corporation	Confirmed	NSW		
		Casella Family Brands UK Ltd	Unconfirmed	NSW		
		Octopus Investments	Declined	NSW		
		Sicut	Unconfirmed	NSW		
		Learning Vault	Confirmed	NSW		
		Sustainable Energy Council	Confirmed	NSW		
		Sustainable Energy Council	Confirmed	NSW		
		RSM	Confirmed	NSW		
		Pixevety	Confirmed	NSW		
		Wigan Warriors Rugby League Club	Confirmed	NSW		
		Business Events Sydney	Confirmed	DNSW		
		Cathay Pacific	Declined	DNSW		
		Cathay Pacific	Confirmed	DNSW		
		World Energy Council	Unconfirmed	DNSW		
		International Bar Association	Unconfirmed	DNSW		
		Gap Inc	Confirmed	South Australia		
		University of Oxford	Confirmed	South Australia		
		Senior Partner	Confirmed	South Australia		
		The Actionable Futurist	Confirmed	South Australia		
		Lous & Sons	Confirmed	South Australia		
		Abbey Road Studios	Declined	South Australia		
		University of Cambridge	Confirmed	South Australia		
		Amber Infrastructure Group	Confirmed	South Australia		
		PricewaterhouseCoopers (PwC)	Confirmed	South Australia		
		SAUE	Confirmed	South Australia		
		Capital Strategy	Confirmed	South Australia		
		Government of South Australia	Confirmed	South Australia		
		iSportConnect	Confirmed	Queensland		
		Manager	Confirmed	Queensland		
		Managing Director	Confirmed	Queensland		
		Tonia s 47F(1), s 47E(d)	Antoniazzi			

s 47F(1), s 47E(d)

Chair	Confirmed	Queensland
UK Representative	Confirmed	Queensland
UK Representative	Confirmed	Queensland
Group CEO	Confirmed	Queensland
Trade & Marketing Manager - United Kingdom	Confirmed	Queensland
Critical Minerals Association	Confirmed	Queensland
Founder and Managing Director	Confirmed	Queensland
Government of Western Australia	Confirmed	Western Australia
Government of Western Australia	Confirmed	Western Australia
Government of Western Australia	Confirmed	Western Australia
Government of Western Australia	Confirmed	Western Australia
Trade and Investment Queensland	Confirmed	Queensland
Trade and Investment Queensland	Confirmed	Queensland
Tourism Australia	Confirmed	Tourism Australia
Government of Victoria	Confirmed	Victoria
Tourism Western Australia	Confirmed	Tourism WA
Tourism Western Australia	Confirmed	Tourism WA
Tourism Western Australia	Confirmed	Tourism WA
Tourism NT	Confirmed	Tourism NT
Tourism NT	Confirmed	Tourism NT
Investment NSW	Confirmed	NSW
DNSW	Confirmed	DNSW
DNSW	Confirmed	DNSW

s 22(1)(a)(ii)

VIP Pre-Event Australia Day 2024 Invitation List

s 47E(d)

Total Beverage cost GBP82.35 (Australian Sparkling Wine x 5 bottles, other drinks sponsor provided i.e. Bundaberg Ginger Beer & sparkling / still water) no food catering provided

