

# Australian Passports Act 2005 — Authorisations and Delegations 2024

LEX11457

Endorsements and observations					
36	s55	Endorse or make observations on an	SES APO	Section 26 Determination	
		Australian travel document	General Counsel GCB		
			Officer at EL2 APO		
			Officer at APS6 or EL1 APO		
			Passport Case Officer APO*		
			Officer APO		
			CEC Officer		
			Contractor APO*		
			Supplied Worker APO*		
			Diplomatic Officer		
			Consular Officer		
			Officer AO Taipei*		
		•	<b>_</b>	Page 21 of 57	

Determination	Summary of Power	Delegates	Legal Considerations for Delegates
		DFAT Officer on a short-term mission	
		Australian Trade and Investment Commission Officer on a short-term mission*	
		Director, Consular Affairs, Australian Embassy Washington*	
		Honorary Consular Officer Vancouver*	
		Honorary Consular Officer Prague*	
		Honorary Consular Officer*	
		Honorary Consular Officer's staff member*	
		Canadian Consular Officer*	
		LES Approved Officer*	
		LES Officer*	
			Australian Trade and Investment Commission Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consular Officer Vancouver* Honorary Consular Officer Prague* Honorary Consular Officer* Honorary Consular Officer's staff member* Canadian Consular Officer* LES Approved Officer*

#### > Titles, decorations and awards

#### **Titles**

- Titles granted by the Crown or the Australian Government, such as peerages and knighthoods, may be included in the name field on the Australian travel document (ATD).
- Australia considers the prefix in these cases to be legally part of the person's name. Anyone
  on whom such a title has been conferred should write the appropriate title as part of their
  name on the application form.
- Members of the House of Lords and their spouses would complete the form as follows:
  - Lord (surname), (given names)
- Knights and their spouses would write their names as follows:
  - (surname), Sir (given names)
  - Lady (surname), (given names)
  - (surname), Dame (given names)
- Titles that were purchased by the customer are not accepted.
- Evidence to confirm the grant of the title must be provided.

#### **Decorations and awards**

- Decorations and awards conferred by the Crown (e.g. Member of the British Empire) or the Australian Government (e.g. Order of Australia Medal) may be included in an observation printed on the ATD (opposite the data page).
- The observation should reflect the full name of the decoration or award, not its abbreviation, for example "Member of the British Empire", not "MBE" as follows:
  - Bearer holds the award of Member of the British Empire
- Decorations and awards should **not** be included in the name field of the ATD.
- Evidence to confirm the decoration or award must be provided.

#### Non Australian titles, decorations and awards

 Titles, decorations and awards not granted or conferred by the Crown or by the Australian Government, or which were purchased by the customer, must **not** be included in the name field or as an observation on the ATD.

s 47E(d)

Related content

s 22(1)(a)(ii)

Policy
Endorsements and observations \$ 47E(d)

Resources

Request for SCM advice - triage (email template)

s 47E(d) > Courtesy,

professional or academic titles or qualifications

- Consistent with the ICAO guidelines, titles such as Mr, Mrs, Miss, Ms, Dr, Professor, Father and so on cannot be included on the ATD. Qualifications such as PhD, MBA cannot be included on an Australian travel document (ATD).
- There is no provision on Australian Travel Document application forms to request these titles
  or qualifications. They cannot be included in the name field or as an observation on the ATD.

s 47E(d)

#### Related content

#### s 22(1)(a)(ii)

#### Policy

Approval of another name under exceptional circumstances  $\frac{\text{S}}{47E(d)}$  Unacceptable, inappropriate or offensive name or signature  $\frac{\text{S}}{47E(d)}$ 

#### Resources

Request for SCM advice - Triage (email template)

#### > Hereditary status

- If the customer's name as per their birth or citizenship certificate includes a suffix reflecting
  the customer's hereditary status, the suffix may also appear in the {{surnames 47E(d)}
  field of the {{Australian Travel Documents 47E(d)}
  (ATD}).
- Consistent with the {{ICAC<sup>S</sup> 47E(d) guidelines, numeric characters should not be written in the name fields of the ATD. However, where the use of numeric characters is a legal naming convention in the issuing State, these should be represented in Roman numerals.
- Where the suffix is a number, it will appear on the ATD as the capitalised Roman numeral for that number (I, II, III, IV) after the surname.
- Where the suffix is the term 'Junior', 'Jnr' or 'Jr', it will appear on the ATD as the abbreviation JNR after the surname.

