**ANNEX 3C**

 **MINIMUM INFORMATION REQUIREMENTS FOR ORIGIN DECLARATIONS**

An Origin Declaration that is the basis for a claim for preferential tariff treatment under this Agreement must include the following elements:

1. Exporter or Producer

Provide the exporter’s or producers name, address and country, and Approved Exporter number.

2. Provide the consignment details

 (a) Item Number

 (b) Description of Goods

 (c) Harmonised System tariff classification of the good to the six-digit level

 (d) Specify the rule of origin under which the good qualifies.

 (e) Invoice number

 (f) Details of vessel, shipment date, port of loading and discharge (if known)

 (g) Check box for retrospectively issued COO (if applicable)

 (h) Provide Export Documentation Number (if applicable)

3. Third Party Invoicing (if applicable)

In the case where invoices are issued by a third party, the “third party invoice” box should be ticked (√) and such information as the name and address of the company issuing the invoice shall be indicated.

4. Declaration by the Exporter/Producer

Provide, the signature, name and position of a person authorised by the exporter or producer and the date of signing.

The declaration must be printed and presented as a separate document accompanying the commercial invoice.