Confirmed	36
Unconfirmed	0
Declined	9

TITLE	FIRST NAME	LAST NAME	JOB TITLE	ORGANISATION	GUEST STATUS	ATTENDED	Internal / External	Gender	
s 47F(1), s 47E(d), s 33(a)(iii)	Lord	Ahmad	Minister for the Commonwealth	Foreign Office (RCDO)	APOLOGY	APOLOGY	External	M	
				Cabinet Office	APOLOGY	APOLOGY	External	F	
				Northern Ireland Office	APOLOGY 25/1	APOLOGY 25/1	External	M	
				House of Oz	Confirmed	Yes	External	F	
				DESNZ	Confirmed	Yes	External	M	
				DESNZ	Confirmed	Yes	External	M	
Secreta	Blair	Comley	Secretary	Department of Health & Aged Care	Confirmed	Yes	External	M	
Mr	John	Dauth	Former High Commissioner		Confirmed	Yes	External	M	
s 47F(1), s 47E(d), s 33(a)(iii)	Mr	Arsenio	Secretary-General	International Maritime Organization	Confirmed	Yes	External	M	
				Northern Ireland Office	APOLOGY 25/1	APOLOGY 25/1	External	M	
s 47F(1), s 47E(d), s 33(a)(iii)	The Ho	Alexander	Downer	Former High Commissioner	Confirmed	Yes	External	M	
					Confirmed	Yes	External	M	
					Confirmed	Yes	External	F	
				Department for Business and Trade	Confirmed	Yes	External	M	
				DBT	APOLOGY 25/1	APOLOGY 25/1	External	F	
					Confirmed	Yes	External	M	
				John Dauth (Plus 1)	Confirmed	Yes	External	M	
				Policy Exchange	APOLOGY 25/1	APOLOGY 25/1	External	M	
	HE the	Phil	Goff	New Zealand High Commissioner	New Zealand High Commission	Confirmed	Yes	External	M
					CQS	Confirmed	Yes	External	M
HE	Long Nguyen	Hoang	Ambassador	Embassy of the Socialist Republic of Viet Nam	Confirmed	Yes	External	M	
s 47F(1), s 47E(d), s 33(a)(iii) s 47F(1), s 47E(d)	The Ho	Joe	Former Ambassador to the US	Bondi Partners	Confirmed	Yes	External	M	
				Commonwealth War Graves Commission	APOLOGY 25/1	APOLOGY 25/1	External	F	
				BAE Systems Australia	Confirmed	Yes	External	M	
				Embassy of the Socialist Republic of Viet Nam	APOLOGY 25/1	APOLOGY 25/1	External	F	
				Australian Music Foundation	Confirmed	Yes	External	F	
s 47F(1), s 47E(d), s 33(a)(iii)				MOD	APOLOGY	APOLOGY	External	F	
	HE	Teck Hean	Ng	High Commissioner	High Commission for the Republic of Singapore	Confirmed	Yes	External	M
				DESNZ	Confirmed	Yes	External	M	
				FCDO	Confirmed	Yes	External	M	

s 47F(1), s 47E(d), s 33(a)(iii)

				Home Office	Confirmed	Yes	External	M
				House of Commons	Confirmed	Yes	External	M
HE	Thani	Thongphakdi	Ambassador	Royal Thai Embassy	Confirmed	Yes	External	M
Lord		Walney	AUKUS APPG	Parliament	Confirmed	Yes	External	M
Ms	Catherine	West	Shadow Indo-Pacific Minister	Labour Party	Confirmed	Yes	External	F
				BAE Systems	Confirmed	Yes	External	M
HE Mr	Yeocheol	Yoon	Ambassador	Embassy of the Republic of Korea	Confirmed	Yes	External	M
HE the	Stephen	Smith	High Commissioner	Australian High Commission London	Confirmed	Yes	Internal	M
Ms	Elisabeth	Bowes	DHoM	Australian High Commission London	Confirmed	Yes	Internal	F
Mr	Christian	Hirst	Minister-Counsellor - Political Economic & AUKUS	Australain High Commission London	Confirmed	Yes	Internal	M
Ms	Faye	Murray	Minister-Counsellor Defence	Australain High Commission London	Confirmed	Yes	Internal	F
Ms	Mary	Balzary	Minister -Counsellor (Home Affairs)	Australain High Commission London	Confirmed	Yes	Internal	F
				Australain High Commission London	Confirmed	Yes	Internal	F
				Australain High Commission London	Confirmed	Yes	Internal	M
				Australain High Commission London	Confirmed	Yes	Internal	F
					Invited 45	Attended 35	Internal 8	F: 31%
							External 28	M:69%

s22(1)(a)(ii)

s 47G(1)(a), s 47G(1)(b)

F.A.O. **s 22(1)(a)(ii)** - Public Diplomacy Officer
 DFAT | London
 Australian High Commission,
 Australia House
 London,
 WC2B 4LA

Invoice.

INVOICE No : WS504749	DATE : 26 th January 2024
RE : Exhibition Hall Event	SITE : As Address
CONTACT:	
EVENT DATE: Thu 25th Jan 2024	ACCESS FROM: 09.30hrs
VENUE As Address	READY FOR: 15.00hrs
ADDRESS:	FINISH:

To Supply For Hire, inc Delivery, Set-up, Operation & Strike:

Equipment Schedule

Stage Lighting

4 x	HexPar18 RGBAWUv LED Par Lights (Stage lights)	£	60.00
4 x	QColor LED Uplighters (Stage rear)	£	60.00
1 x	Zero88 FLX Lighting Controller	£	150.00
1 x	WiFi DMX Kit	£	30.00
2 x	PowerDrive Stands With T Bars, black Pyramid Shroud	£	20.00
2 x	12Q5 LED Battens (Stage Front)	£	20.00
2 x	7Q5 Uplighters (Stage Front)	£	15.00