Example: Hereditary titles

#### s 22(1)(a)(ii)

John Smith 2<sup>nd</sup> would appear on the ATD as SMITH II, JOHN. Robert Brown Junior would appear on the ATD as BROWN JNR, ROBERT.

## s 47E(d) > Long names

- If the customer's {{given names 47E(d) and/or {{surnames 47E(d) } are too long to fit in the relative field (exceed 31 characters per field), as much or as many of the names as possible will be included, and will appear in the same order as recorded on the {{supporting documents 47E(d) }.
  - Any names that cannot be spelled out in full will appear as initials, without any full stops.
  - The name field in the {{MRZ<sup>S</sup> 47E(d)</sub> has a limit of 39 characters for the entire name (including spaces represented in the MRZ as < or <<).</li>
  - If the name is longer than that, it is truncated in the MRZ. Apostrophes or hyphens don't appear in the MRZ.
- An {{observation<sup>S</sup> 47E(d) will also be printed on the {{ATD<sup>S</sup> 47E(d) (opposite the {{data page<sup>S</sup> 47E(d) stating the full name. The observation should appear as follows, with no spaces/lines left blank (see also Examples):

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BEARER'S FULL NAME IS:

{FAMILY NAME}

{GIVEN NAMES}
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- The customer should be informed of the space limitation and of how their name will appear in their ATD prior to it being issued.
- In exceptional circumstances, on the request of the customer, exceptions to these rules may be considered by the appropriate delegate.

#### Examples

#### s 22(1)(a)(ii)

The surname 'Krishnamurty Don Sariyaarachchige' and given names 'Sundari Pradeep' would appear on the bio page as:

Name

KRISHNAMURTY DON S

SUNDARI PRADEEP

An observation would also be printed on the ATD as follows:

**BEARER'S FULL NAME IS:** 

KRISHNAMURTY DON SARIYAARACHCHIGE

SUNDARI PRADEEP

The name would appear in the MRZ as <<KRISHNAMURTY<DON<S<<SUNDARI<PRADEEP<<

s 22(1)(a)(ii)

Related content

s 22(1)(a)(ii)

**Policy** 

Endorsements and Observations S 47E(d)

Process

Previous passport has a printed Observation \$ 47E(d)

### > Long place names

- The {{Place of Births 47E(d) (POB) field on the {{Australian Travel Documents 47E(d) (ATD) has a maximum of 23 characters.
- If the POB is too long to fit in the POB field, as much of the place name as possible will be printed. If the place name consists of multiple names, as many of those names as possible will be included, and will appear in the same order as recorded on the {{supporting documents 47E(d) (see example below).
- The customer should be informed of the space limitation and of how their place of birth will appear in their ATD prior to it being issued.
- An {{observation<sup>S</sup> 47E(d) will also be printed on the ATD (opposite the {{data page<sup>S</sup> 47E(d) stating the full place name. The observation should appear as follows (see also Examples):

BEARER'S FULL PLACE OF BIRTH: {FULL PLACE OF BIRTH}

#### Examples

#### s 22(1)(a)(ii)

#### Example 1

CONFLANS-SAINTE-HONORINE will appear on the  $\{\{data\ page^S\ 47E(d)\}\}$  of the ATD as CONFLANS-SAINTE-HONORIN. An  $\{\{boservation^S\ 47E(d)\}\}$  will also need to be printed on the observation page as follows:

BEARER'S FULL PLACE OF BIRTH: CONFLANS-SAINTE-HONORINE

#### Example 2

Gundugolanu, Andhra Pradesh will appear on the {{data page<sup>S</sup> 47E(d) of the ATD as GUNDUGOLANU ANDHRA PRAD. An {{observation<sup>S</sup> 47E(d) } will also need to be printed on the observation page as follows:

BEARER'S FULL PLACE OF BIRTH: GUNDUGOLANU, ANDHRA PRADESH

#### Example 3

Kothamangalam, Ernakulam, Kerala will appear on the  $\{\{\text{data page}^{\text{S}} \text{ } 47E(\text{d}) \} \}$  of the ATD as KOTHAMANGALAM ERNAKULAM. An  $\{\{\text{observation}^{\text{S}} \text{ } 47E(\text{d}) \} \}$  will also need to be printed on the observation page as follows:

BEARER'S FULL PLACE OF BIRTH: KOTHAMANGALAM, ERNAKULAM, KERALA Related content

\$ 22(1)(a)(ii)

Policy

Place to appear on the Australian Travel Document - overseas Place of Birth \$ 47E(d)

Endorsements and Observations \$ 47E(d)

\$ 22(1)(a)(ii)

## > Purpose of endorsements and

#### observations

- An {{Endorsement<sup>S</sup> 47E(d) or {{Observation<sup>S</sup> 47E(d) may be either:
  - printed directly onto the Observation page when the {{Australian Travel
     Documents 47E(d) (ATD) is issued
  - printed on a label placed on the Observation page with a stamp/seal after the {{ATDS 47E(d) has been issued.
- An additional fee applies to applications for Observations that are made after an ATD has been issued.
  - There are no provisions to allow for a {{Waiver s 47E(d)} or {{Refund s 47E(d)} of this fee under the Australian Passports Act 2005.
  - The fee may only be Refunded in the case of an administrative error.
- Only the Observation page may be used for placing an approved Endorsement or Observation label.
- The Endorsement or Observation text on the Observation page must not be crossed out or altered in any way.
- The Observation page must not be used for {{Visas<sup>S</sup> 47E(d)} (even where this practice may be acceptable to other countries).

# Related content

s 22(1)(a)(ii)

**Policy** 

Fees, Waivers and Refunds \$ 47E(d)

**Customer Advice** 

Passport fees

## > Acceptable endorsements and

#### observations

- An {{endorsements 47E(d) may be printed on the {{Australian Travel Documents 47E(d) (ATD) to:
  - restrict the validity of the ATD
  - impose travel restrictions, for example, restrict the use of the ATD to one-way travel or travel to a specific country only
  - indicate that a {{Limited Validity Passports 47E(d) (LVP) may be upgraded to a {{Full Validity Passports 47E(d) (by {{gratis replacements 47E(d) before the LVP expires.
- An {{observation<sup>s</sup> 47E(d)</sub> may be printed on the ATD (or added after issue) to indicate:
  - the status of the holder of a diplomatic or {{Official Passports 47E(d)
  - a diplomatic or another title, decoration or award conferred by the Crown (e.g. Member of the British Empire) or the Australian government (e.g. Order of Australia Medal)
  - that a  $\{\{\text{given name}^{\text{S}} 47E(d) , \{\{\text{surname}^{\text{S}} 47E(d) \text{ or } \{\{\text{place of birth}^{\text{S}} 47E(d) \text{ has been shortened on the } \{\{\text{data page}^{\text{S}} 47E(d) \text{ because it has too many characters to fit in the space allowed.} \}$
- An endorsement or observation must not conflict with, or be used to try to alter, any details
  on the data page.

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Related content
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s 22(1)(a)(ii)

#### **Policy**

Unacceptable endorsements and Observations \$ 47E(d)

One way travel or restricted validity - Endorsements 47E(d)

Limited Validity Passport eligible for upgrade - Endorsement \$ 47E(d)

Diplomatic titles - Observations \$ 47E(d)

Other titles - Observations \$ 47E(d)

Long Given names, surnames and place names – Observations \$ 47E(d)

## > Unacceptable endorsements and

#### observations

- An {{Endorsements 47E(d) or {{Observations 47E(d) must not:
  - conflict with, or be used to try to alter, any details on the {{Data pages 47E(d)}
  - indicate that the holder has an alias (i.e. that the person is also known by another name)
  - indicate courtesy, professional or academic titles or qualifications (such as Mr, Mrs, Dr, Professor).