Column and Ambient Lighting

4 x	ADJ Vizi300CMY 300W LED Moving Head Beam Lights	£	300.00
4 x	Plinth Kits Inc 7Q5 Uplighter	£	60.00
4 x	12Q5 LED Battens	£	40.00
8 x	HexPar18 RGBAWUv LED Par Lights	£	

Bar Area Lighting

2 x	HexPar18 RGBAWUv LED Par Lights	£	30.00
2 x	W Tank Trap and Black Pole	£	10.00

Selfie Wall Lighting

2 x	HexPar18 RGBAWUv LED Par Lights	£	30.00
2 x	Tank Trap and Black Pole	£	10.00

Sound

1 x	Use Exhibition Hall PA System For:	£	0.00
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s 47G(1)(a), s 47G(1)(b)

s 47G(1)(a), s 47G(1)(b)

- Speeches From Lectern Using MX412 corded Mic (Venue Supplied)
- National Anthem (N.A.) lead by Singer using Venues SM58 Radio Mic on Stand (Venue Supplied)
- Background Music and Backing track for N.A. TBC, assume playback from laptop

Extras Needed for Mr Gibson's Performance:

1 x	KlarkTechnic DI100 DI Boxes	£	10.00
1 x	Boomed Mic Stand (Inc Back up Beta57 Mic)	£	4.00
2 x	10m Mic Cables	£	0.00

Video

- Use Venue Supplied TVs on stands for stage display purposes

1 x	HDMI->HD-SDI transmission system for HD Video Signal over distance	£	30.00
1 x	Laptop for PowerPoint/Video playback	£	15.00

Power Distribution

1 x	Basic Power Distribution from 13A BS1363 Socket Outlets	£	30.00
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Wall Projectors

1 x	Panasonic DZ870 projector – WUXGA 8500 Lumen Projector	£	400.00
1 x	Panasonic ET-DLE035 Extra Short Throw (0.38:1) Lens	£	200.00
1 x	USB Media Playback Devices	£	20.00
3 x	Tensa Barriers, Chromed Silver, Black Tape	£	30.00

Labour

1 x	3.5T Van to Z1	£	150.00
1 x	Parking/CC London/Etc	£	90.00
2 x	Engineer @ Day Rate	£	800.00

Total	£	2614.00
VAT @ 20%	£	522.80
Grand Total	£	3136.80

s 47G(1)(a), s 47G(1)(b)

s 47G(1)(a), s 47G(1)(b)

1 February 2024

s 22(1)(a)(ii)

Public Diplomacy Officer
DFAT | London
Australian High Commission, Australia House
Strand, London, WC2B 4LA

Invoice Number 10024

January 25 Event	
Canapes	2,916.67
Cost of additional lamb	239.46
Staff	
- 8 staff x 6 hours x £20	800.00
- 11 staff x 5 hours x £20	916.67
Drinks	250.00
Glass hire and transport	250.00

	5,372.79
Plus VAT @ 20%	1,074.56

	6,447.35
	=====

Thank you for your order!

s 47G(1)(a), s 47G(1)(b)

s 47F(1)

Invoice #230258

25 Jan 2024

BILL TO

s 22(1)(a)(ii)

Australian High Commission, Australia House, The Strand
London WC2B 4LA

s 47F(1)

FROM

s 47F(1)

s 47G(1)(a), s 47G(1)(b)

INVOICE ITEMS

Performance - Australian Anthem and God Save The King

AMOUNT

£150.00

£150.00

PAYMENT DUE 13 FEB 2024

s 47G(1)(a), s 47G(1)(b)

MESSAGE

Thank you for your business.

s 47G(1)(a), s 47G(1)(b)

RECEIPT

s 22(1)(a)(ii)

Australian High Commission
 Australia House
 Strand
 London
 WC2B 4LA
 UNITED KINGDOM

Payment Date

8 Jan 2024

Sent Date

16 Jan 2024

VAT Number:

286157180

Total GBP paid
1,292.40

Invoice Date	Reference	Payment Reference	Invoice Total	Amount Paid	Still Owing
15 Dec 2023	2321	Payment	1,292.40	1,292.40	0.00
			Total GBP	1,292.40	0.00

s 47G(1)(a), s 47G(1)(b)

Strategic	
Item	Value
1	1
2	1
3	1
4	1
5	1
6	1
7	1
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Project Details		
Project Name	Project Description	Project Status
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s 22(1)(a)(ii)