#### Acceptable observations

- An {{Observation<sup>S</sup> 47E(d) may be printed on the {{ATD<sup>S</sup> 47E(d) (or added after issue) to indicate:
  - the status of the holder of a diplomatic or {{Official Passports 47E(d)
  - a diplomatic or another title, decoration or award conferred by the Crown (e.g. Member of the British Empire) or the Australian government (e.g. Order of Australia Medal
  - that a  $\{\{\text{Given name}^{\text{S}} 47E(d) \}$   $\{\{\text{Surname}^{\text{S}} 47E(d) \} \}$  or  $\{\{\text{Place of Birth}^{\text{S}} 47E(d) \} \}$  because it has too many characters to fit in the space allowed.

#### Related content

#### s 22(1)(a)(ii)

#### **Policy**

Acceptable endorsements and Observations \$ 47E(d)

Diplomatic titles – Observations \$ 47E(d)

Other titles - Observations 47E(d)

Long Given names, surnames and place names – Observations \$ 47E(d)

## > One way travel or restricted validity -

#### endorsement

- {{Subsection 19(1)<sup>s</sup> 47E(d) of the {{Australian Passports Determination 2015<sup>s</sup> 47E(d) provides that an {{Australian Travel Document<sup>s</sup> 47E(d) ceases to be valid if both: (ATD)
  - an {{endorsement<sup>s</sup> 47E(d) in the document states that the document will cease to be valid when a specified circumstance occurs and
  - the specified circumstance occurs.
- For example, when an {{ATD<sup>S</sup> 47E(d)</sub> is issued for travel that has been restricted for law enforcement purposes, the ATD would ordinarily be endorsed 'Valid for one way travel to Australia'. The ATD then ceases to be valid after the holder has used the document to enter Australia.
- An ATD with an endorsement that restricts travel as one-way to Australia will be impounded upon arrival in Australia by border control officials and returned to a passport office for cancellation and destruction.

s 47E(d)

#### Related content

s 22(1)(a)(ii)

#### Policy

Invalid Australian Travel Documents \$ 47E(d)

Demand for Surrender \$ 47E(d)

## > Diplomatic titles - observations

- An {{Observation<sup>S</sup> <sup>47E</sup>(d) may be printed on a diplomatic passport to indicate the diplomatic title of the holder.
- The following position designations are approved for use in diplomatic passports:
  - Ambassador
  - High Commissioner
  - Deputy High Commissioner (if acceptable to the receiving country)
  - Minister
  - Minister-Counsellor
  - Counsellor
  - First Secretary
  - Second Secretary
  - Third Secretary
  - Attaché
  - Consul-General
  - Deputy Consul-General
  - Consul
  - Vice-Consul.
- Where required by the local Foreign Ministry, the following position designations may be used:
  - Counsellor and Consul-General
  - First Secretary and Consul
  - Second Secretary and Consul
  - Third Secretary and Vice-Consul
  - Attaché and Vice-Consul
  - Counsellor (xxx)
  - First Secretary (xxx)
  - Second Secretary (xxx)
  - Third Secretary (xxx)
- For the above, (xxx) may be Defence, Immigration, Trade, Commercial, Economic, Education, Customs, Police Liaison, Medical, Administrative or Consular and Administrative.

Related content

s 22(1)(a)(ii)

**Policy** 

Diplomatic and Official Passports  $\frac{$47E(d)$}{}$ 

#### > Other titles - observations

- Titles granted by the Crown or the Australian Government, such as peerages and knighthoods, may be included in the name field on the {{Data page<sup>S</sup> 47E(d) of an {{Australian Travel Document<sup>S</sup> 47E(d) ({{ATDS 47E(d)}
- Decorations and awards conferred by the Crown (e.g. Member of the British Empire) or the Australian Government (e.g. Order of Australia Medal) may be included in an  ${\{\text{Observation}^{\text{S}} \text{ 47E(d)} \quad \text{on the } \{\{\text{ATDS} \text{ 47E(d)} \quad . \}\}$
- Courtesy, professional or academic titles or qualifications (such as Mr, Mrs, Dr, Professor) must not be included in either the name field on the {{Data page<sup>S</sup> 47E(d) or in an {{Observation<sup>S</sup> 47E(d) in the {{ATD<sup>S</sup> 47E(d)}