Submissions	
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Suppliers							
Type	Supplier	Contact Person	Phone	Email	Delivery	Collection	
Tasting bar and barrels	s 47F(1), s 47G(1)(a), s 47G(1)(b)	s 47F(1)	s 47F(1), s 47G(1)(a), s 47G(1)(b)		25 Jan (TBC)	25 Jan (8pm)	
Eucalyptus Trees					25 Jan (11am)	26 Jan (11am)	
Catering					25-Jan	25-Jan	
Australian National Anthem	s 47F(1)				4.30pm	25-Jan	
Australian Music	s 47F(1)				25-Jan	25-Jan	
AV					9am	8pm	
Laminations					TBC	TBC	
Photography					<u>25/01/2024 (1630)</u>		
WA Tourism					<u>25 Jan (1400-1500)</u>		
JGM Gallery							

In-kind sponsorship	
Year	Amount
2000	1000000
2001	1000000
2002	1000000
2003	1000000
2004	1000000
2005	1000000
2006	1000000
2007	1000000
2008	1000000
2009	1000000
2010	1000000
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2100	1000000

s 47G(1)(a), s 47G(1)(b)

PRISCILLA the **PARTY!**

s 47G(1)(a), s 47G(1)(b)

VAT Reg No: 457012510

INVOICE

Page 1

Australia High Commission
Australia House
London
WC2B 4LA

Invoice No	3
Invoice Date	14/02/2024
Order No	
Account Ref	AUSTRALI

Quantity	Description	Unit Price	Disc Amt	Net Amt	VAT %	VAT
1.00	Australia House 25th Jan 2024 Event	1,000.00	0.00	1,000.00	20.00	200.00

s 47G(1)(a), s 47G(1)(b)

Total Discount	£	0.00
Total Net Amount	£	1,000.00
Carriage Net	£	0.00
Total Tax Amount	£	200.00
Invoice Total	£	1,200.00

Total Net Amount	£	1,000.00
Total Tax Amount	£	200.00
Invoice Total	£	1,200.00

s 47G(1)(a), s 47G(1)(b)

TAX INVOICE

AUSTRALIAN HIGH COMMISSION
 AUSTRALIAN HIGH COMMISSION
 AUSTRALIA HOUSE
 STRAND
 LONDON
 WC2B 4LA
 UNITED KINGDOM

Invoice Date

25 Jan 2024

Account Number

AUSTRALI

Invoice Number

INV-0778

Reference

Eucalyptus Trees

VAT Number

194 7189 60

Description	Quantity	Unit Price	VAT	Amount GBP
EUCALYPTUS TREES 3.5- 4 METRE IN HESSIAN WRAP	10.00	100.00	20%	1,000.00
TRANSPORT, INSTALL AND COLLECTION TO AUSTRALIA HOUSE, STRAND, LONDON, WC2B 4LA. ON THURSDAY 25TH JANUARY 2024 - 1030-1130 hrs. COLLECT 1030-1130 hrs FRIDAY 26TH JAN.	1.00	400.00	20%	400.00
			Subtotal	1,400.00
			TOTAL VAT 20%	280.00
			TOTAL GBP	1,680.00

Due Date: 1 Feb 2024

s 47G(1)(a), s 47G(1)(b)

s 47G(1)(a), s 47G(1)(b)

s 47G(1)(a), s 47G(1)(b)

Invoice

Invoice To

Australian High Commission London
 (Diplomatic Staff Fund)
 Australia House
 Strand
 London
 WC2B 4LA

Delivery To

Australian High Commission London
 (Diplomatic Staff Fund)
 Australia House
 Strand
 London
 WC2B 4LA

Customer Order No	Order Date	Account No	Invoice No	Invoice Date	Due Date
s 22(1)(a)(ii)	11 Jan 24	AUST02	317143	15 Jan 24	29 Feb 24
Salesman	SOP No	Cust VAT No	Warehouse	Page	
s 47F(1)	753695		s 47G(1)(a), s 47G(1)(b)	1	

Product Code	Description	ABV %	Outers	Singles	Net Price	Goods Value	VAT %
2274B620	Vasse Felix Idee Fixe Premier Brut 2020 6/75cl	12.50	1		105.74	105.74	0.00
	Delivery Charge		1		15.00	15.00	0.00

Total	1	Goods	120.74
		VAT	0.00
Amount Payable (£)			120.74

s 47G(1)(a), s 47G(1)(b)