## > Long given names, surnames and

## place names - observations

An  $\{\{\text{observation}^S \ 47E(d) \ \text{may be printed on the Australian Travel Document to indicate that a } \{\{\text{given name}^S \ 47E(d) \ , \{\{\text{surname}^S \ 47E(d) \ \text{or } \{\{\text{place of birth}^S \ 47E(d) \ \text{has been shortened on the } \{\{\text{data page}^S \ 47E(d) \ \text{because it has too many characters to fit in the space allowed.} \}$ 

## > Standard formats - endorsements

## and observations

s 47E(d)

Subject	Approved text for {{Endorsement <sup>S</sup> 47E(d)
Emergency passports	VALID FOR ONE-WAY TRAVEL TO (COUNTRY) ONLY VALID FOR TRAVEL BETWEEN (COUNTRY) AND (COUNTRY) ONLY
Documents of Identity	VALID FOR ONE-WAY TRAVEL TO (COUNTRY) ONLY VALID FOR TRAVEL BETWEEN (COUNTRY) AND (COUNTRY) ONLY
Concurrent ordinary passports for official travel to Taiwan	NOT TO BE REVALIDATED OR REISSUED WITHOUT REFERENCE TO (ISSUING OFFICE)
Diplomatic passports	BEARER IS (TITLE AS LISTED IN SCHEDULE)
Diplomatic passports	BEARER IS (POSITION*) (NAME OF MISSION)
Diplomatic passports	BEARER IS THE (SPOUSE/DEPENDANT/MEMBER) OF THE HOUSEHOLD OF THE (POSITION*) (NAME OF MISSION)
Official Passports	BEARER IS (TITLE AS LISTED IN SCHEDULE)
Official Passports	BEARER IS TRAVELLING ON GOVERNMENT BUSINESS
Official Passports	BEARER IS (SPOUSE/DEPENDANT/MEMBER OF THE HOUSEHOLD) OF THE (TITLE AS LISTED IN SCHEDULE OR TRAVELLING ON GOVERNMENT BUSINESS)
Awards and decorations	BEARER HOLDS THE AWARD OF (FULL NAME OF THE AWARD, E.G. ORDER OF AUSTRALIA MEDAL, MEMBER OF THE BRITISH EMPIRE)
Limited validity passport (LVP) issued in Australia	THIS IS A LIMITED VALIDITY PASSPORT. IF YOU APPLY IN PERSON BEFORE THIS DOCUMENT EXPIRES, AND MEET ALL REQUIREMENTS ON THE APPLICATION, A

	REPLACEMENT PASSPORT, EXTENDED TO THE FULL VALIDITY WILL BE ISSUED FREE.
Long family name	BEARER'S FULL NAME IS: FAMILY NAME(S) GIVEN NAME(S)
Long given name	BEARER'S FULL NAME IS: FAMILY NAME(S) GIVEN NAME(S)
Long place of birth	BEARER'S FULL PLACE OF BIRTH: FULL PLACE OF BIRTH

#### Related content

s 22(1)(a)(ii)

## **Policy**

Long names \$ 47E(d)

Long place names \$ 47E(d)

Diplomatic and Official Passports \$ 47E(d)

#### Resources

Ministerial Schedules - Sponsored Passports \$ 47E(d)

# Ministerial Schedules: Sponsored Passports (February 2018) \$ 47E(d)

Schedule 1: Eligible Commonwealth categories					
Item	Applicant	Observation label (Bearer is)	Passport type	Purpose	Validity
1	Governor- General	the Governor-General of Australia	Diplomatic	All travel	5 years
2	Former Governors- General	a former Governor- General of Australia	Diplomatic	All travel	10 years
3	Prime Minister	the Prime Minister of Australia	Diplomatic	All travel	5 years
4	Former Prime Ministers	a former Prime Minister of Australia	Diplomatic	All travel	10 years
5	President of the Senate	the President of the Senate of the Parliament of Australia	Diplomatic	All travel	5 years
6	Speaker of the House of Representatives	the Speaker of the House of Representatives of the Parliament of Australia	Diplomatic	All travel	5 years
7	Chief Justice and Justices of the High Court of Australia and Chief Justices of the Federal/Family Court of Australia	the Chief Justice of the (High/Federal/Family) Court of Australia or a Justice of the High Court of Australia	Diplomatic	All travel	10 years
8	Justices and Judges of the Federal/Family Court of Australia	a (Justice/Judge) of the (Federal/Family) Court of Australia	Official	All travel	10 years
9	President/Deputy Presidents and Commissioners of Fair Work Australia	(the President/ a Deputy President/Commissioner) of Fair Work Australia	Official	Official travel only	10 years
10	Commonwealth Government Ministers	the Minister for (portfolio) of the Government of Australia	Diplomatic	All travel	5 years
11	Leader of the Opposition	the Leader of the Opposition in the Parliament of Australia	Diplomatic	All travel	5 years
12	Deputy Leader of the Opposition	the Deputy Leader of the Opposition in the Parliament of Australia	Diplomatic	All travel	5 years
13	Commonwealth Parliamentary Secretaries or	the Parliamentary Secretary for (portfolio) of	Diplomatic	All travel	5 years

	Assistant Ministers	the Government of Australia or			
		the Assistant Minister for (portfolio) of the Government of Australia			
14	Members of Australian Federal Parliament	a Member of the (Senate/House of Representatives) in the Parliament of Australia	Official	All travel	5 years
15	Chief of the Defence Force and Chiefs of the Navy, Army and Air Force	the Chief of the Australian (position given)	Diplomatic	Official travel only	5 years
16	Secretaries (or equivalents) of Commonwealth Departments	the (as appropriate) of the Australian (Department)	Diplomatic	Official travel only	5 years
17	Australian Public Service Commissioner	the Australian Public Service Commissioner	Diplomatic	Official travel only	5 years
18	Australian Government Solicitor	the Australian Government Solicitor	Diplomatic	Official travel only	5 years
19	Inspector- General of Intelligence and Security	the Inspector-General of Intelligence and Security	Diplomatic	Official travel only	5 years
20	Director-General, Australian Security Intelligence Organisation	the Director-General of the Australian Security Intelligence Organisation	Diplomatic	Official travel only	5 years
21	Governor of the Reserve Bank of Australia	the Governor of the Reserve Bank of Australia	Diplomatic	Official travel only	5 years
22	Director-General, Office of National Assessments	the Director-General of the Office of National Assessments	Diplomatic	Official travel only	5 years
23	Director, Defence Intelligence Organisation	the Director of the Defence Intelligence Organisation	Diplomatic	Official travel only	5 years
24	Director-General, Australian Secret Intelligence Service	the Director-General of the Australian Secret Intelligence Service	Diplomatic	Official travel only	5 years
25	Commissioner, Australian Federal Police	the Australian Federal Police Commissioner	Diplomatic	Official travel only	5 years

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26	Chief Executive Officer, Australian Criminal Intelligence Commission	the Chief Executive Officer of the Australian Criminal Intelligence Commission	Diplomatic	Official travel only	5 years
27	Commissioner, Australian Border Force	the Commissioner of the Australian Border Force	Diplomatic	Official travel only	5 years
28	Chief Executive Officer, Austrade	the Chief Executive Officer of the Australian Trade Commission	Diplomatic	Official travel only	5 years
29	Chief Scientist	the Chief Scientist for Australia	Diplomatic	Official travel only	5 years
30	Australian Ambassadors	the Australian Ambassador to (full title of country/regional body) or the Australian Ambassador and Permanent Representative to (full title of organisation) or the Australian Ambassador for (matter)	Diplomatic	All travel	5 years
31	Australian High Commissioners	the Australian High Commissioner to (full title of country)	Diplomatic	All travel	5 years
32	Australian Consul-General (and Australian Consuls if Head of Post)	the Australian (Consul- General/Consul) in (full title of country/city)	Diplomatic	All travel	5 years
33	Australian Representative, Australian Office, Taipei	travelling on Government business	Diplomatic	Official travel to and from locations other than Taiwan only	5 years
34	Officers of Commonwealth departments and agencies who are attached, or posted, to an Australian overseas diplomatic mission or consulate and accredited by the	(position designation – refer to Compass 'Standard formats – endorsements and observations')	Diplomatic	All travel	5 years

	receiving country as holding a recognised diplomatic rank (or designated)				
35	Officers of Commonwealth departments and agencies who are attached, or posted, to an Australian overseas diplomatic mission or consulate	travelling on Government business	Official	All travel	5 years
36	Diplomatic couriers	a diplomatic courier of the Government of Australia	Diplomatic (Ordinary for Taiwan)	Official travel only	5 years (plus up to two concurrent passports)
37	Leader of Government Delegations or sole Australian Government representative at international conferences and negotiations	the (as appropriate)	Diplomatic	Official travel only	1 year
38	Officers working for Prescribed Agencies under the Public Governance, Performance and Accountability Act 2013 and the Commonwealth Authorities and Companies Act 1997	travelling on Government business	Official	Official travel only	5 years
39	Official Secretary to the Governor- General appointed by the Governor- General under the Governor- General Act 1974	the Official Secretary to the Governor-General of Australia	Diplomatic	Official travel only	5 years

40	Official staff employed by the Official Secretary to the Governor- General under the Governor- General Act 1974	accompanying the Governor-General of Australia	Diplomatic	Official travel when accompanying the Governor- General only	5 years
41	Chiefs of staff employed by the Prime Minister and Federal Cabinet Ministers	travelling on Government business	Diplomatic	Official travel only	5 years
42	Official staff employed by the Prime Minister and Ministers and Assistant Ministers in the Foreign Affairs and Trade portfolio under the Member of Parliament (Staff) Act 1984	☐ travelling on     Government business	Diplomatic	② Official travel only	2 5 years
43	Official staff employed by other Ministers, and the Leader and Deputy Leader of the Opposition under the Member of Parliament (Staff) Act 1984	travelling on Government business	Official	Official travel only	5 years
Sched		and Territory categories			
ltem	Applicant	Observation label (Bearer is)	Passport type	Purpose	Validity
44	State Governors	the Governor of the State of (State)	Diplomatic	All travel	5 years
45	Former State Governors	a former Governor of the State of (State)	Diplomatic	All travel	10 years
46	Administrators of Cocos (Keeling), Christmas and Norfolk Islands, and Lieutenant Governors of a State	the (Administrator/Lieutenant Governor) of the (Territory/State) of (Territory/State)	Diplomatic	All travel	5 years
47	State Premier and Territory Chief Minister	the Premier of the State of (State) or	Diplomatic	All travel	5 years

		Chief Minister of the			
48	State and Territory Ministers	(Territory) the Minister for (portfolio/s) of the Government of (State or Territory)	Diplomatic	All travel	5 years
49	Chief Justices of State and Territory Supreme Courts	the Chief Justice of the Supreme Court of (State/Territory)	Diplomatic	All travel	10 years
50	Justices and Judges of State and Territory Supreme Courts	a (Justice/Judge) of the Supreme Court of (State/Territory)	Official	All travel	10 years
51	Justices and Judges of State and Territory District Courts and County Courts	a (Justice/Judge) of the District Court of (State/Territory) or a (Justice/Judge) of the County Court of (State/Territory)	Official	Official travel only	10 years
52	Magistrates of State and Territory Courts	a Magistrate of the (State/Territory Court)	Official	Official travel only	10 years
53	Presiding Officers of State, Territory and Norfolk Island Parliaments	the (President/Speaker) of the Legislative (Council/Assembly) of the (State/Territory/Norfolk Island) Parliament	Diplomatic	All travel	5 years
54	Members of State, Territory and Norfolk Island Parliaments	a Member of the Legislative (Council/Assembly) of the Parliament of (State/Territory)	Official	All travel	5 years
55	Permanent Heads of Premier's and Chief Minister's Departments	the Permanent Head of the (Premier's/Chief Minister's) Department of the Government of (State or Territory)	Diplomatic	Official travel when accompanying Premier or Chief Minister only	5 years
56	Chiefs of Staff of Premiers and Chief Ministers	travelling on Government business	Official	Official travel only	5 years
57	Official staff of State Governors	accompanying the (as appropriate)	Diplomatic	Official travel when accompanying State Governor only	5 years
58	Officers of State and Territory Parliamentary	travelling on Government business	Official	Official travel only	5 years

	and Departmental bodies				
Sched	ule 3: Other eligible	categories			
Item	Applicant	Observation label (Bearer is)	Passport type	Purpose	Validity
59	Executive Directors of international financial institutions	the Executive Director of (institution)	Diplomatic	All travel	5 years
60	Spouse1 of the Governor- General	the spouse of the Governor-General of Australia	Diplomatic	All travel	5 years
61	Spouses1 of former Governors- General	the spouse of a former Governor-General of Australia	Diplomatic	All travel	10 years
62	Spouse1 of the Prime Minister	the spouse of the Prime Minister of Australia	Diplomatic	All travel	5 years
63	Spouses1 of former Prime Ministers	the spouse of a former Prime Minister of Australia	Diplomatic	All travel	10 years
64	Spouses1 of Members of Australian Federal Parliament	the spouse of a (Member of the Senate/House of Representatives) in the Parliament of Australia	Official	For travel when accompanying principal passport holder at official expense only	As for principal passport holder (maximum of 5 years)
65	Spouses1 of Justices and Judges of the Federal/Family Court of Australia and spouses1 of President/Deputy Presidents and Commissioners of Fair Work Australia	the spouse of the (principal passport holder's position)	Official	For travel when accompanying principal passport holder at official expense only	As for principal passport holder (maximum of 5 years)
66	Spouses of officers of Commonwealth departments and agencies who are attached, or posted, to an Australian overseas	the spouse of the (principal passport holder's position)	Diplomatic	All travel	As for principal passport holder (maximum of 5 years)

	diplomatic mission or consulate and accredited by the receiving country as holding a recognised diplomatic rank (or designated)				
67	Spouses1 of persons granted a diplomatic passport not elsewhere classified, except spouses of persons classified under items 36, 39, 57 or 71	the (spouse/partner/other reference that indicates the nature of the relationship and is acceptable to the receiving country) of (position of primary passport holder) or (an official travelling on Government business). (Note: Guidance from DFAT Staffing Branch may be sought)	Diplomatic	For travel when accompanying principal passport holder only	As for principal passport holder
68	Spouses1 of persons granted an official passport not elsewhere classified	the (spouse/partner/other reference that indicates the nature of the relationship and is acceptable to the receiving country) of (position of primary passport holder) or (an official travelling on Government business). (Note: Guidance from DFAT Staffing Branch may be sought)	Official	For travel when accompanying principal passport holder at official expense only	As for principal passport holder
69	People in respect of whom the Minister for Foreign Affairs considers exceptional circumstances apply2	(as approved)	Diplomatic	Travel as approved	As approved
70	People in respect of whom the Minister for Foreign Affairs considers special circumstances apply2	(as approved)	Official	Travel as approved	As approved

71	People representing the Australian Government travelling to locations or on assignment where there are distinct operational or security factors requiring the use of a diplomatic passport3 4	travelling on Government business	Diplomatic	Travel as approved	Duration of travel or assignment plus 7 months
72	Minor dependants of people representing the Australian Government travelling to locations or on assignment where there are distinct operational or security factors requiring the use of a diplomatic passport3	the dependant of the (principal passport holder's position)	Diplomatic	All travel	As for principal passport holder (maximum of 5 years)
73	People representing the Australian Government travelling to locations or on assignments where an official passport is essential for the performance of the Government's business5	travelling on Government business	Official	Travel as approved	Duration of travel or assignment plus 7 months

- 1. Persons recognised by the sponsoring agency as the spouse or de facto partner (whether of the same sex or a different sex) of the holder of an official or diplomatic passport that was paid for at official expense.
- 2. The Minister will decide on such applications on a case-by-case basis.
- 3. The Executive Director or the Assistant Secretary Passport Client Services Branch, Australian

Passport Office DFAT, will decide on such applications on a case-by-case basis taking into account the purpose of travel, how it would be facilitated by the issue of a diplomatic passport, and possible threats to personnel or official material through the use of a non-sponsored passport.

- 4. The question of appropriate security vetting of individuals (for example, private sector contractors) will be determined between the Australia Passport Office and relevant Security Branches.
- 5. The Executive Director or the Assistant Secretary Passport Client Services Branch, Australian Passport Office DFAT, will decide on such applications on a case-by-case basis taking into account the purpose of travel and how it would be facilitated by the issue of an official passport.